



MINUTES

Racing Committee Meeting

8pm Wednesday 29 October 2014
The Sailing Club – 1 Jenkins Street Port Adelaide

1 OPEN MEETING – 8PM

2 PRESENT:

- | | | | |
|--------------------|----------------|-----------------------|---------------------------|
| ➤ ASA 1: | Steve Holt | ➤ ASD 3: | Sandy Pulsford |
| ➤ ASA 2: | Apology | ➤ ASD 1&2: | John Holland |
| ➤ Black Dragons 1: | Jennifer Cook | ➤ Power Blades 1: | Jenny Rosevear |
| ➤ Black Dragons 2: | Apology | ➤ Power Blades 2: | Nil |
| ➤ Waiwilta 1: | Apology | ➤ Adelaide Phoenix 1: | Julia Johnston |
| ➤ Waiwilta 2: | Apology | ➤ Adelaide Phoenix 2: | Apology |
| ➤ SADA 1: | Jan Bice | ➤ Coorong Dragons 1: | Anne Simmons |
| ➤ SADA 2: | Apology | ➤ Copper Coast 1 & 2: | Helen Tremayne
(Phone) |
| ➤ Subsonix 1: | Jan Walsh | ➤ Water Warriors 1: | Geoff Gray |
| ➤ Subsonix 2: | Jack Salagaras | ➤ Water Warriors 2: | David Watts |

APOLOGIES:

- | | | | |
|---------------|-----------------|-----------------------|-----------------|
| ➤ Waiwilta 1: | Michele Lennon | ➤ Adelaide Phoenix 2: | Sean Carey |
| ➤ Waiwilta 2: | Jill Furnage | ➤ Water Warriors 3: | Liz Savill |
| ➤ ASA 2: | Raelene Sutton | ➤ Water Warriors 4: | Ruth Rounsevell |
| ➤ SADA 2: | Heather Wingard | ➤ | |
| | | ➤ | |

The meeting was chaired by: John Holland – DBSA.

3 MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on 02 October 2014 were accepted as a true and accurate record. *(Moved: Dave Watts and Seconded: Jennifer Cook)*

4 ACTION ITEMS/BUSINESS ARISING

NO.	ACTION
01	<p>The recommendation to the Board is:</p> <ul style="list-style-type: none"> ○ Notification should be given straight away in future if timing equipment has not worked for a race. ○ The whole heat should have been run again and not just the one race. ▪ The above recommendations were endorsed by the Board.
02	<p>The recommendations to the Board are:</p> <ul style="list-style-type: none"> ○ Determine the function of the Safety Boat (ie to retrieve someone from the water conscious / unconscious and whether it has the capacity to do this. ○ Consider sourcing and paying for qualified Life Savers to be in the Safety Boat. ○ Safety Boat to carry a life buoy. ○ Procedure to be in place for Safety Boat Driver and volunteers on their responsibilities. ○ Safety Boat to be instructed to follow behind the boats until they have completed the race and are heading back to the shore. <p>The Board response was:</p> <ul style="list-style-type: none"> ▪ The Safety Boat is actually the Umpire's boat and only used in severe circumstances for an emergency.

	<ul style="list-style-type: none"> ▪ As each Sweep is supposed to have a current First Aid Certificate then there is no need to engage the services of the SLSC. Previous quote obtained for this service was approx..\$500 per day approx. ▪ The Umpire's Boat will have a floating spine board strapped to the side which can be positioned under anyone floating in the water. There is also a ladder at the back of the boat for anyone to climb up. ▪ The responsibilities of the Umpire's Boat and Volunteers on it are listed on the website: Documentation – Race Day Volunteers Duties (Issue 1) – page 7
03	<p>Jack Salagaras raised the apparent safety issue for the boats in lanes 1&2 with the rowers not getting out of their boats. The question of liability was raised if there was an incident and it was felt that Council should be responsible for informing all Licenced users of the event and ensuring that there were no issues subsequently. Agreed to seek Board comment.</p> <ul style="list-style-type: none"> ▪ Noted that all Licence Users on the River Torrens were advised of the DBSA event however the email to Unley School went to an incorrect email address. ▪ Clubs to note that it is not the Council's liability should there be an incident on the water. ▪ Suggested that the Umpire's Boat be called in to speak to any rowers refusing to remove from the side of the river when asked. Contact details to be sought and passed on to the Council to follow up if necessary.
04	<p>Dennis Wright to commence investigation for alternative timing system for our Race Days</p> <ul style="list-style-type: none"> ▪ Dennis Wright obtained a quote on the ALGE timing system which is used at Champion Lakes. ▪ DBSA obtained a quote on the Finish Lynks which is used at Penrith and on the Rowing Course in SA. A grant was earlier obtained when DBSA, SARA and Canoe SA submitted an application for this timing system. ▪ Both systems cost over \$30k which was considered to be a worthwhile return of this asset purchase. DBSA was initially going to employ an Executive Officer at about \$40k with no tangible asset at the end of this annual expenditure. ▪ Agreed it would be beneficial for DBSA to purchase their own timing system which would be portable and able to be used in various locations. Due diligence is being undertaken on the best timing system. ▪ Clubs to be advised at the next Presidents' Forum.
05	<p>Advise if BDs will cater BBQ for 04/1214 – Secondary Schools Sports event.</p> <ul style="list-style-type: none"> ▪ Black Dragons have agreed to cater for this event.

