



**Minutes of Presidents' Forum  
8:00pm Wednesday 12 February 2014  
at The Exeter Hotel - Semaphore**

**1 OPEN MEETING**

**2 PRESENT**

Chris Payne	Black Dragons	John Holland	DBSA
Helen Macleod	SADA	Rick French	DBSA
Jill Furnage	Waiwilta	Chris Wood	DBSA / ASD
Steve Holt	ASA	Patrick Doogue	DBSA
Andy Kelly	Powerblades	Angie Lange	Copper Coast
Dennis Wright	Water Warriors	Andy Kelly	Powerblades
Tina Pupello	Water Warriors	Dianne Adey	Adelaide Phoenix
Tony Morbidelli	Subsonix	Steve Sadik	Subsonix

**3 APOLOGIES**

Jennifer Bould DBSA

**4 MINUTES FROM PREVIOUS MEETING**

*The Minutes from the previous Presidents Forum meeting held 10 October 2013 were approved as a true and accurate record.*

*Moved: Angie Lange Secoded: ChrisWood Carried*

**5 BUSINESS ARISING**

01	Withdrawn. Look into setting up a stand to place lifejackets on at the Boatshed similar to that at The Sailing Club. ✚ Given there is nowhere available to do this it was agreed to withdraw the action item.
02	Actioned. Obtain quote for Directors and Officers Insurance Policy. ✚ Subsonix required to provide details of their gross turn over, assets or liabilities so that the form can be submitted. <b>Action: Subsonix</b>
03	Actioned. Encourage more attendees at Volunteers training day on 20/10/13. ✚ Consensus is that this event went well with a sufficient number of volunteers in place.
04	Actioned. Change SmartSpace to show categories in the same order as that on the Race Program.
05	Ongoing. Establish a relationship with a School to put in place a training program – no response from any Club – to be placed on the main agenda for discussion at next meeting
06	Actioned. Work together to develop a Disability Action Plan. ✚ A draft Disability policy was tabled for Club feedback. It was agreed to amend the policy to include the following wording: "DBSA respects the rights of Clubs to restrict active on water participation when it is believed that there is undue risk to other paddlers". ✚ The Policy is written based on dragon boating being a 'mainstream' sport. ✚ The question was asked if Clubs are allowed to reject a membership application without being 'discriminatory'. One Club asked if they could reject an application if they felt a paddler's weight was too high and potentially unsafe for other paddlers in the boat along with themselves. ✚ The response given was that Clubs were able to make the decision themselves in order to maintain their level of risk and that DBSA would be willing to offer support as required.
07	Actioned. Report at Championships Steering Committee meeting of Club consensus that registration process for Nationals should only be User-pay for single days (no combinations) or compulsory after-party payments. ✚ This was raised with AusDBF to no avail.

08	Actioned. Work towards replacing trolleys at the Boatshed.  The feedback on the new trolley was extremely positive. Two more trolleys have been ordered.
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**6 GENERAL BUSINESS**

**6.1 ORS360Degree – Action Plan Review - #3.3**

The below item #3.3 was brought up with Clubs for clarification or to advise if there was anything additional that DBSA could introduce to address this concern:

<b>3. Services &amp; Support</b>	
3.3 Range of dragon boating programs to engage new and existing paddlers	Race Committee to investigate programs to engage new and existing paddlers

The general consensus was that DBSA provided enough activity to engage new and existing paddlers and that this should be removed from the Action plan.

**Action: John**

**6.2 DBSA Coaches Course – Sun 18/05/14 (8am-5pm)**

DBSA is intending to run a Coaches course on 18 May however it was noted that a number from the last course have still not finished the required practical assessments to enable accreditation.

A minimum of 10 participants are needed to make this course worthwhile so the question was asked if there was any interest from the Clubs for this course to be scheduled.

The cost would be \$300 per participant.

Clubs to advise if they have anyone willing to do this course by 18 March 2014.

**Action: Clubs**

**6.3 Gavin Godfrey Coaches Training Session**

Gavin Godfrey is a former Australia dragon boat coach who has been approached to deliver his “psychology for performance” course to DBSA coaches. It is targeted at those who already have their Coaches qualification.

DBSA is willing to subsidise 50% of the \$210 fee towards any person working towards their Level 1. They have to have attained their online Coaching certificate as a minimum and be working toward level 1 accreditation.

Clubs to advise if they have anyone willing to do this course by 18 March 2014.

