



MINUTES

Racing Committee Meeting

8pm Wednesday 4 March 2020
The Sailing Club – 1 Jenkins Street, Port Adelaide

1 MEETING OPEN – 8pm

2 PRESENT:

- | | | | |
|-------------------------|-----------------------|---------------------|-----------------|
| ▪ ASA 1: | Julie Matson | ▪ DAPL 1: | Nil |
| ▪ ASA 2: | Michele Lennon | ▪ DAPL 2: | Nil |
| ▪ ACDC 1 Dragon Fire: | Chris Wood | ▪ KIDS 1: | Apology |
| ▪ ACDC 2 Dragon Fire: | Apology | ▪ KIDS 2: | Apology |
| ▪ Adelaide Phoenix 1: | Jason Thompson (ph) | ▪ Powerblades 1: | Nil |
| ▪ Adelaide Phoenix 2: | Clive Grant | ▪ Powerblades 2: | Luca Nicolotti |
| ▪ Black Sea Dragons 1: | Lyn Payne | ▪ SADA 1: | Rick French |
| ▪ Black Sea Dragons 2: | Cheryl Watson | ▪ SADA 2: | Heather Wingard |
| ▪ Blade Runners 1&2: | Julie & Steve Clinch | ▪ Subsonix 1: | Julie Lister |
| ▪ Blue Water Raiders 1: | Nil | ▪ Subsonix 2: | Ronnie Lane |
| ▪ Blue Water Raiders 2: | Apology | ▪ Waiwilta 1&2: | Nil |
| ▪ Copper Coast 1: | Valda Cooper (ph) | ▪ Water Warriors 1: | Tina Pupello |
| ▪ Copper Coast 2: | Apology | ▪ Water Warriors 2: | Nil |
| ▪ Coorong Dragons 1: | Brigitte Chapman (ph) | ▪ Vicki's Pride 1: | Liz Hunkin (ph) |
| ▪ Coorong Dragons 2: | Sue Jones (ph) | ▪ Vicki's Pride 2: | Nil |
| ▪ DA Adelaide 1: | Apology | ▪ Victor Dragons 1: | Rob Bowen (ph) |
| ▪ DA Adelaide 2: | Carol Pascoe | ▪ Victor Dragons 2: | Apology |
| ▪ DBSA: | Mick Cahill | ▪ DBSA: | Jennifer Bould |

APOLOGIES

- | | | | |
|-------------------------|----------------|-----------------------|---------------------|
| ▪ Blue Water Raiders 2: | Raelene Fuller | ▪ KIDS 1: | Mary-Alice Swan |
| ▪ Vicki's Pride: | Sandra Bennett | ▪ KIDS 2: | Sharon Clark |
| ▪ DA Adelaide 1: | Jo Hamlyn | ▪ Victor Dragons 2: | Maxine Timbs |
| ▪ Adelaide Phoenix 2: | Clive Grant | ▪ Adelaide Phoenix 1: | Kearney Sieberhagen |
| ▪ ACDC: | John Holland | | |

The meeting was chaired by Lyn Payne (BSD) with the traditional owners of the land acknowledged.

3 MINUTES OF PREVIOUS MEETING

MOTION:

THAT the Minutes of the previous meeting held 20 February 2020 be accepted as a true and accurate record.

Moved: Steve Clinch and Seconded: Tina Pupello

CARRIED.

4 BUSINESS ARISING – ACTION ITEM STATUS

NO	ACTION	DUE	WHO	STATUS
8	Clubs to take back comments about Sweeping issues. <ul style="list-style-type: none"> ▪ Noted any refresher course would not be compulsory. ▪ Ronnie advised comments or feedback for the Sweeps committee was welcomed. 	ASAP	RC Delegates	Done
9	Follow up with Dennis Whitford how composite teams can be entered into software program so they have an outside lane and are not included in the mix of results. <ul style="list-style-type: none"> ▪ Noted is difficult to do with best option being to make the adjustment on the day. 	ASAP	Mick Cahill	Done

