



**Minutes of Presidents' Forum
8:00pm Wednesday 12 November 2014
at the Sailing Club – Port Adelaide**

1 OPEN MEETING

2 PRESENT

John Holland	DBSA	Adrienne Etherington	Waiwilta
Rick French	DBSA	Debbie Attewell	Water Warriors
Pat Doogue	DBSA	Dianne Adey	Adelaide Phoenix
Chris Wood	DBSA/ASD	Kay Turbill	Adelaide Phoenix
Steve Sadik	DBSA/Subsonix	Steve Holt	ASA
Cheryle Gray	Water Warriors	Mary Newland	SADA

3 APOLOGIES

Jennifer Bould	DBSA/Life Member	Wilma Key	Copper Coast
Tony Morbidelli	Subsonix	Annie Harris	Coorong Dragons
Anne Richardson	Black Dragons	Jenny Chillingworth	Blue Water Raiders

Clubs to advise John Holland on 13 November 2014 the name of their volunteer if not listed already in SmartSpace.

4 MINUTES FROM PREVIOUS MEETING

The Minutes from the previous Presidents Forum meeting held 20 August 2014 were approved as a true and accurate record.

MOVED: D. ADEY

SECONDED: M. NEWLAND

CARRIED.

5 BUSINESS ARISING

01	Actioned. Send insurance paperwork again to SADA and WWs. <ul style="list-style-type: none">Policy has been renewed and documentation will be posted to the website.
02	Ongoing. Advise Chris Wood of any suitable/available Juniors to assist at promotional events. <ul style="list-style-type: none">Not one Club had responded and all were encouraged again to follow up with specific junior paddlers mentioned.Noted that the amount of work expected is minimal with presence required at only 1-2 events a year with support to be provided by DBSA.
03	Actioned. Facebook link to Gavin's Physiology for Performance course to be re-circulated.
04	Actioned. Discuss at RC meeting if Torrens 10s event should be rescheduled to Aquatic given other events on in town. <ul style="list-style-type: none">John Holland expressed disappointment that this event was relocated to Aquatic Reserve thus missing out on profiling the sport to such a large number of the general public who would have been in the area. Arrangements could have readily been made by Clubs to car pool to the event if parking was such an issue.Some Clubs were not in favour of racing on the Torrens given some safety concerns with the boats due to their slippery surface.Noted that it was up to Clubs and their Maintenance Delegate to follow up any safety or maintenance issues with the Maintenance Chair.Clubs encouraged to discuss this situation prior to the next RC meeting on 3/12/14 as it is hoped that in 2015 the opportunity will arise again at the same time to promote the sport to such a large number of people. RC delegates to report back at the RC meeting. <p>Action: Clubs</p>
05	Actioned. Check availability of CYC for last two weekends in May for end of season celebration and advise Clubs of outcome.
06	Ongoing. Come back with ideas on how best to fill vacant sub-committee positions. <ul style="list-style-type: none">There was nil response to this action item from Clubs.Noted that DBSA desperately needs assistance from Clubs and in particular on the P&D committee given the large number of locations now that have expressed interest in the sport (ie Naracoorte, KI, Port Vincent, Mawson Lakes and a new Water Park).

	<ul style="list-style-type: none"> Debbie Attewell and Cheryle Gray offered to look into setting up at Mawson Lakes as they have various contacts there. Action: Debbie/Cheryle Agreed to forward any correspondence and contacts for Mawson Lakes to Debbie and Cheryle. Action: Chris
07	Ongoing. Discuss how best DBSA Board could be restructured as part of succession planning. Clubs were asked to discuss this and come up with suggestions on how best to restructure the Board. There are two vacant positions currently. A suggestion of electing the 7 Board members who then elect the Chair, Secretary and Treasurer to be discussed within Club. <ul style="list-style-type: none"> Nil feedback received. Clubs encouraged to revisit this.
08	Actioned. Invite Chris Kelley to next DBSA Board meeting as an Observer.
09	Actioned. BWRs seeking some DBSA attendance/participation at their next Corporate Challenge and for DBSA to appoint a Board member in a mentoring role. Approval was given for them to be allocated a female Sweep/Drummer accordingly.
10	Actioned. BWR to forward action photos of Pt Lincoln Corporate Challenge to Chris Wood for uploading to the website.
11	Ongoing. Forward 2-3 (high res) action paddling photos to Chris Wood for inclusion in a promotional brochure and uploading to the website.
12	Ongoing. DAPL to submit a proposition for the next Corporate Challenge event for inclusion in the respective race program.
13	Ongoing. Follow up with Ian Heard that floodlight at Boatshed is still not working and was a safety issue.
14	Actioned. Clubs to advise their members of the following ruling: <ul style="list-style-type: none"> Whilst paddling in the dark a rear light is to be placed on the dragon boat so that it is visible from behind. It can be placed on the Sweep's head however must be red flashing.
15	Ongoing. Follow up with DBSA contact and Annie's contact if CPR component is required to be undertaken annually or 3-yearly.
16	Actioned. Identify suitable persons to undertake new Sweeps' Assessor training program developed by John Holland. <ul style="list-style-type: none"> Training will be held on Saturday 20 December 2014 from 11am – 3pm at the Sailing Club for: Julia Johnston, Steve Clinch, Pat Doogue, Jack Salagaras, Steve Holt, Jan Bice and Cheryle Gray. Action: John
17	Actioned. Forward correspondence relating to incorrectly sized tail received as part of Champion Boat order.
18	Actioned. Ascertain from AusDBF cut-off date for eligibility for various categories. <ul style="list-style-type: none"> The cut-off date is: on or before 1st June year of event.
19	Actioned. Send email to Clubs again seeking names of volunteers from each to reform the P&D committee.
20	Ongoing. Clubs to provide names of P&D rep.
21	Actioned. Arrange to take some photos of the Finish line tent and print them out and place in DBSA trailer for those Clubs setting up the tent. <ul style="list-style-type: none"> Appreciation extended to Dennis Wright for undertaking this.

