

	A brief background of the situation as to why Arafura was no longer a member of DBNT was given. It was agreed that before the Board could make an informed decision that Arafura would be required to submit in writing their reasons. It was likely that if approved that they would need to agree to undertake mediation with DBNT prior to 30 June 2015. Action: John (#680)
677	Actioned. Process clearances from WWs to BDs: <ul style="list-style-type: none"> Cherie Scannell, Dennis Wright, Carli Geerlings
678	Actioned. Update policies and post to website as noted. #017, #025 (amend), #26, #28, #29, #30, #37
679	Actioned. Raise sweeps required for EFM session on Sat 28/11/15 at PF. <ul style="list-style-type: none"> Reminder to all given to ensure that the office shed at Aquatic Reserve is closed as it was left open last Saturday and it was not known for how long.
NO.	ACTION
476	Ongoing. #11 – Produce form for Volunteers to sign off electronically acknowledging that they are aware of Policies #022 & #015 and to include link back to the policies.
519	Ongoing. Circulate brief for Cinema advertising campaign for Juniors and one for Corporate Challenge event after meeting on 17/11/15.
609	Ongoing. Send to BWR website link for details of the new Cox Mate unit and the Motion Master app for them to arrange whichever suits.
620	Ongoing. Raise need for volunteers and Sweeps/Drummers for Life Be In It scheduled for Feb – mid March 2016. <ul style="list-style-type: none"> Noted involvement by Sweeps was a good way for them to earn membership fees for next season.
622A	Ongoing. Purchase TK1s (x2) and TK2 (x1). <ul style="list-style-type: none"> Noted 1 x TK1 was purchased with another two to be sourced.
627	Actioned. Obtain sample of a pin for recognition of years volunteered (ie 5, 10, 15 years) and what should be presented (ie cap, voucher, vest). <ul style="list-style-type: none"> Sample pins from Flinders Medical Centre given for recognition of their volunteers were circulated. Agreed to seek samples from Evright Trophies. Action: (Rick #681)
628	Ongoing. Follow up with ASD country teams for articles for Sports Star magazine.
630	Ongoing. Produce new document for details on how to use the Finish Lynx system.
634	Ongoing. Follow up with Canoe Works & Anaconda to check suitability of their bariatric jackets. John was going to bring in life jackets brought back from china. <ul style="list-style-type: none"> Suggested that the girth of both be measured for comparison purposes.
637	Ongoing. Express concern to Brendan Moriarty over cleaning costs at Boatshed and request that it be put out to tender and to seek feedback if they are keen for DBSA to manage the lease.
639	Actioned. Promote on Facebook seeking race day broadcaster and to follow up contact to perhaps source a student studying media studies. Noted three people responded to the FB ad for a Race Day Broadcaster with details of the first contact to be sent to Rick French to extend an invitation to the next race day. (Action: Rick #682)
640	Ongoing. Follow up with AusDBF (Maggie) for a copy of the HP plan so can be aligned locally during AusDBF meeting weekend.
642	Ongoing. Follow up Brendan Moriarty first discussion on CSC possible building upgrade of the Boatshed for possible joint submission to Council.
643A	Ongoing. Circulate list of what needs updating on website. <ul style="list-style-type: none"> Request to be put to Corey if he can check website weekly and update accordingly.
648	Actioned. Follow up with Mel Cantwell and AusDBF for examples of how volunteers can follow the pathway to participate at the international level. <ul style="list-style-type: none"> To be posted to website/Sports Star. Action: (Pat/Marie #683)
649	Ongoing. Schedule training session for volunteers.
650	Cancelled. Seek Volunteers at PF to assist with: - <ul style="list-style-type: none"> 3/12/15 – Western Zone School Days
651	Actioned. Schedule Dragonmites training sessions for 18/11/15 at 11am and BBQ sizzle. Follow up with Chris Payne for his daughter to participate. <ul style="list-style-type: none"> Training session was held with John Holland volunteering to assist with any mid-week sessions during the school holiday period.
655	Ongoing. Circulate the flowchart for pathways to international participation for sweeps, paddlers and volunteers to the committee for comment.
657	Ongoing. Seek additional designs for state top logo/design and follow up with Robyn Ellis. <ul style="list-style-type: none"> One last opportunity to be given to Robyn to respond to calls as there is now some urgency to approve design to arrange overseas printing in China prior to the closure in January for Chinese New Year for four weeks.
659	Actioned. Insure FinishLynx timing system for full value and coverage.

5 FINANCIAL REPORT – NOVEMBER 2015

Motion to accept financial reports and pay accounts on Account 1

Moved: Jennifer Bould **Seconded:** Christine Wood **Carried**

6 STRATEGIC PLAN REVIEW

4. Participation

OBJECTIVE	ACTION(S)
4.1 Establish a Boat Storage facility at Mawson Lakes	Seek information about potential facility storage opportunities <ul style="list-style-type: none"> WWs are following this up.
4.2 DBSA Members are all Star Clubs	Actively promote accreditation to the Star Club program to all of the DBSA member clubs <ul style="list-style-type: none"> All DBSA Clubs are registered for Star Club.
4.2 Assist the establishment of new Member Clubs	Provide relevant information including a Manual for Clubs Provide assistance as required, including the provision of boats <ul style="list-style-type: none"> Occurs readily for new Clubs.
4.3 Mildura Masters Dragon Boat event	Work with Mildura Council to ensure that Dragon Boating is included in Mildura Masters Games every 2 years – Mildura council has confirmed that if they run it again we will be asked to participate in the organisation.
4.4 Participate in the South Australian Masters Games	Ensure that Dragon Boating is included all Masters Games in South Australia. <ul style="list-style-type: none"> DBSA has participated in All SA Masters games where there is water to race on and will continue to do so.
4.5 DBSA paddlers remain competitive both Nationally and Internationally	Provide quality up to date equipment and training aids <ul style="list-style-type: none"> TK1 now purchased with cox mates available for HP coaches.
4.6 Race Day Broadcasting	Provide a broadcast on race days recognising sponsors and provide information <ul style="list-style-type: none"> Actioned.
4.7 Annual Social Function	A function in May of each year where seasons achievements will be recognised – done. <ul style="list-style-type: none"> Book same venue/arrangements for Saturday 4th June. Action: Christine (#684)

