



**Subject Environment Policy**

**Subject No: DBSA 024  
Issue No: 1  
Date of Issue: Mar 08**

DragonBoat SA has a commitment to sustainable development and we work to ensure our activities, events and services enhance the environment in which we operate.

We are committed to preventing pollution and utilise practices that:

- Reduce waste and strive for Zero Waste at all our events.
- Meet community expectations regarding environmental impact of our events and activities.
- Within our own operations we:
  - Require volunteers, members and employees to comply with all applicable environmental laws, regulations and standards
  - Identify and manage environmental risks within our operations and apply best practice principles to the prevention of pollution
  - Use resources responsibly and minimise the environmental impacts of our activities, events and projects
  - Communicate this policy to all volunteers, members and employees, and other stakeholders as well as making this policy available to our members
  - Continually improve performance through training and management review.

RESPONSIBILITY	ACTION
All participants	Email will be used to the maximum extent possible to minimise paper use
	Restrict photocopying, use both sides of paper, except when clarity is the prime consideration e.g. meeting papers and accounts statements.
	Neatly pack all discarded paper into recycling boxes and empty into the recycle bin at least weekly.
	Use the reverse side of discarded paper when possible to produce draft documents providing this does not contain confidential material
	Destroy confidential documents by tearing or shredding.
	Use recycled notepads for message taking.
	Flatten boxes and cartons and dispose of through recycling system. Re use where possible.
	Suppliers to DBSA will need to demonstrate that they have a green policy in place covering use of recycled and energy efficient products wherever possible.  All cleaning supplies will be environmentally friendly.  Equipment purchased will qualify for energy star rating.

**Endorsed by:**

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**DragonBoatSA Chairman on behalf of  
DragonBoatSA**

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**Date**