6 GENERAL BUSINESS

6.1 Regional Clubs – update

The below correspondence was received from Blue Water Raiders for this meeting:

My apologies for this meeting and I won't be available to phone in either.

Thank you to the DBSA Board for considering the requests I made to the last Presidents' forum.

Thank you to Rick French in taking on the role of the liaison board member with DAPL and BWR. I have already made some contact with Rick. I feel that having one person with whom we can communicate will be beneficial for both clubs.

BWR is entering a team at Wallaroo and have requested that 4 DAPL members join us to make up a 20's team. I am sure this will work well and we are looking forward to the regatta.

Looking at the Action items from the previous forum, I have sent the photos I had from our 2014 Corporate Challenge to Chris Wood, & photos of the old boat have been sent to John Holland.

I have forwarded all the relevant correspondence to John Holland relating to the problems BWR had with their new Champion boat. A new tail section has been received from China & it fitted perfectly. However it did arrive covered in red lacquer!

DAPL and BWR have discussed the proposal that a regatta be held in Port Lincoln over Tunarama weekend in 2016.

i) There are some issues with the local Clubs being committed to some activities over the holiday weekend. BWR is committed to marshalling for the Triathlons & Fun Run on the Sunday & Monday. DAPL is involved with the Australia Day celebrations on the foreshore area.

ii) Accommodation could be a problem for visiting teams

iii) There would be no access to the grassed foreshore area for teams. And the beach area is heavily used during the festival.

iv) We are sure the Tunarama committee would be keen for this event to occur but it will need a lot of pre planning.

I will make some enquiries and present them to the next Presidents' forum.

The two Port Lincoln Clubs are not planning another Corporate Challenge at this point. If it does go ahead, it would probably be in August 2015.

We are waiting to hear if DBSA has appointed a Regional State Coach. It appears we will have enough Regional paddlers interested to get a couple 10's teams to Perth.

In response it was noted that there have been no applications received for the position of Regional State Coach so the position would need to be re-advertised.

Action: Chris

The consensus was that Tunarama was the best and ideal time to hold an event in that region.

6.2 Timing system

Various timing systems have been reviewed by Dennis Wright and John Holland. Champion Lakes uses the ALGE system and SARA and Penrith the Brookes Finish Lynx system which is preferable although more expensive however negotiations could reduce the price.

It was noted that the Charles Sturt Council and the various Wards have funding available through their Discretionary Ward Allowance which could be used towards purchasing the a timing system. Letter to be drafted and forwarded to John Holland for DBSA to submit.

Action: Cheryle/John

Appreciation to be extended to Dennis Wright for his assistance with provision of this information.

Action: John

The Brookes system was considered to be the preferred option. A meeting is being held with SARA next week for them to review the quote provided by Brookes to ensure there is nothing included which does not need to be purchased by DBSA.

6.3 Sweeps' Accreditation Scheme – update

John Holland advised there was some concern raised at the previous RC meeting as to why this scheme was being introduced as some felt it was not necessary and that the Sweeps were trained sufficiently.

The DBSA perspective is that this was not the case and that it was good practice to ensure everyone is trained to a high standard.

6.4 Events (Corporate/Come N Try)

Clubs reminded of Policy (#025 – Paddling Event) on the website outlining the differences between a Corporate Event and a Come N Try event.

Clubs reminded that when organising or participating in a Corporate Event that a fee for participation should be charged and that \$30 is the current rate. When Clubs organise a Corporate Event they have to pay DBSA \$15 per participant.

Any fee paid to a Club volunteer that assist at a DBSA Corporate Event is an honorarium and to be noted as "out of pocket expenses" on any invoice as volunteers are not allowed to receive payment for participation. Jennifer Bould to be aware of this when invoicing Clubs in future and where possible to include the name/s of the volunteers assisting on the respective invoices.

Action: Jennifer Bould

6.5 Policy #042 – Medical Clearance

Clubs advised of this new policy on the website.

Clubs advised that the form attached to the policy is only a guide or for assistance and it is not compulsory that it be used. A normal Doctor's certificate stating that a paddler is 'fit for paddling' would suffice.

Clubs can choose themselves whether they wish to retain copies of said medical clearances.

6.6 Policy #017 – Sweeps' Accreditation Scheme

Posted to website.

7 ANY OTHER BUSINESS

§ Copper Coast event – noted Adelaide Phoenix will not be participating on the Sunday. Geoff Gray will collect DBSA trailer on Thursday night.

§ Question was asked if there would be another Coaches course held soon. Response given that it would be scheduled for late May / early June after the First Aid course in May.

§ Reminder that new paddlers are entitled to four free Come N Try paddles and that a Come N Try event does not count towards this (ie Groupon training program). New paddlers are covered by insurance provided their details are retained in the sign-on folder at Aquatic Reserve.

§ Clubs encouraged to ensure any new paddler completes a pre-activity form and that they retain this information. Copies in DBSA folder.

§ There was no interest expressed in participating in an Australia Day parade for community groups.

§ Comment from Chris Kelly was tabled in relation to the 2000m race and concern that Sweeps' are not aware of the correct rules in relation to overtaking. A brief lesson on this was given on the whiteboard by John Holland to cover the various scenarios.

§ Clubs advised to tell their members not to leave their thongs down at the shore whilst out training as they are disappearing.

§ Pat Doogue advised that one of the rubber mats is missing.

8 NEXT MEETING

The next Presidents' Forum meeting is scheduled for 2015 with dates yet to be set.

The meeting closed at 9:50pm.