



**Minutes of the
PRESIDENTS' FORUM
Wednesday 13 May 2020 @ 8:00pm
Via Zoom**

1. OPEN MEETING – 8:00pm

2. PRESENT

▪ Peter Button	DBSA Board	▪ Roylene Nixon	Coorong Dragons
▪ Allison Bretones	DBSA Board / Subsonix	▪ Annie Beach	Coorong Dragons
▪ Kat Reid	DBSA Board	▪ Francesca French	DAA
▪ Jennifer Bould	DBSA / Life Member	▪ Sandy Jansen	DAPL
▪ Chris Wood	ACDC DF / Life member	▪ Julianne Kuhlmann	SADA
▪ John Holland	ACDC DF / Life member	▪ Karen McKerlie	Vicki's Pride
▪ Jason Thompson	Adelaide Phoenix	▪ Jill Harvey	Vicki's Pride
▪ Steve Holt	ASA	▪ Les Sharp	Victor Dragons
▪ Mary-Ann Holt	ASA	▪ Chris Kelley	Water Warriors
▪ Chris Payne	Black Sea Dragons		

3. APOLOGIES

▪ Maria Darby	DBSA Board	▪ Jeremy Sanders	ACDC GRD
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4. MINUTES FROM PREVIOUS MEETING

MOTION

THAT the Minutes from the Presidents' Forum held 19 February 2020 were approved as a true and accurate record subject to the following amendment:

- Item 6.9 – to be “Jeremy Sanders” instead of “Jeremy Grant”

MOVED: C. WOOD and SECONDED: S. HOLT CARRIED.

5. BUSINESS ARISING / ACTION ITEMS

ACTION ITEMS – 19/2/20				
NO.	ACTION	DUE DATE	BY	STATUS
1	Update Start Line procedure for use of the clips.	ASAP	Jeremy & Marie	Done
2	Look into purchase of shorter slings for use on top boats. ▪ Follow up to be had if the slings purchased by Martin Pearson were actually the shorter ones.	ASAP	Mick	Ongoing
3	Follow up Paddle SA re outside security light / sensor not working and for an inside sensor light to be placed. ▪ Marie to do	ASAP	Mick	Ongoing
4	Follow up Paddle SA re inside walkway toilet light being problematic.	ASAP	Mick & Peter	Ongoing
5	Take DBSA banners along to Volunteers' training.	Saturday	Julie	Done
6	Circulate information sheet re Vogalonga event to Clubs.	ASAP	Marie	Done
7	Send email advice to Clubs that those with full Admin access to RevSport are required from 1 st July 2020 to have a Working with Children Check in place in lieu of a Police clearance.	ASAP	Marie	Done
8	Circulate details re appointment of Flag Bearer and State team managers/captains etc.	ASAP	Vi	Done
9	Promote merchandise for State Champs via FB, website, email.	ASAP	Marie	Done
10	Remind Clubs to provide names of those entering States for printing on merchandise (hoody)	ASAP	Marie	Done

11	Follow up Rowing SA to ensure Oar tuck shop is open for State Champs.	ASAP	Marie	Done
12	Seek EOIs for: <ul style="list-style-type: none"> ▪ Grants and Sponsorship ▪ End-of Season & Volunteers dinner – Sat 27 Jun ▪ Copper Coast 2021 Masters Games 	ASAP	Marie	Done
13	Confirm with AusDBF date for Level 1 Officials Course as Sat 27-Jun	ASAP	Marie	Done
14	Advise Clubs of 20/21 race fees after season end.	Season End	Marie	On Agenda
15	Look into options for Waiwilita to store an additional locker at the Boatshed.	ASAP	Mick & Peter	Waiting on access
16	Provide advice from Council about overflow parking on the circular grassed area.	ASAP	Chris Wood	Done

6. DBSA

6.1 Return to Sport status

Noted this was discussed during Tuesday's Board meeting and that there has been a large amount of information received on this from various agencies, ORS&R, AusDBF, City of Charles Sturt Council.

Even though conditions have changed over time with respect to training, given the 1.5 metres rule for social distancing it was anticipated this would only allow for 5 in a boat plus a Sweep. There were also other issues such as safe loading / unloading of boats on stacks with the reduced numbers and a reduced number of people allowed in sheds.

Feedback was then sought from Clubs as to their expectations on returning to training.

Noted some Clubs were keen to return as soon as practicable and that Coorong Dragons had been advised by their lease holder that they would not be permitted to return until Stage 3 was in place.

The importance of protecting the association's image with the residents and public was also a concern for the association.

The intent, when back up and running, is for Clubs to self-manage their training under parameters set by State or Federal Government and guidelines provided to them by DBSA.

Discussion will be held further at Thursday's AusDBF quarterly Members' meeting with other state bodies as to their approach to a return to the sport. The Board will then work with the ORS&R and Paddle SA with Clubs informed as soon as possible.

