



**Minutes of Presidents' Forum
8:00pm Wednesday 20 August 2014
at the Sailing Club – Port Adelaide**

1 OPEN MEETING

2 PRESENT

§ John Holland	DBSA	§ Greg Bond	Waiwilta
§ Rick French	DBSA	§ Adrienne Etherington	Waiwilta
§ Pat Doogue	DBSA	§ Debbie Attewell	Water Warriors
§ Chris Wood	DBSA/ASD	§ Sue Adams	Water Warriors
§ Jennifer Bould	DBSA/Life Member	§ Dianne Adey	Adelaide Phoenix
§ Jennifer Cook	Black Dragons	§ Kay Turbill	Adelaide Phoenix
§ Anne Richardson	Black Dragons	§ Jenny Chillingworth	Blue Water Raiders
§ Mary Newland	SADA	§ Tony Morbidelli	Subsonix
§ Helen Macleod	SADA	§ Steve Holt	ASA

3 Apologies

§ Steve Clinch	Black Dragons	§ Annie Harris	Coorong Dragons
§ Steve Sadik	Subsonix		

4 MINUTES FROM PREVIOUS MEETING

The Minutes from the previous Presidents Forum meeting held 12 May 2014 were approved as a true and accurate record.

MOVED: R. FRENCH

SECONDED: D. ADEY

CARRIED.

5 BUSINESS ARISING

01	Advise John of any issues for noting separately in the Public Liability policy to be renewed. § Noted some Clubs (SADA, WWs, Phoenix, Copper Coast, PBs) had still not provided their insurance paperwork and would not be covered. To be sent again to SADA and Water Warriors. Action: John
02	Actioned. Circulate details for the 'Season launch' function to be held at the Sailing Club in July (5 th ?).
03	Try and find a younger paddler (or two+) who is willing and able to help DBSA by participating at events such as "Western Youth Week" to promote the sport to younger paddlers. § Clubs to advise Chris Wood of any suitable Juniors. Action: Clubs
04	Actioned. Check Gavin Godfrey's availability for his Coach's course in Oct/Nov. § Noted that 10 people are required before this course could proceed and would most likely be held in 2015. § Facebook link to Gavin's Physiology for Performance course to be re-circulated. Action: John
05	Actioned. Update Scullers Reserve task list to reflect 6 x paddlers required by those 3 x Clubs assigned with returning the boats.
06	Actioned. Bring up the RC discussion points raised at the next RC meeting
07	Actioned. Discuss with Club and advise RC delegates of any racing issues to be considered as part of scheduling the 2014/15 program prior to the next RC meeting on Mon 26/05/14 § Noted may be some car parking issues given SANFL grand final and City to Bay run. § Not all Clubs will be participating as some overseas (SADA/Phoenix). To be discussed at RC meeting if should be relocated to Aquatic Reserve. Action: RC meeting

08	Actioned. SmartSpace to be changed to allow Clubs to only enter 14 participants in for 10s events and 26 for 20s events. § SmartSpace is being programmed to allow participants' to go online and enter the events that they will be racing in.
09	Actioned. RC to be asked that the Chief Officials and all Clubs have a clear understanding of what 'clear water' was in turn races and how they are supposed to be held. Rules are in IDBF.
10	Ongoing. Send email again to Clubs seeking names of volunteers from each to reform the P&D committee.
11	Ongoing. Clubs to provide names of P&D rep.
12	Actioned. Update SmartSpace to introduce the three new levels of Volunteer as follows: <ul style="list-style-type: none"> ✚ Tier 1: <ul style="list-style-type: none"> ○ 10 x race meetings over two seasons ○ Competent in one specific task ✚ Tier 2: <ul style="list-style-type: none"> ○ 10 x race meetings over two seasons ○ Competent in multiple tasks ✚ Tier 3: <ul style="list-style-type: none"> ○ 10 x race meetings over two seasons ○ Competent in every task
13	Ongoing. Arrange to take some photos of the Finish line tent and print them out and place in DBSA trailer for those Clubs setting up the tent.

6 GENERAL BUSINESS

6.1 Nationals – feedback

Consensus from the three Clubs that participated was that the event went well however not all medals were available and the teams were spread out. There was also insufficient seating available.