**Action: Clubs**

**6.4 End of Season Function**

One of the suggestions from the 360Degree Review was for the end of season function to be reintroduced. Those present were in favour of this and their opinion sought on what type of event should be held and at which location.

Various options were put forward and Clubs were requested to ask their members for their viewpoints by 18 March 2014.

**Action: Clubs**

**6.5 2014 Naracoorte Masters Games (03-07 Apr 14)**

Clubs were encouraged to participate in this event if they are not competing at the Nationals. The cut-off date for registration is 1<sup>st</sup> April with the event being held on Saturday 5 April.

**Action: Clubs**

A Come N Try event has previously been held in the area with over 40 people and some of those are keen to enter a team for this event. Split teams could be entered. The aim is to have sufficient interest after the event in a Club being formed in the area.

## 6.6 P&D Portfolio – Subcommittee formation

Commitment was received from those Clubs present for the P&D portfolio to be re-established with the understanding that the onus for organising such a variety of activity for the benefit of should be shared amongst the Clubs.

An email will be sent to Clubs seeking the names of their representative to sit on this committee.

**Action: Chris/Clubs**

## 6.7 Western Youth week – Fri 4/04/14

Invitation has been received from the Councils in the western region to participate in the “Planning Youth Expo” program as part of National Youth Week on Friday 4 April 2014 from 11am-2pm at St Clair Recreation Centre.

This is an opportunity for Clubs to promote themselves and attract some younger members. They were encouraged to see if any of their younger members would be willing to help promote the sport with DBSA willing to set up the stand before and after.

The invitation is to be circulated to Clubs for them to follow up with their members.

**Action: John/Clubs**

## 7 ANY OTHER BUSINESS

### John Holland

- ✚ The “Life Be in It” program commences on the River Torrens from Tuesday 4 March with over 12 teams registered already. Given the expected high number of participants ASA were asked if their boat could be utilised and stored at Scotch College for the duration so that four boats could be available.

Details re the event are to be circulated to Clubs with volunteer sweeps, paddlers, drummers to be sought and a \$50 fee per day per sweep to be made - \$25 per paddler and drummer will also be paid.

**Action: Chris**

- ✚ Noted an incident report had been submitted by one Club in relation to the boat ramp and the slipperiness concern. Clubs encouraged to utilise the rubber mats from the Boatshed with more to be purchased and to wear appropriate footwear and be cautious.

- ✚ The venue for the True Grit event in Waikerie on Saturday 26 April has expressed interest in dragon boat activities being held on the river. Details to be circulated and level of interest gleaned first before any commitment is given.

**Action: Chris**

- ✚ Noted that the following vacant positions will be posted to the website:

- Junior Development Officer position
- Race Day Broadcaster position.
- Volunteers for 2016 Nationals committee
- Volunteers for 2016 WCCCs committee

- ✚ In addressing a particular comment received in the 360Degree review that there was not sufficient opportunity given for input into the planning of DBSA clubs were asked if they would like another Strategic Planning day to be held.

The consensus given was that it was not required and Clubs were reminded to advise their members of the various avenues and opportunities that they have to provide their input.

- ✚ DBSA has reviewed the volunteer program consistently and recently agreed to introduce the following levels of accreditation to cover all types of volunteer’s preferences in relation to their level of involvement:

- Tier 1:
  - 10 x race meetings over two seasons
  - Competent in one specific task

- Tier 2:
  - 10 x race meetings over two seasons
  - Competent in multiple tasks
  -
- Tier 3:
  - 10 x race meetings over two seasons
  - Competent in every task

Upon being recognised as being competent at Tier 3 the volunteer should be eligible to sit the AusDBF Level 1 Official's course.

**Action: Marie**

- ✚ Clubs were advised that the paddles recently purchased for corporate events were now being locked away as they were being damaged and those that remain on the rack are available for general use.

## ASA

- ✚ The email received from ASA dated 11 February with questions for the Board was tabled with each specific issue tabled for general discussion:

John Holland advised that Clubs were continually kept up to date with financial reporting on a monthly basis and also receive the Annual Report at the AGM with the yearly expenditure included. This information is available on the DBSA website and Clubs are more than welcome to review it in detail and ask questions of the Board at any stage.

In relation to Club discussion around the option of Public Liability coverage Clubs were invited to raise any issue or query that they have at any stage because if it is not raised then the Board is not aware of the issue and cannot deal with it.

