



# DragonBoatSA

## Policy and Procedures

**Subject: Volunteer recognition**

**Subject No: DBSA 040**  
**Issue No: 4**  
**Date of Issue: FEB-19**

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In order to recognise and reward the valuable contribution from DBSA volunteers a Volunteer recognition system is in place. There are three levels of Volunteers as follows:

**Level 1\*:**

- 10 x race meetings over two seasons
- Competent in one specific task

**Level 2:**

- 10 x race meetings over two seasons
- Competent in multiple tasks

**Level 3:**

- 10 x race meetings over two seasons
- Competent in every task

\*Volunteers successfully attaining Level 1 will be issued with a Volunteer's uniform kit from DBSA.

The Volunteer Portfolio holder will maintain records of volunteers' participation and competency and advise accordingly as the various Levels are attained.

**POLICY REVIEW**

This Policy will be reviewed annually to ensure that the document remains current, practical and relevant for DBSA. The next review date being February 2020.

Dated: 14 February 2019

Signed: \_\_\_\_\_

Chris Kelly  
President DragonBoat SA