6.2 Season commencement – status

Noted commencement date is reliant on the limitations in place.

COVID-19 mass gathering limitations may impact on the number of people allowed on the beach which will determine on whether 20s races can be held.

There was a draft race calendar circulated for discussion at the RC meeting on 27 May however since then the date of the State Championships was put back a week to 3&4 April 2021. This was to allow an exact two week break before the AusChamps.

6.3 Framework & Principles for return of Sport & Recreation

Noted this document was provided for information and the situation had changed since it was released.

6.4 Registration fees 2020/21 – status

Noted DBSA was not in a position to offer any rebates or discounts to registration fees. Should any funding be received from the government as part of a funding support submission, then this would be considered being refunded on a per member basis.

6.5 Early-Bird period / discount – status

The Early-Bird period for 2020/21 season will be from 1st July – 31st July which is a month later than usual given the current situation.

The question was asked if there would be any reduction in the fee due to there being less insurance required as training had not recommenced. Noted DBSA had asked AusDBF if they would be considering any reduction in the AusDBF levy and was awaiting feedback.

Should there be any reduction given by AusDBF or any grant funding received from the government, then DBSA would refund this to Clubs on a per paddler basis. The date for determining paddler numbers for any rebate would be 31st July, at the end of the Early-Bird period.

6.6 RevSport – roll over

Noted date for roll over for all Clubs and DBSA will be 1 July.

All records at the Club and DBSA levels will be rolled over and Clubs will need to 'renew' members when processing their registrations as they have done in previous years, rather than add them in as new paddlers.

6.7 State Championships 2021 – new dates of 3&4 April

Noted the previous dates of 27&28 March 2021 were changed to the following weekend of 3&4 April so that there would be an exact two week break before the AusChamps.

These dates are not confirmed yet as the rest of the lake users need to submit their dates for inclusion on a spreadsheet to be compiled by Rowing SA for the Council.

The Council have advised there are to be no double up on dates this season unless there is a four hour gap between events. There is uncertainty if this relates to events being held on the same day but at different locations (ie Aquatic, Scullers).

6.8 Safety / equipment issues

Les Sharp advised that to help their Club practice race starts he had put in a request to DBSA for a starting buoy, Sweep's toggle and Drummer's toggle. He was also interested in coming down to the Boatshed to see what they actually look like before purchasing anything.

It was noted that DBSA had thrown out their spare toggles during the recent maintenance clean out of the Boatshed and that he should contact Jeremy Sanders (ACDC) for some assistance.

Further advice was given to him at this meeting to purchase a ski rope and to then place a hook on the end to secure a float.

6.9 Juniors – race days / Dragonmites

Reminder given to all Clubs to encourage Junior participation with the Dragonmites team and on race days.

6.10 Working with Children Check – 1st July reminder

Noted from 1st July that this requirement is in place and a reminder would be sent out to Clubs along with a list of those within their Club needing this to access RevSport. **Action: Marie (#17)**

6.11 DBSA Asset Management contact – Mick Cahill

Noted any requests to move DBSA assets should be placed through Mick Cahill. A contact email will be provided as he has now taken on a FIFO role. **Action: Kat (#18)**

6.12 Council – Aquatic Reserve, New Path update

Noted information had been sent to Clubs on the construction of this new path. As soon as it was known by DBSA what was happening, a number of meetings were held with Council on site. Concerns were highlighted along with the impacts to the set up for some Clubs on race days and a reduced safe access to and from the beach.

Council confirmed that there was an oversight in that there was no consultation undertaken beforehand, construction had already commenced and there were no viable options to relocate the path. They agreed to:

- allow the path to be closed on race days at the northern and southern ends
- provide 'path closed' signs branded with Council info
- relocate the seat on the hill to further down on the lake side of the path along with the bins to allow more room for tents to be set up
- install a set of concrete steps to the shore placed on the north side of the caravan for beach access

This was considered to be a suitable outcome for DBSA.

Future works are being considered to extend the path that goes east from the southern end around so it won't be such an impact on those having to divert around.

Noted Allison Bretones is discussing with Council possibilities for any future funding for an upgrade to the Boatshed.

6.13 Registration reminder – previous paddlers

Reminder given to Clubs to check when renewing or processing registrations that a clearance is requested beforehand, if needed for any paddlers formerly belonging to another Club.

6.14 Courses – status

6.14.1 Sweeps' & Drummers' course – Sun 10 May – postponed

Noted this remains postponed for the time being.

6.14.2 Sweeps' Level 2 course – request

Noted request had been received from Victor Dragons for this course as they were seeking some technique training for their Sweeps. This request had been forwarded on to the Sweeps' committee.

In response it was noted that there was no actual course for this however there were steps outlined in the Sweeps' manual as to how to attain this level.

The suggestion was given that they liaise with the Sweeps' committee for some training assistance.