7 ORS 360Degree – Action Plan Review

1. Leadership

Business Area	Action
1.1 , 1.2,1.4 Forward planning and input into forward plan	Review current strategic plan and again seek input from all members. <ul style="list-style-type: none"> Actioned and will be circulated soon.
1.5 Raise the profile of the sport	Initiate the Cultural and Publicity Portfolio <ul style="list-style-type: none"> MA Holt is currently responsible for the Portfolio.
1.3 Open and Transparent	Invite any registered paddlers to submit papers on any issues of concern. <ul style="list-style-type: none"> Form made available on website.

8 JUNIOR DEVELOPMENT REPORT

Noted training schedule is in place. Uniform sponsorship – we hope to access a grant to cover this and Jo Benson has offered to prepare the application with Aisha to design training shirts.

Opportunity may be available for a Junior B (under 16) team to participate at the WCCCs given limited entries received.

9 AusDBF REPORT

AGM held in Adelaide 15 November 2015. Noted that AusDBF was not aware of the change to the composition of the Mixed Crews being a maximum of 10 of either gender for 20s.

The Coaching Course is being revamped with a National Sweeps scheme to be introduced.

The suggestion was put forward to reintroduce the meetings of Sweeps & Coaches at each Nationals.

10 SECRETARY’S REPORT

Nil.

SAFETY & EQUIPMENT

Nil.

12 EVENTS

12.1 WCCCs 2016 – update

- Mascot name: “Bluey”.
- Additional Provisional entries received from UAE and America.
- Official entries will be released and posted to website after closure on 21/01/16.
- Over 30 crews entered in 10s Premier races.
- Noted one DBSA Club was withdrawn from some categories which it did not qualify for.
- Additional sets of heads, tails, drums etc are being obtained with the order for the boats along with sets of numbers for the boats all to be shipped by 20/01/16.
- Stainless steel bits have been placed in saline water at The Boatshed to assess their grade of steel.

13 HIGH PERFORMANCE

Discussed earlier.

Senior Bs and Cs training proceeding well with teams to be chosen over Christmas and advised in the new year.

14 PUBLICITY

DDU article published in Council’s recent issue of Kaleidoscope magazine. AusDBF to be advised.

Action: John (#685)

15 CLUB ISSUES

Nil.

16 NEW BUSINESS

16.1 Clearance applications

Noted Subsonix were looking at seeking clearances for two members however one would be ineligible given currently already registered with DBSA. Other one is to be submitted before 31st December.

16.2 Policy Reviews

The following policies were reviewed.

31	Race Fee Payments – ratified.
32	Board Secondment – ratified.
34	Safe Operating Procedure - Lifting Equipment – ratified subject to removal of the word “Champion”.
35	Social media – ratified subject to amending “wise” to “wider”.
39	Disability – ratified subject to minor amendments as noted.
43	AusDBF Anti Doping – ratified.

Action: Marie (#686)

16.3 Sporting Bodies Governance Checklist

Waiting on forms to be submitted still.

Action: Chris, Christine, Jenny, Jennifer (#687)

16.4 Sporting Bodies Governance Checklist

Meeting dates for 2016 were set as follows:

- Wed 13/01/16
- Wed 10/02/16
- Thu 11/02/16 – Presidents’ Forum
- Wed 13/04/16
- Wed 11/05/16
- Thu 12/05/16 – Presidents’ Forum
- Thu 09/06/16
- Wed 13/07/16
- Thu 11/08/16
- Wed 17/08/16 – Presidents’ Forum + AGM

- Thu 15/09/16
- Wed 12/10/16
- Wed 09/11/16
- Thu 10/11/16 – Presidents' Forum
- Wed 14/12/16

Action: Marie (#688)

17 ANY OTHER BUSINESS

Enquiry received from Black Dragons as follows:

*Please can you advise if there are any insurance implications etc for another interstate team member (from Komodo dragons) paddling with our club for a short term period for work or family.
Is there anything we need to be aware of doing to ensure we are complying with our obligations.*

Discussed and agreed to produce an "Interstate Visitor" policy to cover this along the following lines:

- A paddler who is registered outside of DBSA and wishes to participate in SA can have four free paddles and then is required to pay a \$50 fee for the remainder of the season for use of DBSA equipment and facilities.
- Noted said paddler would already be covered by Parent Club for insurance and that AusDBF levy would have been paid by Parent Club.
- Registration form to be designed and posted to website.
- Said paddler would not be registered in SmartSpace.

Action: Marie (#689)

18 NEXT MEETING

The next Board meeting is scheduled for 8pm Wednesday 13 January 2015 at The Sailing Club.

19 CLOSE OF MEETING – 8:15pm.

Signed: _____
Chairperson

Date: ____/____/____