



## MINUTES

### Board Meeting

**TUESDAY 9 MARCH 2010 at 8PM**  
**At Pt Dock Brewery Hotel, Port Adelaide**

**1 OPEN MEETING – 8:00PM**

**2 PRESENT:** Board members: John Holland, Jennifer Bould, Steve Clinch, Rick French, Patrick Doogue and Chris Wood

**3 APOLOGIES:** Julie Clinch

**4 MINUTES OF PREVIOUS MEETING 10 FEBRUARY 2010 ACCEPTED AS A TRUE AND CORRECT RECORD**

**Moved:** Steve Clinch

**Seconded:** Rick French

**Carried**

**5 ACTION ITEMS**

01	Ongoing. Forms for changing of cheque signatories passed to Treasurer for follow up with bank.
02	Ongoing. Quantities for hats to order for Nationals discussed with Queensland.
03	Actioned. Discussions held with Queensland on stock sold during 2009 Nationals.
04	Actioned. Clubs advised of re-designed team sheets.
05	Actioned. BDs advised of clearance approval for Karen Graetz.
06	Actioned. Clubs advised at PF of outcome of submitted exemptions for Nationals.
07	Actioned. Clubs advised at PF of requirement for new paddlers to complete register when they are having their four free paddles.
08	Actioned. Expression of interest sent to clubs for coaches course 22-23 May 10.
09	Ongoing. Liaise with Tim Wood re logistics of moving pontoons. Moving of pontoons will require 5 x volunteers on 14 <sup>th</sup> April which should be the same people used for the Nationals.
10	Ongoing. Arrangements for boats and equipment to be towed around on the lake on Saturday of States.
11	Actioned. Clubs advised of option to set up their tents on the front row next to the Marshalls tent during Nationals.
12	Actioned. Race schedule for States discussed at RC meeting.
13	Actioned. State Coaches advised of requirement to wear top at all times during training in accordance with Policy #01 – Sunsmart.
14	Ongoing. Clearance form to be amended to include section for receiving club to authorise.
15	Ongoing. Arrange for volunteers to assist with setting up of course prior to States/Nationals.
16	Ongoing. Arrange for water to be available in marshalling area.
17	Actioned. Arranged for 10 x seats (@ \$1.50 ea) to be placed in every tent.
18	Actioned. Canoe SA advised of problems with ladies showers.
19	Actioned. Clubs advised of change of deadline for submission of team entries to start of business on Friday prior to race day.
20	Ongoing. First Aid course to be held separately from Coaches course. Noted new AusDBF Sweep regulations suggest that every sweep should have first aid certificate. Response being sent that this is not practical.
21	Withdrawn.
22	Ongoing. 2008/9 corporate paddle breakdown to be provided.
23	Ongoing. Suitable venue for club facilities to be located.
24	Ongoing. Announcement soon on development at Adelaide Shores which should include update on Patawalonga boat shed.
25	Ongoing. Quote to be provided (by Lauren) for revamp of promotional brochure.
26	Ongoing. Boatshed keys (for Pat & Rick) being sourced from Council.

27	Ongoing. Spare boatshed keys (x5) being sourced from Council.
28	Actioned. Volunteering SA paperwork completed.
29	Ongoing. Spare key for electricity box being sourced from Council.
30	Ongoing. Caution tape to be placed on racks in Torrens boatshed.
31	Ongoing. Thinking caps to be worn to identify suitable Board candidates.
32	Actioned. Junior Development position description advertised with two enquiries received for more information.
33	Ongoing. Email to be sent to clubs asking if they know who owns one of the tables in the Judges tent and to follow up purchase of a replacement one if required.
34	Actioned. DBSA feedback sent to AusDBF on draft Sweeps manual.
35	Actioned. Expressions of interest circulated to clubs for team managers for state teams.
36	Actioned. Leonie Ebert & Sue King advised to put in an application to be reclassified prior to any clearance being sought to a sports club.
37	Ongoing. P&D committee to organise Regional Masters Games after Nationals.

## 6 FINANCIAL REPORT – MARCH 2010

### DBSA TREASURER'S REPORT FOR THE MONTH OF

January 2010

<b>BANK BALANCE AS @</b>	<b>28-Feb-10</b>	<b>ACCOUNT 1</b>	<b>\$10,092.09</b>
		# 141731	\$ 41.48
		# 141760	\$ 17.90
		# 141788	\$100.00
		# 141789	\$ 91.92
		# 141798	\$ 60.00
		# 141799	\$ 60.00
		# 141806	\$332.75
		# 141807	\$256.00
		# 141808	\$100.73
		# 141809	\$150.00
		# 141810	\$101.40
			<u>\$ 1,312.18</u>
			<b>\$ 8,779.91</b>
<b>BANK BALANCE AS @</b>	<b>17-Dec-09</b>	<b>ACCOUNT 2</b>	<b>\$ 5,000.76</b>
Less total unrepresented cheques			Nil
<b>BANK BALANCE AS @</b>	<b>28-Feb-10</b>	<b>ACCOUNT 3</b>	<b>\$37,211.48</b>

### ACCOUNTS PAYABLE

#### ACCOUNT 1

Admin Focus	Secretarial	\$ 877.80	
AusDBF	67 paddler fee	\$ 515.90	
AB Note	Database	\$ 862.70	
Canoe SA	Shed rent	\$2,124.37	
Canoe SA	Cleaning	\$ 168.00	
Australia Post	PO Box	\$ 197.00	
R Bidmeade	Media Officer	\$ 110.00	
Telstra	Phone	\$ 70.34	\$ 4,926.11
City of Charles Sturt	Pinstall Nats	\$2,000.00	Already paid
Water Warriors	Race expenses	\$ 7.98	Already paid
T Monson	Race expenses	\$ 101.40	Already paid
S Clinch	Race expenses	\$ 44.82	Already paid
R Bidmeade	Media Officer	\$ 460.00	Already paid
			Cash balance Acct #1
			\$ 8,779.91
			Cash balance Acct #2
			\$ 5,000.76
			Cash balance Acct #3
			<u>37,211.48</u>

**TOTAL \$50,992.15**

#### ACCOUNT 2

Nil



Brief discussion held on ruling for those clubs with minimal paddlers to combine with another club to enter the State Championships. Agreed to discuss this at next Presidents Forum to gain feedback from clubs on their perspective to come up with a recommendation.

**Action: Clubs/Chris**

**10.2 2010 Nationals**

Steve Clinch advised of three quotes received for temporary fencing and agreed to accept quote from Temporary Fencing Adelaide for \$490 (plus GST) including delivery.

John Holland agreed to check the size of the marshalling tent and advise as this would affect the amount of fencing required.

**Action: John**

Noted State team entry fees are due on Monday.

Agreed to notify Graham McRobbie in writing that he has been appointed Coach of the Junior Team.

**Action: Steve**

**10.3 Club responsibilities if training after dark**

Noted clubs required to wear PFDs during training after dark. Reminder to be sent to clubs and exemption to be posted to website.

**Action: Chris**

**11 ANY OTHER BUSINESS**

Approval given for Participant Registration Form to be amended for use after Nationals to reflect discounted membership fee of 50%

**Action: Marie**

**12 NEXT MEETING**

The next committee meeting is scheduled for 8pm on Tuesday 13 April 2010 at the Pt Dock Brewery Hotel

**13 CLOSE OF MEETING – 9:07PM**

Signed: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_