



DragonBoatSA

Policy and Procedures

Subject BOARD SECONDMENT

Subject No: DBSA 032

Issue No: 1

Date of Issue: NOV 11

The steps in this policy are to be followed when a person has been identified for secondment to the Board.

IDENTIFY

- ✚ In the first instance identify a need for assistance in a Board role.
- ✚ A Committee member shall be a natural person and be a Registered Participant or a Member of the Association.

INVITE

- ✚ Once identified, the person or persons shall be invited to attend and participate in three consecutive Board meetings.
- ✚ The purpose of this is for mutual agreement of defined role(s) and compatibility with sitting members.

RECOMMENDATION

- ✚ Once the above have been determined as acceptable, a formal Board recommendation is to be made to accept this person for the remainder of their period up until the corresponding AGM.
- ✚ Notify the nominee of their acceptance. Notify all member clubs of this decision.

Policy Review

This policy will be reviewed annually to ensure that the document remains current, practical and relevant for DBSA.

Endorsed by:

25/11/2011

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**DragonBoatSA Chairman on behalf of the
DragonBoatSA**

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Date