10	Remind Club members that the key to the double gate at The Sailing Club can be accessed via the key lock inside by using the general access key.	ASAP	RC Delegates	Done
11	Reminder given of the need to polish, engrave and return any trophies to The Sailing Club before the event	ASAP	RC Delegates	Done
12	Find out from Dennis Whitford what his intentions are first for next season as to whether he would be interested in continuing in the role and under what circumstances. <ul style="list-style-type: none"> ▪ Noted Jennifer Rosevear had not yet made a decision re paddling next season. ▪ Noted Dennis advised it would depend on whether Jennifer was paddling or not however he would not leave DBSA in the lurch and available for assistance if not actually present and can help with the programme. 	ASAP	Tina Pupello	Done
NO	ACTION	DUE	WHO	STATUS
1	Follow up with Board there being no Volunteer Coordinator managing the volunteers throughout the day or chasing up Clubs who did not provide one. <ul style="list-style-type: none"> ▪ Noted Mary-Ann Holt had volunteered for this role. 	Next Board meeting	Mick	Ongoing
7	Submit report back to RC on recommendation for process for Clubs to form a composite team when unable to enter their own 20s team.	Next RC meeting	Tina	Done

5 GENERAL BUSINESS

5.1 01/03/20 – 10s – feedback

- Question asked if there was a Position Description for the position of Volunteers' Coordinator as Mary-Ann Holt was not familiar with the requirements of the position. Noted the position was only held until the end of the season and Julie Clinch said she would ask Sharon Knights to contact Mary-Ann to give her a handover. **Action: Chris (#8)**
- The NSW Composite Dragonboat document was circulated prior to the meeting by Tina Pupello as a discussion point on the formation of composite teams.

Noted that NSW operated differently and that this issue was best left to the next season's planning meeting in May. Agreed in the interim Clubs should discuss options and any thoughts could be sent through to Tina Pupello in the interim for collation. **Action: Clubs (#9)**

- Ronnie Lane
 - Appreciation extended to all those who helped in the organisation and running of the day, the volunteers, officials and Club members.
 - A long day with lots of races, overran mainly due to being slow in loading / unloading boats despite introducing a new system.
 - More steps needed near the caravan for beach access.
 - Lucky with weather, less wind, faster race starts.
 - Had a few new race Starters.
 - Email sent out seeking feedback on the first race draw suggestion of having any category with 6 crews being in a straight final except for Open Age. Only received two positive replies so it was not actioned, would like to have received more responses so as a result carried on with it despite knowing it would be a long day and could possibly blow out.
 - One Club requested that team entry be extended to submit a 2km entry and was initially advised it be raised at the C&S meeting which did not satisfy the Club who requested RevSport be opened up. She felt it to be unfair for this Club to have a late entry as the RC had agreed previously on an agreed cut-off time which is midnight on the Friday week prior. This enables the organising Club to do the Race Draw and get it out on the Monday and reducing abridged versions. RevSport was duly opened up.

Discussion was then held on this with different viewpoints put forward.

Agreed to adhere to the previous decision whereby Clubs are to endeavour to enter their teams in before the Race Day and then it would be extended out to the Friday night (midnight) for any last minute changes. Any request after that would need to be brought up at the C&S meeting.

- Chief Official's Report – Steve Clinch

Noted report would be circulated separately, of note:

- Radios need to be checked and spare radio kept at the Start line. A number of radios have recently gone missing which was disappointing as six had recently been purchased at a cost of \$200 each.

Thankfully Julie Clinch, Sandy Douglas and Pat Doogue had spare radios which were all used.

Email to be sent out to Clubs asking them if they have any radios to please return them as a matter of priority.

Clubs will be requested to purchase and maintain their own radios in future.

Action: Marie / Clubs (#10)

Replacement radios to be purchased in the interim and locked away for emergency use.

Action: Jen / Pat (#11)

- Buoys not attached properly. Noted that the instructions for setting up of the Drummers toggles on the 200m and 500m line had just been updated to address this issue.
- Suggestion for 8 x boats on the beach. This would allow Blade Runners and the Junior team to race each other in the middle lanes separate to the other races and not be reliant on waiting for boats to be returned. Agreed. Task List to be changed. **Action: Marie (#12)**
- Clubs to have respect for volunteers and vice versa. Noted some Clubs were not responsive to requests from a volunteer whilst marshalling. Ronnie Lane advised that she was unaware of this issue and would like to have been advised of this issue on the day so that it could be addressed. She subsequently apologised on their behalf.
- Noted setting up of a race secretariat desk outside of the caravan as a first point of contact for Clubs, Officials and Volunteers to stop unwarranted distractions worked well. Julie Clinch created a Race Secretariat Official's paper where issues could be documented and addressed.

Chris Wood commended Tim Mackintosh and Mary-Ann Holt for their good sense of humour on the Start line.