6.2 Overseas events – feedback

Clubs recently competed in Penang, Malacca, Putrajaya and Sabah with various favourable reviews given.

6.3 Season launch – feedback

The feedback from those that attended the season launch was positive and that the event should continue.

It was agreed that the event should be held annually and be an 'end of season' celebration held after the Nationals in May. Once the venue availability is confirmed then details would be forwarded for early notification.

Action: Chris

6.4 Discussion on how best to fill vacant DBSA sub-committee positions

Clubs to come up with ideas.

Action: Chris

6.5 DBSA Board succession planning discussion

Discussion was held on implementing a succession plan for the DBSA Board with various options put forward. Clubs were asked to discuss this and come up with suggestions on how best to restructure the Board. There are two vacant positions currently. A suggestion of electing the 7 Board members who then elect the Chair, Secretary and Treasurer to be discussed within Club.

Action: Clubs

Noted that Chris Kelley (Water Warriors) had expressed interest in seeing how the Board works and would be invited to the next meeting.

Action: John

6.6 P&D Portfolio – Subcommittee formation

Requirement remains for Clubs to nominate person/s to this sub-committee as a number of events are not able to be participated in unfortunately (ie True Grit – Caudo Winery).

Noted interest received after the Masters Games event in Naracoorte for a team to be established. A Come and Try is planned for Nov/Dec '14.

6.7 2014-15 Season – race programme discussion

Discussion to be held at the RC meeting on the Wallaroo event. Noted disappointing that not all Clubs participated in the last event.

Action: John

6.8 BWRs – country assistance

Jenny Chillingworth – outlined some of the difficulties facing country Clubs:

§ Costly exercise to participate at a regatta of about \$500 per person and if driving was involved an additional day off work was required.

§ This makes them think twice about forming a team together for 20s racing and it makes it difficult to get their Sweeps' accredited.

Noted by John Holland that Sweeps' were only required to be accredited for racing.

§ Trying out for State Team selection was also difficult for them.

§ The following suggestions and comments were put forward by Jenny:

- Ability to top up teams with paddlers from other Clubs to be considered as was done in NSW as long as the majority of paddlers originate from the nominated Club.
- Exemption is granted to allow male Sweeps/Drummers.
 - Response given was that the Rules would not be changed on this however they could borrow from another Club.
- Given that there are now four Champion boats located on the Lower Eyre Peninsula that a regatta be held in Port Lincoln.
- That the State Coach visit Port Lincoln and that a training regime be given to them with exemption given to only attend 1-2 sessions in Adelaide.
- In relation to the Regional State team they would attempt to form one to compete in Perth at the Nationals and would not attempt to form a composite team to practice with SA based paddlers.
 - Noted by John Holland that was not expected.
- There is a general feeling of 'being out of sight and out of mind' and they would like a copy of the Board minutes as soon as they were circulated to the Board rather than when they were ratified
 - Response was that all Clubs would receive the Minutes at the same time and that they were in the same position however they are welcome to dial into meetings.
- That the Board appoint someone as a Mentor for the Country Clubs. Disappointment expressed that there was no Board contact before or after their Corporate Challenge event held in May. This will be addressed.
- Corporate Challenge event went well with 11 teams participating and 110 people introduced to the sport. Ceduna and Streaky Bay Clubs provided excellent support. Would not be held again until August 2015. Photos were requested to be sent for inclusion on the DBSA website.

Action: Jenny

In summary they were seeking some DBSA attendance/participation at their next Corporate Challenge and for DBSA to appoint a Board member in a mentoring TYPE role. Approval was given for them to be allocated a female Sweep/Drummer accordingly.

Action: DBSA

Noted that the Board had intended to send representation to their event.

Action photos from the event and other Clubs to be forwarded to Chris Wood for the website.

Action: Jenny C/ALL

Clubs were reminded that DBSA has set up tele-conference facilities and this was available to Regional and local Clubs that were not able to attend a meeting in person.

Jenny Chillingworth advised that as the ferry was currently not running that they would need to know as soon as possible if the Wallaroo event would be proceeding. The Sunday although not compulsory was a fun day and should finish at lunchtime.

