



**Dragon Boat South Australia Annual General Meeting
16 August 2011 @ 6:30pm
The Sailing Club – 1 Jenkins Street Port Adelaide**

1.0 Meeting open: 6:30pm

2.0 Present

🚣 John Holland	DBSA	🚣 Greg Bond	Waiwilta
🚣 Steve Clinch	DBSA	🚣 Jill Furnage	Waiwilta
🚣 Rick French	DBSA	🚣 Janice Jones	Waiwilta
🚣 Natasha Pataki	DBSA	🚣 Jennifer Cook	Black Dragons
🚣 Pat Doogue	DBSA	🚣 Paul Melis	Subsonix
🚣 Julie Clinch	DBSA	🚣 Sean Carey	Adelaide Phoenix
🚣 Chris Wood	DBSA/Adelaide Sea Dragons	🚣 Meg Vine	Adelaide Phoenix
🚣 Jennifer Bould	DBSA/Life Member	🚣 Debbie Attewell	Water Warriors
🚣 Mick Burridge	Life Member	🚣 Colin Attewell	Water Warriors
🚣 Helen Macleod	SADA	🚣 Penny Cryer	Water Warriors
		🚣 Liz Savill	Water Warriors

3.0 Apologies

🚣 Mavis Gibbs	Blue Water Raiders	🚣 Adele Taylor	Adelaide Phoenix
🚣 Jenny Chillingworth	Blue Water Raiders	🚣 Diane Adey	Adelaide Phoenix
🚣 Helen Hermann	SADA	🚣 Judi Sweatman	SADA
🚣 Sandy Jensen	DAPL	🚣 Chris Payne	Black Dragons

4.0 Previous AGM Minutes

Motion: To accept the minutes from the AGM held 18 August 2010.

Moved: Chris Wood

Seconded: Rick French

Carried

5.0 Business arising from previous AGM Minutes

No business arising from previous Minutes.

6.0 President's Report

John Holland read to the highlights from his tabled report as follows:

- 🚣 The Annual report has not been put together as a book this year and will be posted to the website for all to access.
- 🚣 In regard to employment of an Executive Officer in early 2011 there were funds now available and it was envisaged this will be in place by the beginning of 2012. Facility now available at The Sailing Club to house this person.
- 🚣 Interesting to note both Canoe SA and SARA relations are going well and given the loss of Sea Rescue service Canoe SA will allow us to borrow their rescue boats for use at Aquatic Reserve and SARA at the Ramsay course. Although funding is available to purchase own boat considered preferred not to at this stage.
- 🚣 In regard to the cultural aspects of the sport it was disappointing to not have anyone appointed in this portfolio and it was hoped that at the next Board meeting of the incoming committee that someone will nominate for this.
- 🚣 Revamped website will now be up and running by start of race season.
- 🚣 New clubrooms now at The Sailing Club with meeting room and function facilities available with minor renovations to be undertaken. Liquor licence to be applied for and large TV purchased. Excellent work being provided by Chris Harwood, Mark O'Gara and Steve Holt in renovating the downstairs boat shed and change rooms.
- 🚣 Plans exceeded to expose the sport to at least 100 school children and involvement is planned again through the Council for the school holiday program next holidays.
- 🚣 In relation to increasing participation Adelaide Phoenix were endeavouring to establish a team in Barmera reasonably soon. Port Pirie is proving difficult to get people motivated however hoped that the Regional Masters Games in 2012 might encourage this. Interest expressed from health club in Mawson Lakes and once storage is located they will come on board.

- ✚ Mildura Masters Games is being run this weekend with participation from a few local clubs.
- ✚ The Regional Masters Games held in Naracoorte in 2011 were on at the same time as the Nationals and unfortunately there were no officials available to coordinate it at that time due to the Nationals.
- ✚ A Volunteer Log Book system is now in place and it is planned to run a DBSA officials accreditation system for local regattas which will hopefully enthruse a few local volunteers to be involved. Aim is to accredit volunteers by giving them something to aim for at the end. The Office of Recreation & Sport's Green Shirt program will be run again whereby volunteers will be given a green shirt and participants are encouraged to support them and not give them a hard time.
- ✚ State Championships went well however the Nationals team was not as successful in Canberra as they were in 2010 when they were held locally. Intent is to increase participation numbers for 2012 in Melbourne.
- ✚ DBSA and Adelaide Sea Dragons have both purchased Kayak Pro ergo machines which will be made available for clubs to use.
- ✚ Murray Marathon was held for the first time by DBSA and discussions being held with the Marathon Canoe Club for future events.