5 BUSINESS ARISING

- Nil.

6 GENERAL BUSINESS

6.1 26/10/14 – 10s over 500m – feedback

The following is the feedback from this race day:

- Noted no Drummers' toggles.
- Issue with one Club being left off the race plan for the last race, once aware of the issue the majority of the paddlers had already left. Clubs reminded to check the race plan and have their captain follow up with the Judge's tent as required to address.
- Anne Simmons raised a concern about the accuracy of the timing equipment as she felt in one race that the finish was much closer than recorded. Clubs reminded to raise any issues at the time which can only be done by the Club Captain.
- Issue noted of teams directed to go out to the Start line early for the first race however the Judge had not yet arrived on course resulting in a long wait by teams on the Start line.
- Suggested that if a team is racing for 'no points' then this should be noted on the race results to avoid any award of a prize to the wrong team. Noted that this is already the system and Clubs requested to show patience with the Finish Judge given that she is currently experiencing a medical issue with her eyesight.
- COB is considered to be at 6pm.

- Issue with a Club making changes to their entries after the Close of Business (COB) on the Tuesday before race day (if racing on a Sunday) or COB on the Monday (if racing on a Saturday), (a fine is imposed for late changes unless there are extenuating circumstances).

Clubs advised that DBSA follow the entries in SmartSpace, which is the only record of entry. The organisers will print the team entry list on the Tuesday evening and that will be the Official entry list. Any Club wishing to make a change after the Tuesday evening should liaise first with the Chief Official who would either allow or disallow the request. It can be raised at the Captains' and Sweeps' meeting for Clubs to enter teams, for no points, if they have some paddlers wishing to have race experience. However if the Chief Official denies a request for a late change, for a team to enter a race for points, then the decision remains with the Chief Official. The purpose of this is to keep the competition fair for all Clubs.

6.2 09/11/14 – Pub & Corporate Challenge - planning

The following arrangements for this race day were discussed:

- Clubs reminded to submit entries to Chris Wood by 01/11/14 as requested and to indicate if they will be racing in Fitness, Social, Corporate or a mixture of categories.
- Subsonix noted that they have a spare Sweep available.
- Flight Training would need a number of Sweeps from the various Clubs.
- Assistance would be required from Clubs to help set up the tents on the day with a Task List to be circulated.
- Clubs encouraged to always submit their team entries for this event and any event before the actual deadline as it helps the organising Club or person plan for the event ahead.
- Coorong Dragons and Copper Coast Battle Dragons submitted their apologies for this event.
- The first race would commence at about 10am to allow some teams to train beforehand.
- Life jackets would be required and John Holland noted that after doing a stocktake of them recently, at The Sailing Club, that there appeared to be about 10 x XXLs missing. Steve Holt offered to check if a bundle of life jackets was left behind in the ASA boat after the last race on the Torrens.

Action: Steve

In relation to the organising of Corporate events and Come N Try events it was noted that there is a DBSA policy (#6) governing this which outlines the differences between both types of events.

Corporate events currently attract a \$30 fee per participant with Clubs provided a return to any Sweep (\$40) and paddler (\$20) that participates. Clubs also receive the benefit of promoting their own Club through this type of activity.

