



**Minutes of the
Presidents' Forum
Held at 8:00pm Thursday 15 November 2018
at The Sailing Club – Port Adelaide**

1. OPEN MEETING – 8:00pm

"We acknowledge the Kaurna people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region"

2. PRESENT

▪ Chris Kelley	DBSA	▪ Francesca French	Dragons Abreast Adelaide
▪ Chris Wood	DBSA	▪ Sandy Jansen	DAPL
▪ Sharon Knights	DBSA	▪ Neil Parker	Powerblades
▪ Steve Holt	ASA	▪ Judi Sweatman	SADA
▪ Chris Payne	Black Dragons	▪ Sharon Knights	Subsonix
▪ Jeremy Sanders	ACDC Coorong	▪ Sue Adams	Water Warriors
▪ Lesley Sheffield	ASD	▪ Faith West	Vicki's Pride (Skype)
▪ Sharon Hannagan	Copper Coast BDs (ph)	▪ Karen Peters	Victor Dragons

3. APOLOGIES

▪ Julie Clinch	Blade Runners / Life Member	▪ Clive Grant	Adelaide Phoenix
▪ Steve Clinch	Blade Runners / Life Member	▪ John Klopp	Waiwilta

4. MINUTES FROM PREVIOUS MEETING

The Minutes from the Presidents' Forum held 15 August 2018 were approved as a true and accurate record.
MOVED: S. KNIGHTS SECONDED: S. ADAMS CARRIED.

5. BUSINESS ARISING

ACTION ITEMS – 15/8/18

NO.	ACTION	WHEN	ACTION BY	STATUS
01	Send out details of Ch 44 promotional opportunities. ▪ Noted contact has been sparse from Ch 44.	ASAP	Chris W	Ongoing
02	Trophies – DBSA to consider: 1. awarding them at an end of each season function as was done a number of years ago. 2. introducing an Honour Board which would include Life Members. ▪ To be discussed at next Board meeting.	Next Board meeting	Board	Ongoing
03	Follow up with Canoe SA for a sensor light inside at the Boatshed.	ASAP	Sharon Knights	Ongoing
04	Source a stainless steel lock for the Boatshed. ▪ Noted 2 x aluminium ramps were dropped off for the Safety Boat.	ASAP	Steve Holt	Ongoing
05	Produce position paper on formation of DBSA "away team"	ASAP	Chris W	Ongoing

6. DBSA GENERAL BUSINESS

6.1 DBSA

6.1.1 Club boat allocation – maintenance reminder

Noted some Clubs had undertaken maintenance already and it should continue throughout the season. Those Clubs finding it difficult to access their boats could arrange this at a regatta for their boat to be stacked last.

Clubs to let their Maintenance delegate know to send an email to Chris Kelly advising if they have done their initial maintenance check. **Action: All**

Agreed Clubs could place the cox vox speakers underneath the seats in their own boats and secure this with silicone and velcro. Reimbursement can be sought from DBSA.

6.1.2 Trolley placement

Clubs reminded to consider where they leave the trolleys when training and check if any other boats are out on the water.

6.1.3 DPTI Life jacket exemption – Sweeps/Drummers

Noted at Aquatic that all Drummers must wear a life jacket and also anyone in the boat who is not paddling.

Those in a boat with a Level 0 Sweep do not have to wear a life jacket however if the Sweep is not yet accredited then they will have to.

6.1.4 Adelaide Phoenix fridge at the Boatshed – Club access

Noted the double fridge is now in place and that it can be used by all Clubs and was taking up a lot of storage space.

Given the shortage of available storage space at the Boatshed a review will be undertaken by the Board at the next race day to see what can be relocated or removed. ACDC offered to move their small bar fridge. **Action: Board / ACDC**

Noted Canoe SA are building a fenced off area out the back and putting a shipping container in there for more storage for them. This will enable DBSA to relocate the training boat out there and for the OCs to be brought down for ready access.

6.1.5 Reminder of Issues paper availability

Clubs were reminded of the availability of this document to use to bring matters to the attention of DBSA.

6.1.6 Removal of “Be Active” and “ORSR” logos

Noted email had been sent out to Clubs to remove any of these logos as soon as possible.

6.1.7 Clubs to report safety incidents via Revolutionise

Clubs advised that safety incidents are to be recorded in Revolutionise now.

