



**Minutes of Presidents Forum**  
**8:00pm Wednesday 6<sup>th</sup> June 2012**  
**at The Sailing Club – 1 Jenkins Street Port Adelaide**

---

**1 OPEN MEETING**

**2 PRESENT**

Chris Payne	Black Dragons	Rick French	DBSA
Mary-Anne Holt	Adelaide Survivors Abreast	Jennifer Bould	DBSA
Paul Mellis	Subsonix	Patrick Doogue	DBSA
Andy Kelly	Powerblades	John Holland	DBSA
Di Adey	Adelaide Phoenix	Steve Clinch	DBSA
Debbie Attewell	Water Warriors	Chris Wood	DBSA/ASD
Peter Takos	Water Warriors	Helen Macleod	SADA
Colin Attewell	Water Warriors		

**3 APOLOGIES**

Steve Holt	Adelaide Survivors Abreast	Adele Wood	Adelaide Phoenix
Janice Jones	Waiwilta	Julie Clinch	Blade Runners

**4 MINUTES FROM PREVIOUS MEETING**

*The Minutes from the previous Presidents Forum meeting held 15 February 2012 and 19 March 2012 were approved as a true and accurate record.*

*Moved: Steve Clinch                      Seconded: Pat Doogue      Carried*

**5 BUSINESS ARISING**

From the AusDBF perspective John Holland reported that at the meetings held during the Nationals that the AusDBF levy increase to \$22 was ratified. In addition the requirement for participants to have competed in their State team and at the Nationals to be eligible for the Australian team was also ratified.

**6 GENERAL BUSINESS**

**6.1 DBSA Race Day Fees 2012/13**

Discussion was held on whether the additional \$2.50 race fee imposed last season to be put towards the Premier side to encourage participation should continue in the 2012/13 season.

Various positions were put forward with the general consensus being that it should continue as long as it was for the same purpose.

**6.2 Pontoons – Ramsay Course**

In regard to using the pontoons for events at Ramsay Course it was noted that it was difficult to get the sufficient number of volunteers required to set it up prior to the event, to man each finger during the event and to then return the pontoon afterwards as it was a lengthy exercise.

It was noted however that there would be a sufficient number of volunteers to do this for the State Championships.

The question was asked if races could actually start from where the pontoon is moored down at the end of the course with the finish line moved up accordingly for 500m events. Agreed that the Council would be contacted to ascertain whether this would be possible and then discussed at the next RC meeting.

**Action: Chris Wood**

### **6.3 Member Protection Policy**

Clubs were reminded of the requirement to familiarise themselves with the Member Protection Policy which is available on the website and also to encourage their members to do so also.

**Action: Clubs**

DBSA is the agreed overseer of the Child Protection Policy for the association. Clubs were reminded of the obligation to have those in prescribed positions to be 'child accredited'. These positions are identified in the policy and include: Membership Database Operators, Coaches, Managers, Development Officers. Clubs with Junior participants also need to conform.

To be 'Child Accredited' the application for a police check is required to be submitted to DBSA along with 100 points of identification to confirm the true identify of the applicant. DBSA will then assign a VOAN number and authorise it. The application then needs to be taken to a Police Station for processing along with 100 points of identification.

Mary-Ann Holt advised that Adelaide Survivors Abreast have introduced a checklist for incoming committee members to familiarise themselves with their requirements and this will be included on it.

### **6.4 New Online registration/renewal process**

The online registration process is almost complete with Adelaide Sea Dragons currently trialling it. Some Clubs were shown how the new system would work prior to the meeting with the opportunity to be offered after the meeting to remaining Clubs present.

Clubs were encouraged to consider changing over to this system as it only required about an hour to set it up and would then save an enormous amount of time as there would be no paper registrations. Participants could renew their membership online with new paddlers directed to the website to also apply online.

Those Clubs not currently in a position to set themselves up online could do so at a later stage.

## **7 ANY OTHER BUSINESS**

§ Question was asked about a privacy policy associated with Clubs & DBSA having access to membership details in the online database. Clubs were advised that DBSA has a Privacy Policy in place already which was on the website and would cover this.

§ Agreed there would be no extension given to the Early Bird Deadline period for those Clubs choosing to OPT IN to the new online system and commencing paddling on 1 July.

§ Andy Kelly enquired if there would be a sufficient number of DBSA paddles available for the large number of paddlers expected to train for the Corporate Challenge this season. The response given was that there were paddles currently stored at The Sailing Club and also upstairs at the Boatshed which should cover this.

DBSA had also submitted a grant application for funding for an additional 60 paddles and PFDs for teams newly located in the country. The new paddles are being purchased from China and are based on the Trivium model and one has been trialled now for a few weeks by John Holland and is working well.

- § Mary-Ann Holt tabled a congratulatory letter and membership card received confirming Steve Holt's AusDBF Officials Accreditation level at Level 1. The noted expiry date was 30 June 2012 and she enquired what was to be done next to renew this.

John Holland responded that AusDBF had included the initial expiry date of 30/06/12 on every application submitted for accreditation. They are yet to follow up with the next steps required for re-accreditation and until this time and from the DBSA perspective everyone would remain Accredited at Level 1.

- § Clubs were encouraged to return any trophies awarded so that they could all be kept at The Sailing Club and rebadged as required. Reimbursement would be given for any re-badging undertaken by Clubs upon provision of tax invoice.
- § Paul Mellis said clarification was being sought from a Subsonix member on whether there could be emergency points set up on the course and for this to be notified at the Captains & Sweeps meeting each event.

Further clarification was to be sought from the member on exactly what it was that they were seeking as the consensus was that there was already sufficient safety procedures in place with a Safety Boat, walkie talkies to be worn by all sweeps and a standard roll over procedure in place.

Agreed that the Chief Official should be announced at each event and Clubs reminded of which way to turn into shore.

The DBSA Safety Officer is the Chief Official.

Discussion was held on whether a defibrillator should be purchased and agreed that it was not required and that the response time from St Johns should be obtained.

**Action: Chris Wood**

Agreed that St Johns should be booked for the State Championships.

**Action: Chris Wood**

Clubs were also encouraged to ensure that there is a mobile phone in a waterproof pouch on each boat during training.

- § The DBSA Member Protection Information Officers are Pat Doogue and John Holland.
- § John Holland advised that there was no support given from any Club at the recent Youth Expo and that he and Karen Graetz attended. There were up to 1000 students in attendance with free DBSA hats given to any child that signed up for a Come N Try event.

It was beneficial because contact was made with many teachers expressing interest in the dragon boating being part of the sport Zone days at the end of the year. Each Zone (southern, western and northern) would hold a fun sports day with various sporting activities on separate days. The proposed dates would not be known until after 1 October.

- § The Port Pub Challenge would be held again this year with support being sought from Clubs to train up teams.

§ The invoice for the agreement with Channel 44 would be paid tonight and DBSA would then receive a copy of the 'dummy' advertisements with the first advertisement being for Corporate events. Agreed they would be disseminated to Clubs.

**8 NEXT MEETING**

The date for the next Presidents Forum meeting is to be advised.

The meeting closed at 9:20 pm.