John Holland passed his thanks to the Board and members for their support.

Motion: To accept the President's report.

Moved: Julie Clinch Seconded: Debbie Attewell Carried

7.0 Secretary's Report

Chris Wood read to her tabled report.

8.0 Treasurer's Report

Jennifer Bould read to her tabled report and noted that there was income generated through the tidying up of funds from the 2010 Nationals which had been invested into a term deposit account.

John Holland advised that a budget of \$10,000 had been set aside for the works required at The Sailing Club in order to prepare the boatshed and clubrooms for use. Appreciation was extended to those providing in kind services.

It was noted that there was currently a committee comprising 3 x DBSA members and 3 x Port Adelaide Artists Forum (PAAF) members responsible for getting The Sailing Club up and running. Rent was currently \$1 per year and an application has been made to the Council for reduced rates which has been successful. Both rooms are available for hire. The committee has been formed and is operating.

Consideration will be given by the Board to permanently hiring the upstairs function room for meetings by DBSA and clubs thereby encouraging clubs to use the venue when they like and not have to pay for it.

This would be the first time that DBSA has had a home with there being a 5 year lease in place which may be extended after that time dependent on development in the area.

The PAAF will be using the downstairs room as an exhibition area and have applied for some money for grants.

Motion: To accept the Audited financial report for 2010/11.

Moved: Steve Clinch Seconded: Helen Hermann Carried

9.0 Portfolio Reports

9.1 High Performance

Steve Clinch's report tabled as read.

9.2 Maintenance

Pat Doogue read to his report and noted it would be posted on the internet.

In particular he thanked the clubs who have assisted in helping maintain the equipment. The suggestion was given that working bees also be held on the weekend to allow clubs to participate who cannot do so during the week.

9.3 Volunteer

Rick French's report was tabled as read.

It was commented that it was great that volunteers are being well recognised.

9.4 Participation & Development

Julie Clinch's report was tabled as read.

Agreed promotional posters will be made available for both the Port Pub Challenge and the Corporate Event to be held for the launch of The Sailing Club.

Action: Chris

10.0 Elections

John Holland advised that at the close of nominations the outgoing Board members had chosen to stand again however an election was required for the position of Vice-President Female as another nomination had been received from Meg Vine.

Given this status both Meg Vine and Julie Clinch (re nominating) were both given the opportunity to give a brief presentation on why they should be considered for the position of Vice-President Female.

During Julie Clinch's opening remarks she noted that after 12 years on the Board and given that someone else had finally nominated for the position she would stand down.

John Holland asked that thanks be minuted to Julie Clinch for her past service and wished her all the best with her resignation regrettably being accepted. A round of appreciation was then extended to Julie and congratulations given to Meg.

The following appointments were ratified for two years:

🚧 President	John Holland
🚧 Vice-President Female	Meg Vine
🚧 Treasurer	Jennifer Bould
🚧 General Member	Steve Clinch

11.0 Appointment of Auditor

Motion: To appoint Terry Caldwell as the Auditor for 2011/12.

Moved: Paul Melis Seconded: Chris Wood Carried

12.0 Participant Registration Fees

John Holland advised that it was customary at this AGM to vote on the registration fees for the next season and as DBSA was in a healthy financial position the Board recommends leave them as they are as there is no need for an increase.

Motion: Registration fee for 2012/13 season to remain the same as in 2011/12.

Moved: Chris Wood Seconded: Mick Burridge Carried

13.0 Member Subscriptions 2012/13

John Holland advised that the constitution allowed, at an AGM only, for a membership subscription to be charged for the following financial year should the Board deem it necessary.