6.1.8 DBSA Board meeting

- AusChamps – CCWC qualifications will be in odd years with the top two 10s teams and top three 20s team having to come back in the even year to retain their qualification. Any spots not taken up would be up for grabs in the even years.
- Trans-Tasman – MOU is being produced by AusDBF and will address the issue of composite crews being entered to ensure that this does not happen. Noted 2021 will be held in WA and 2022 in Adelaide.
- Version 7, Competition Rules of Racing – noted updated version has just been released with minor changes made only.
- Event Facebook photos – Clubs reminded to post photos to DBSA Facebook page of events or to link their photos back to it.
- Hose reel – noted would not be replaced with automatic reel in future as sand was causing a problem with the retraction.
- Sweeps' courses – scheduled for 16-Dec, 02-Feb and 04-May with registration forms on the website. Noted Scouts Jamboree event is proceeding in January and available spots in the December course will be given to some of their members to train up as Sweeps, if places remained.
- Powerblades – seeking to have some of their Sweeps assessed and this would be arranged by Chris Kelley over the next week.

- Clubs advised of the new AusDBF requirement for each Club to have an accredited Coach as part of insurance requirements. The Coach does not have to be in the boat but has to have written the training session.
- ACDC Coorong Dragons – noted Coorong Dragons Club had now merged with ACDC and would come under their umbrella as ACDC Coorong.

This caused lots of discussion with varying viewpoints put forward. Noted the Board had brought this to this meeting to seek Club feedback.

7. ANY OTHER BUSINESS

- SADA – question was asked about the status of the BSO position. Response given was that the position description has been rewritten to suit the role better and once the pay rate has been set it will be advertised again.
- SADA – question asked as to what happens to the information on the ‘new paddler’ forms in the Boatshed and when they are to be used. Response given was that they are kept in the filing cabinets in the office however it was not known how long they were to be kept for. Clubs reminded of requirement to have this form completed for new paddlers first four sessions and that they should also have a pre-checklist for each new paddler completed before they go out on the water.
- Water Warriors – question asked if every Club was providing volunteers on race days. The response given was that not on every single occasion and that it was not an easy process to source new volunteers.
- Powerblades – noted their paddler who towed the DBSA trailer to Wallaroo damaged the vehicle during this process. This was raised at the DBSA Board meeting and a quote for repairs has been requested and reimbursement will be given at either the excess payment or repair cost depending which is the lowest rate. The Board acknowledges that volunteers are important and need to be supported in addition that if a Club is given a task for a race day that they need to familiarise themselves with the full requirements of it and ask questions as needed.
- ASD – asked if there was a requirement for Sweeps to undertake any other medical courses other than first aid. The response given was that there was not. Noted Rev Sport will be set up to send reminders three months prior to a qualification expiring.
- ASA – noted that when the container is open there is a horrible smell of petrol emitted and that it needs a vent. Maintenance Committee to purchase a vent and install this. Neil Parker offered to purchase the appropriate signage in the interim (no smoking/ignition source). **Action: Chris K / Neil**

8. NEXT MEETING

The PF meeting date for 2019 are as follows:

- Wed: 20-Feb (PF)
- Wed: 08-May (PF)
- Wed: 21-Aug (AGM + PF)
- Wed: 13-Nov (PF)

The meeting closed at 9:05pm.

ACTION ITEMS – PRESIDENTS’ MEETING HELD – 15/08/18				
NO.	ACTION	DUE DATE	BY	STATUS
01	Clubs to let their Maintenance delegate know to send an email to Chris Kelly advising if they have done their initial maintenance check	ASAP	CLUBS	
02	Review storage facilities at boatshed for options to secure more room.	Next race day	BOARD	
03	Remove bar bridge from Boatshed.	ASAP	ACDC	
04	Arrange for Maintenance Committee to purchase an air vent and install this in the container.	Urgent	Chris K	
05	Purchase appropriate signage to be placed on the container in the interim to warn against smoking / ignition source.	Urgent	Neil	
06	Trophies – DBSA to consider: 3. awarding them at an end of each season function as was done a number of years ago. 4. introducing an Honour Board which would include Life Members. ▪ To be discussed at next Board meeting.	Next Board meeting	Board	Ongoing

07	Follow up with Canoe SA for a sensor light inside at the Boatshed.	ASAP	Sharon Knights	Ongoing
08	Source a stainless steel lock for the Boatshed. ▪ Noted 2 x aluminium ramps were dropped off for the Safety Boat.	ASAP	Steve Holt	Ongoing
09	Produce position paper on formation of DBSA "away team"	ASAP	Chris W	Ongoing