Suggested that BWRs and DAPL submit a proposition for the next Corporate Challenge event for inclusion in the respective race program.

Action: DAPL/BWRs

6.9 Maintenance of equipment – Clubs

The issue of life jackets being left on the ground at the Boatshed and subsequently becoming damaged was noted as still continuing. Clubs encouraged to remind their members to put them away on the various hooks (in groups of 10).

Paddles also were continuing to go missing and were noted as only being available for Corporate paddles. Clubs should be providing their own spare paddles to members accordingly.

Reminder given for any maintenance issues to be reported first to the respective Club Maintenance delegate and that each Club is to nominate said person on SmartSpace.

One issue noted was that the floodlight at the Boatshed was not working and that this is to be followed up with Ian Heard.

Action: Pat

The following ruling was agreed in regards to dragon boats on the water in the dark:

§ A rear light is to be placed on the dragon boat so that it is visible from behind. It can be placed on the Sweep's head however must be red.

Action: Clubs

The shelves at the Boatshed would be replaced and the yellow boat at The Sailing Club requires cleaning down and repainting before a possible relocation to Naracoorte.

6.10 B-Grade racing

The question was asked if Waiwilta would be seeking a re-grade to B-Grade as ASA would be and Powerblades had already done so. This grade would now be more competitive and allow for a Junior crew to be included.

The response given was in the negative however the incoming President said that they would now revisit this.

6.11 Corporate Challenge event

The promotional banner has been placed on Port Road for the event on 9 November. The entry kit and event information will be circulated to Clubs this week and Clubs were encouraged to recruit as many teams as they could.

Noted that some of the Life Be in It teams were interested in participating.

6.12 Annual First Aid Course – 2nd week in May

DBSA would be scheduling an annual First Aid course to be held in the second week in May and cover 50% of the cost.

The question was asked if the CPR component needed to be updated annually or on a three year basis. Agreed to follow up with DBSA contact and Annie Richardson offered to follow up also.

Action: Chris/Annie

Clubs were reminded to regularly update First Aid qualifications in SmartSpace.

6.13 Sweeps Training Program

John Holland reported on the new training program he has developed as part of obtaining his Cert IV qualification for TA&E and circulated a copy of the manual.

The aim is to have each Club have a Sweep assessor who could offer the testing to all Clubs when scheduled in order to share the load. Clubs would be invited to attend an information session whereby they would run through the entire course from the rules, reviewing the manual, undertaking the test, reviewing test results and then training in the boat.

Clubs were then asked to discuss this and identify suitable candidates to undertake this initial round of training. The Play by the Rules course would need to be undertaken as a pre-requisite.

Action: Clubs

7 ANY OTHER BUSINESS

§ Steve Holt stated that it would be nice if Clubs advised DBSA of any paddlers that they had that were ill so that other paddlers could be informed. The response given was that this was a delicate situation as not all ill paddlers would like this information broadcasted.

§ Jenny Chillingworth advised that one of the back sections on their new Champion boat was not the right size and did not fit. After much to and fro dialogue they eventually received a replacement tail however the timber was painted red and the scales did not align. In addition the workmanship of the boats was considered to be sub-standard with only a thin layer of fibreglass applied and the DAPL boat now had several holes in it due to some bubbles.

A copy of the correspondence relating to this issue is to be forwarded to John Holland so he can follow up accordingly as dragon boats will be purchased by DBSA for the 2016 WCCCs.

Action: Jenny

§ Adrienne Etherington advised that Waiwilta will be having a 10 year anniversary this year and would like to hire the Sailing Club for a celebration. Clubs advised that this can be done online through the Sailing Club/SmartSpace and then an email sent to John Holland once availability has been confirmed.

§ Dianne Adey advised that Adelaide Phoenix was about to head off to the WCCCs and have a Womens and Premiers team competing and would be back in October.

§ Clarification to be sought from AusDBF as to when the age cut-off date is for eligibility in the various categories at the meeting on 21/8/14.

Action: John

8 NEXT MEETING

The date for the next Presidents' Forum meeting is scheduled for Wednesday 12 November 2014 at 8pm.

The meeting closed at 10:35pm.