6.15 Events:

6.15.1 Season launch & Volunteers' thank you celebrations

Noted the end-of-season and Volunteers' thank you event was cancelled due to COVID-19 and as soon as conditions allow, will be held prior to season commencement.

6.15.2 Regional Masters Games – Copper Coast – Thu 15 to Sun 18 Apr 21

Noted there had been few responses to the EOI sought to be on an organising committee at this stage.

6.16 MPIO status

Noted Mick Cahill is the only recognised MPIO currently and DBSA was trying to seek an independent person.

An EOI had been sent out to Clubs seeking MPIOs with no response received.

The Board is aware of one paddler who is looking to undertake the course when next offered. Noted that Sports SA is now offering this course and this information was sent out to Clubs.

7. AUSDBF

7.1 AusDBF

7.1.1 Level 1 Officials Course – Sat 27-Jun – postponed

- Noted has been rescheduled to Saturday 15 August.

7.1.2 Level 1 Coaching Course – Sat 2 & Sun 3 May – postponed

- Tentatively set for 22&23 August.

8. CLUBS

8.1 DAA – Position on opening breast cancer category races to all cancers

Discussion was held on this position paper with varying viewpoints put forward.

Agreed that Clubs should take this back for discussion so that they can be in a position to put their viewpoint forward when sought. **Action: Clubs (#19)**

9. ANY OTHER BUSINESS

- DBSA – noted as part of Paddle SA's recent clean out of the Boatshed that there were a number of boxes left in the shed which did not belong to them. They were picked up by Kat Reid who advised that a number of the boxes contained legionnaire hats which did not belong to DBSA. There was also some paddling clothing.

It was felt that the hats may belong to the West Lakes Shore paddling group and the contact details for them would be provided to Kat Reid for follow up. **Action: Chris W & Kat (#20)**

Photos will be taken of the left over clothing and circulated to Clubs to see if any belong to their paddlers otherwise they will be disposed of after a set period. **Action: Kat (#21)**

- DBSA – key register. An email will be sent to Clubs to provide details of any keys held to DBSA premises for inclusion in a register. **Action: Kat (#22)**
- DBSA – trophy audit. An email will be sent to Clubs to provide details of any trophies that they hold for inclusion in a register. **Action: Kat (#23)**
- DBSA – noted email sent out re AusDBF's Upskills Grant had the wrong closing date and that it should be Friday 22 May. An update email will be sent with the new date. **Action: Marie (#24)**
- WWs – question asked as to what happened to the TK and OC canoes recently. Noted that Julie Lister had removed them whilst she had restricted access to the Boatshed and sought permission beforehand to remove them for some maintenance and then access by Clubs.
- DBSA – caravan. Noted it was proving difficult to source rubber seals for the window frames and catches/latches. Follow up to be had with business on Tapleys Hill Road as they owe DBSA some favours apparently. **Action: Chris W & John (#25)**
- DBSA – caravan. Noted a cover will be sourced for the winter period once measurements are taken. When allowed it will be taken to Aquatic Reserve to measure up some stabilising blocks to make it more level.
- DBSA – caravan. Noted it had come up really well and DBSA is appreciative of the work undertaken by Darcy Knights with a letter of appreciation sent to him.

10. NEXT MEETING

The PF meeting date is scheduled for:

- Wed 19th Aug
- Wed 18th Nov

The meeting closed at 9:10pm.

ACTION ITEMS – 13/5/20				
NO.	ACTION	DUE DATE	BY	STATUS
17	Send out reminder re WWCC check due by 1 st July for those accessing RevSport along with list of names needing renewing at Clubs.	ASAP	Marie	
18	Provide Clubs with a contact email to request any relocation of DBSA assets.	ASAP	Kat	
19	Take back position paper from DAA on opening breast cancer category races to all cancers for feedback.	ASAP	Clubs	
20	Provide contact details to Kat to West Lakes Shore paddling group for follow up re legionnaire hats.	ASAP	Chris & Kat	
21	Send photo of left over clothing at the Boatshed to Clubs to see if it belongs to them or dispose of after a set date.	ASAP	Kat	
22	Send an email to Clubs seeking details of keys held to DBSA premises.	ASAP	Kat	
23	Send an email to Clubs seeking details of any trophies held.	ASAP	Kat	
24	Send out to Clubs revised closing date for AusDBF's Upskill Grant submissions.	ASAP	Marie	
25	Contact caravan business on Tapleys Hill Road if they can provide any rubber seals for window frames and catches / latches.	ASAP	Chris W & John	
ACTION ITEMS – 19/2/20				
2	Follow up with Martin Pearson if the slings he purchased for use on top boats were the short ones.	ASAP	Mick & Peter	
3	Follow up Paddle SA re outside security light / sensor not working and for an inside sensor light to be placed.	ASAP	Mick	
4	Follow up Paddle SA re inside walkway toilet light being problematic.	ASAP	Mick	
15	Look into options for Waiwilta to store an additional locker at the Boatshed.	ASAP	Mick & Peter	