If a Club organises a Corporate event then they are to still pay DBSA 50% of the participant fee which would currently be \$15. It was suggested therefore that when coordinating such an event that they do not undercut the \$30 fee as they will need to ensure that they raise sufficient income to cover the 50% (\$15) fee back to DBSA.

Noted that DBSA charges this fee to assist with the running of the association and the more income received through these types of events helps keep the race fee for the members at the current rate. The overall operational costs are increasing with the cost to hire Aquatic Reserve alone for the next four race meetings being \$1200.

Any Come N Try event organised by a Club is considered to be a recruiting event and Clubs are encouraged to avail themselves of different promotional opportunities (ie online, Groupon, Scoopon).

As an aside DBSA do not charge the \$30 per participant head for juniors. A fee of \$5 per participant will be charged for a forthcoming event for aboriginal children however Sweeps and Paddlers will be paid the set rate.

The above will be discussed at the forthcoming Presidents' Forum on 12 November.

6.3 Sweeping Up requests

- Nil requests received.
- With Sweeping Up requests in future Clubs are to advise the actual sub-category being 'swept up' rather than just the Category (ie Senior A – Mixed).

6.4 15&16/11/14 – Wallaroo Marina Challenge – planning

The following arrangements for this race day were discussed:

- Volunteers required to assist with towing 2 trailers (four boats) and the DBSA Blue Trailer to and from this event. Boats to arrive early Saturday morning and to return on the Sunday afternoon at event completion. Clubs to advise John Holland of those willing to assist.
Action: Clubs
- Saturday will be 200m Open Age 10s and 20s (Men/Women/Mixed & Senior C). Entries to be in by next RC meeting.
Action: Clubs
- Novelty races will be held on the Sunday.
- Group dinner is being organised at a local Hotel on the Saturday night with Clubs to advise by next meeting, of their attendance numbers.
Action: Clubs
- DBSA will assist with the race program for this event given that Copper Coast has a number of new committee members. The Task List will also be produced by DBSA.
Action: John
- Copper Coast to arrange for a safety boat, keys to access start/finish pontoons, and toilets. They will endeavour to attend the next RC meeting on this.
Action: Copper Coast

7 ANY OTHER BUSINESS

- Agreed that the Peter Bristow Long Course event would be a Mixed Open Age event. Coorong Dragons advised that they would not be participating.
- Policy #042 – Medical Clearance Policy was ratified by the Board at the recent meeting and an extract is included below:

To this end the Association has adopted the AusDBF Medical Clearance policy as follows:

- All participants of 50 years and over from 1st April 2015 need to obtain an annual Doctor's certification that they are medically fit to participate in the sport of Dragon Boat racing.
- All participants of 40 years and over from 1st April 2016 need to obtain an annual Doctor's certification that they are medically fit to participate in the sport of Dragon Boat racing.

This certification is required annually and should be obtained by the 1st July in each year and as a minimum when the participant registers with DBSA.

Clubs are encouraged to familiarise themselves with this Policy and ensure that they are in a position to enact it on the dates stated.

Action: Clubs

In addition it was noted that the Policy includes a checklist and brief covering note to be given to the Doctor when seeking the Medical Clearance.

- Policy #017 – Sweeps' Accreditation Scheme was ratified by the Board at the recent meeting.

John Holland circulated a folder containing Sweeps Training Program documentation that he had produced to replace the current Sweeps Accreditation Scheme. The aim would be for each Club to eventually have a Sweeps Coordinator accredited to be able to present the program to their own members.

Noted some Sweeps have already indicated their willingness to be part of this program and will participate in the first scheduled training program and then be in a position to provide their services afterwards. Interest received from: Steve Holt, Jan Bice, Julia Johnston, Pat Doogue and Steve Clinch for the initial course.

Once a number of Sweeps have been trained in the new scheme then their services could be offered to other Clubs. The course will take about four hours with students to pay a nominal \$25 fee and the Sweep trainer presenting the course will receive \$50.

8 NEXT MEETING

The next Racing Committee meeting is Thursday 6 November 2014 at the Sailing Club, 1 Jenkins Street Port Adelaide. To be Chaired by: **Copper Coast Battle Dragons.**

9 CLOSE OF MEETING

The meeting closed at 9:25pm.