



Subject Appeal Process

DragonBoatSA

Policy and Procedures

Subject No: DBSA 013

Issue No: 3

Date of Issue: Jan 11

Appeal Process

1. Decisions which have an effect on individuals, teams or clubs can all be subject to appeal. These can be, but are not limited to:
 - Selection decisions
 - Disciplinary decisions
 - Appointments
2. An appeal against a member's expulsion is covered in the constitution clause 5.8 IV and V.
3. An intention to appeal a decision must be communicated to the Association Secretary within 7 days of that decision.
4. The full appeal setting out the appeal grounds must be communicated to the Association Secretary within 14 days of the decision.
5. The Board will arrange the appeal to be heard by an independent committee, consisting of 5 members from non involved clubs, within 28 days of receipt of the appeal. This shall be known as the Appeals Committee. The Board will appoint a member of the Committee as Committee Chairman.
6. The Appellant may co-opt any persons who may assist the appeal and they shall be permitted to speak to the appeal.
7. The Board reserves the right to recover any costs incurred in hearing an appeal from the Appellant should the appeal be unsuccessful.
8. The Appeals Committee shall consider the appeal and may:
 - (a) Uphold the appeal and refer the decision to be reconsidered by a decision recommending body
 - (b) Dismiss the appeal
 - (c) Refer the decision to be reconsidered by the original decision recommending body
9. The Board's decision (through the decision of the Appeal Committee) on appeals is final.

POLICY REVIEW

This policy will be reviewed every two years to ensure that the document remains current, practical and relevant for DragonBoat SA. The next review date is January 2013.

Endorsed by:

John Holland

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**DragonBoatSA Chairman on behalf of the
DragonBoatSA**

09/02/2011