However as the financial situation was favourable the Board recommended that a member subscription *NOT* be introduced for 2012/13.

14.0 Any other Business

🚧 John Holland advised that the new child protection measures came into force in SA on 28 February 2011 and DBSA subsequently updated the Member Protection Policy which would be posted to the website for clubs to access.

Prescribed positions have been determined whereby police checks and reference checks would be required *only* for those clubs intending to be involved with any one under the age of 18. They are coaches, team managers and anyone dealing with registrations.

A risk assessment was also undertaken and will be posted to the website with clubs encouraged to review it and assist with identifying any further risks. Canoe SA female change rooms were considered satisfactory however the male change rooms currently did not have any shielding at all and it would be suggested that juniors shower with their bathers on.

Clubs requiring a police check would need to contact DBSA for a Volunteer Organisation Authorisation Number (VOAN) and once they receive their assessment back for review would be required to undertake reference checks also. It is all outlined in the policy.

Those in a prescribed position already that have regular police checks due to their work requirements would just need to advise DBSA of this so that it can be recorded in the system.

- ✚ John Holland advised that the Art in the Heart festival at the Port has been overtaken by a much bigger Port Adelaide Festival scheduled for 7-9 October which is expected to attract a minimum of 15,000 visitors. The professional organisers were keen to have activity on the water with dragon boating, surf live saving, rowers and sail boats all encouraged to participate and promote their sports.

Given that the Australian Masters Games are being held at the same time there would not be any DBSA officials available to be involved on the weekend however DBSA would like interested clubs to take advantage of the wonderful opportunity to run some Come N Try events in order to attract members.

Dragon boating would be promoted as being available with those from the public interested in a Come N Try being given the Secretary's number to register. Suggested that three slots be scheduled both days for say 11:30am, 1:30pm and 3pm and if there was enough interest then races could possibly be scheduled at the end of the day. Clubs could elect

DBSA would assist with coordinating the event prior and Meg Vine (Adelaide Phoenix), Paul Melis (Subsonix) and Debbie Attewell (Water Warriors) offering to coordinate activities on the day once further discussion had been held with their clubs to ascertain the level of interest. An email would be sent out to all clubs advising them of this event.

Action: Chris Wood

- ✚ John Holland advised that the 'early bird discount' was initially offered to participants to encourage them to register early as there was often a long break in between seasons. The first cut off date was set at 30 September and then reduced this season to 31 August.

Some clubs however seem to think that the cut-off date is the date whereby registrations had to be submitted to DBSA. This is not the case and clubs are reminded that participants must be registered as soon as they start paddling each season. The insurance policies have now been changed to the financial year to cover paddlers from 1st July each year.

The proposal was then put forward that the 'early bird discount' offer would now cease on the 15th August each year which was agreed to by those members present.

Action: Marie Cunningham

- ✚ John Holland advised that current life members are noted as being: Michael Burrige, Jennifer Bould, Peter Smith and George Galloway and initially there was no criteria set for Life Membership however this had since been set by the Board and recorded in the Constitution.

The Board was recommending that Life Membership be awarded to a former paddler whose name was announced. It was agreed however that they should remain nameless in the Minutes as an invitation would be extended to them to attend the launch of The Sailing Club at which time it would be awarded to them as a surprise in front of an expected large contingent of members from all clubs.

Motion: Life Membership is awarded to the aforementioned person.

Moved: Chris Wood

Seconded: Mick Burrige

Carried

The Board maintains a list of those paddlers who are eligible for Life Membership and once they are no longer involved in the sport consideration would be given to their being put forward for this award. Consideration is also been given to finding a suitable award to present.

- ∅ Sean Carey raised disparity of figures of registered paddlers with those held by the club and that by the database coordinator which could affect the number of votes given to members at the AGM.

Agreed in future that a 7-day cut off period from the date of the AGM would apply for clubs to send in registrations and resolve any registration issues. At this time then the voting strengths would be set.

Action: Marie Cunningham

Meeting Closed 7:38pm.

Signed

Chairperson

Date