



DragonBoatSA

Policy and Procedures

Subject RACE FEE PAYMENTS

Subject No: DBSA 031

Issue No: 31

Date of Issue: JAN 10

PREAMBLE

At the December 2009 DBSA Board meeting a discussion was held on the process for payment to DBSA of fees and registration payments made by clubs. DBSA would like to advise all clubs that in order to streamline this process that it will be moving to accepting all payment in the near future by EFT only.

All clubs are encouraged to establish this facility by 28 February 2010.

PAYMENT OF RACE FEES (\$5)

From 10 January 2010 clubs are to submit payment of the \$5 fee (per paddler) for participation in the next race day into the DBSA bank account by the Tuesday proceeding each race day.

A copy of the EFT transfer receipt/advice along with the Team sheet is to be forwarded on this day or beforehand to the Treasurer and Marie Cunningham as noted below:

- Ø DBSA Treasurer, 213 Belair Road - Torrens Park SA 5062
- Ø Jbould80@hotmail.com
- Ø marie@adminfocus.com.au

The Team sheet can be changed (under exceptional circumstances) up until 8am on the race day and the following codes are to be used during the EFT transfer:

- Ø Club code RF Race day date

An example of how this would be work is shown below:

- Ø ASD RF 100110
- Ø BWR RF 100110

Codes for all clubs are listed below:

Ø AP	Adelaide Phoenix	Ø DF	Dragon Flys
Ø ASA	Adelaide Survivors Abreast	Ø PB	Powerblades
Ø ASD	Adelaide Sea Dragons	Ø SADA	SA Dragons Abreast
Ø BD	Black Dragons	Ø SX	Subsonix
Ø BR	Blade Runners	Ø WAI	Waiwilta
Ø BWR	Blue Water Raiders	Ø WW	Water Warriors
Ø DAPL	Dragons Abreast Pt Lincoln		

Endorsed by:

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**DragonBoatSA Chairman on behalf of the
DragonBoatSA**

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Date