5.2 Task list – feedback/changes

- Tina Pupello – the team that sets up the PA needs about 3-4 people to do this safely – set up the stand, connect the power lines etc. However, the caravan is too small to have that many help with setting up the equipment inside. Can we add a note that we only need 1 person help set up the internal equipment and camera? And that the same team provides 1 person after racing is finished to help inside the caravan. 3-4 people are still needed to put the PA system away as well. **Action: Marie (#13)**
- Tina Pupello – the team that brings the caravan should be the team to make sure it is as even and secure as possible with the grey ramps, stabilisers etc. **Action: Marie (#14)**
- Chris Wood – asked where the key for the electricity box was now kept as it was supposed be returned to the box in front of the DBSA trailer. Noted the electricity box was not locked on the last race day and that there were two sets of keys on lanyards on hooks in the caravan.
- Tina Pupello – enquired if DBSA had purchased additional tent pegs needed for the camera and the DBSA banner. **Action: Mick (#15)**
- Tina Pupello – race boat numbers for the sand? Noted Chris Kelley struggled to find a set of numbers for where boats need to pull up. He said he could not find a full set of RED ones. Just a reminder that we will need 3 sets when hosting nationals. Noted they were on the shelves and Rick French offered to search for them. **Action: Rick (#16)**

- Tina Pupello – the trailer hinge on the seat in the caravan seems to be better. Some of the windows (that face the water when racing is on) are slightly out of alignment and are very hard to secure after racing. **Action: Mick (#17)**
- Lyn Payne – asked for Clubs to be careful when taking anything out of the shed to put it back in the same place as often on Monday mornings after race days there is a lot of equipment not put away and the small boats were put back the wrong way. Noted DBSA would be placing a list in the Boatshed of where all of the equipment is placed.

5.3 15/03/20 – 20s & Corporate Cup – planning

- Arrangements discussed.
- Approval given to Water Warriors to race as ‘non qualifier’ in Womens Open 2km race with a male sweep and short numbers.

5.4 Sweeping up Requests

- Approval given for Powerblades: Mick Cahill – Senior B and Bill Kither – Senior C.

5.5 State Champs

5.5.1 Breast Cancer challenges

Agreed to support Breast Cancer Challenge races for 200m x 10s.

6 DBSA – update

6.1 Sweeps’ training – Sun 10 May

Noted only one applicant at the moment. Reminder email to be drafted for circulation.

Action: Ronnie / Marie (#18)

7 AusDBF - Update – UPDATE

7.1 Level 1 AusDBF Coaching course – 2&3 May

- Noted registrations are due by Friday 3 April.

7.2 Level 1 AusDBF Officials Course – Sat 20 June

- Julie Clinch advised that she currently has 10 wanting to do the Officials course.
- Board to set fee at the next meeting.

8 ANY OTHER BUSINESS

- Mick Cahill – advised medals were still on track for arrival around 17 March.
- Mick Cahill – Council have been approached with a request for permanent concrete steps to be put in place with feedback awaited.
- State Championships merchandise – noted only few orders received to date with reminder given to order before deadline of 16 March. Left over stock will be available for purchase at the merchandise tent and also for collection.
- State Championships merchandise – names of those competing for printing on hoody tops due in by Friday.
- Valda Cooper – advised Council was seeking clarification if the age of competitors for 2020 Regional Masters Games was only going to be 40+ so they could include this in their marketing material. Response given was that Future Masters (27+) category would not be held and it was only 40+.

9 NEXT MEETING

The next meeting is set for Wednesday 18 March with DBSA to Chair.

10 CLOSE OF MEETING

The meeting closed at 9:13pm.

ACTION ITEMS

NO	ACTION	DUE	WHO	STATUS
8	Contact Sharon Knights to provide briefing to MA Holt re Volunteers’ Coordinator position.	B4 next race day	Chris Wood	

9	Prior to planning meeting for next season (May) discuss options for formation of composite teams noting NSW arrangement.	May	CLUBS	
10	Clubs to look into purchasing own radios.	Next season	CLUBS	
11	Purchase replacement radios to replace missing ones.	B4 next race day	Jen & Pat	
12	Task list – amend to have 8 x boats put out.	B4 next race day	Marie	Done
13	Task list – amend to have 1 person from the team that sets up the PA inside the caravan to set the equipment up.	NOW	Marie	Done
14	Task list – amend to have team that brings the caravan to ensure that it is as even as possible and secured with grey ramps, stabilisers etc.	NOW	Marie	Done
15	Purchase additional tent pegs for camera / DBSA banner.	B4 next race day	Mick	
16	Look for the red set of boat numbers and return to correct place.	B4 next race day	Rick	Done
17	Caravan – align windows (facing water) as are hard to secure after racing.	B4 next race day	Mick	Done
18	Draft email to encourage nominations for Sweeps' course on 10 May.	ASAP	Ronnie	