



# DragonBoatSA

## Policy and Procedures

**Subject Welfare, Health and Safety**

**Subject No: DBSA 022**

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The most valuable asset to DragonBoat SA (DBSA) is its employees and volunteers whose health, safety and welfare ranks equally with all other financial and operational considerations.

All staff and volunteers who work at DBSA events and activities have responsibilities for observing occupational health, safety and welfare requirements.

### **BOARD and MANAGEMENT:**

- Have the responsibility to ensure, as far as reasonably practicable, that employees and volunteers, whilst at work and all activities/events are safe from injury and risk to health.
- Are responsible for the effective implementation of this Welfare, Health & Safety Policy.
- Must be positively committed to the consultation process.
- Are responsible for ensuring adequate information, instruction, training and supervision of all employees.

### **EMPLOYEES/ VOLUNTEERS**

- Have a duty to take care of their own health and safety, and that of others who may be affected by their actions or failure to act whilst at work.
- Follow instructions, observe safety signage, abide by safety protocols, use protective equipment where required and are not affected by drugs and alcohol.

Active consultation will be undertaken in order to ensure the best possible resolution for welfare, health and safety issues at DBSA.

In all instances, DBSA will seek to implement best practice solutions for welfare, health and safety concerns and is committed to ensuring compliance with current legislation.

DBSA will endeavour, through regular review of systems and will conduct a regular review of systems, to strive for continuous improvement to bring about an on-going improvement of occupational health, safety and welfare performance with the aim of eliminating all unwanted work-related hazards and work-related injuries.

### **POLICY REVIEW**

This Policy will be reviewed every two years to ensure that the document remains current, practical and relevant for DBSA. The next review date being September 2019.

Dated: Thursday 14 September 2017

Signed: \_\_\_\_\_

President DragonBoat SA