Discussion was then held on whether the excess level should be reduced from \$1000 for Clubs to remove the financial burden should a claim be submitted as some Clubs may struggle to come up with this. The consensus was in favour for this to occur but noted it would increase the overall premium.

**Action: John**

Clubs were encouraged to familiarise themselves with the wording in the insurance policy posted to the website and if unsure about anything to raise the question with the Board.

The second issue around the age of 67 being set by DBSA for retiree registration discount to be reset to 65 was discussed.

The Board response was that it was not meant to be for "retirees" but was an age discount and whether they were retired or not was actually irrelevant. It was set at that age for an administration perspective.

Consensus was that the registration fee category of "retiree" should be changed to "67+" to avoid any future debate.

**Action: Marie**

- ✚ Steve Holt advised that he had purchased some shackles to fix to the start line bolts and would secure them. Appreciation was extended to him for doing this and for also placing the start lines onto a reel for ease of use.

## Subsonix

- ✚ The question was asked as to why the current race program is in place whereby category winners are awarded each race day rather than at the end of the season via a series of points attained each event throughout the season was raised.

The response given was that DBSA was now large enough to hold a State Championship at the end of the season and this system allowed for bad weather when race days were cancelled and for Clubs to be rewarded as the season progresses. The points standing after each race day was being circulated.

- ✚ Concern was expressed that given what has happened to Adelaide Phoenix when they qualified for the 10s event at the WCCCs however a 20s team choosing to race in the 10s category has taken their spot may occur.

John Holland advised that DBSA supported an Issues paper submitted by Adelaide Phoenix on this issue to AusDBF with the outcome not yet known.

- ✚ The supposed 20 second penalty imposed on Subsonix for the recent 1000M race was considered excessive. The response given was that the penalty was never actually imposed by the Chief Official and that the Penalty Policy is available on the website for people to be aware of the infringement penalties.

### **Copper Coast**

- ✚ Request for a SmartSpace training session was put forward with some other Clubs in favour. Agreed that Marie Cunningham would schedule this.  
**Action: Marie**
- ✚ The question was asked as to where a drum could be purchased. Follow up to be made with DBSA for one of their available spare drums to be sold to Copper Coast.

### **Water Warriors**

- ✚ Bendigo Bank has expressed interest in sponsoring their Club so the question was asked was there any criteria set by DBSA for sponsorship. The response given was to submit any request to the Board for consideration.
- ✚ It was noted that when Jennifer Bould was not present during a race day that the Club responsible for setting up the Judge's tent was uncertain as to where the equipment should actually be placed.

The suggestion was put forward to take photos of how the set up should look and make these available in the DBSA trailer with Dennis Wright agreeing to follow this up.

**Action: Dennis**

- ✚ Tina Pupello has been looking at sponsorship of the State Championships in regard to the award given to the winning teams and Adelaide Hills Cider Company is interested in being involved as a sponsor in this regard. The question was asked if DBSA was interested in alcohol sponsorship of the sport or if an alternative such as gift vouchers could be award.

It was agreed that this offer should be followed up for consideration given that there was not considered to be a huge amount of alcohol awarded.

### **Waiwilita**

- ✚ Jill Furmage advised that she had not been receiving the recent issues of DragonsAbreast and queried if she had been left off the distribution list. To be followed up.  
**Action: Chris**

### **Powerblades**

- ✚ Andy Kelly extended appreciation to those Clubs who have provided paddlers to help them train on occasion.

### **SADA**

- ✚ It was agreed that the defibrillator would remain the Boatshed during the next event at Scullers Reserve.

### **Chris Wood**

- ✚ A mud map of Scullers Reserve would be circulated to Clubs for the next race day. Those putting up tents are to be careful to not place pegs on the marked area on the grass. Suggestion is for car-pooling arrangements to be put in place as parking will be limited. Triathlon will be held in the vicinity.

Suggestion given that during training sessions that Clubs paddle down and practice reversing into the pontoons on the start line.

### **Adelaide Phoenix**

- ✚ The question was asked as there were no Premiers competing at the Nationals what the additional \$2.50 component of the race fee recently introduced as a scholarship was being used for.

The Board had decided that it would pay the entry fee for the State team and that this component would be put towards that.

**8 NEXT MEETING**

The date for the next Presidents Forum meeting is to be advised.

The meeting closed at 10:10pm.