



**Minutes of the
Presidents' Forum
Held at 8:30pm Thursday 10 November 2016
at the Sailing Club – Port Adelaide**

1 OPEN MEETING

2 PRESENT

▪ John Holland	DBSA	▪ Chris Payne	Black Dragons
▪ Chris Kelley	DBSA	▪ Andy Kelly	Powerblades
▪ Chris Wood	DBSA	▪ Marion Bennett	Victor Dragons
▪ Jennifer Bould	DBSA/Life Member	▪ Karen Peterson	Victor Dragons
▪ Jo-Anne West	ASA	▪ Deanne Jones	Water Warriors
▪ Lesley Sheffield	ASD	▪ Sue Adams	Water Warriors
▪ Judi Sweatman	SADA	▪ Marina Osman	Blue Water Raiders
▪ Chris Payne	Black Dragons	▪ Jerry Sanders	Coorong Dragons
▪ Vivian Akkermans	ACDC Dragonfly		

3 Apologies

▪ Sharon Knights	DBSA	▪ Sandy Jansen	DAPL
▪ Hazel Kirlew	Copper Coast	▪ Meredith Brown	Adelaide Phoenix
▪ Steve Holt	ASA	▪ Julie Clinch	Blade Runners

Opened at 8:10pm.

John Holland reported that a new Club was admitted at the Board meeting on 9 November 2016 and this resulted in three members from the one Club now being on the Board which is not allowed under the Constitution. The new Club is Adelaide Combined Dragonboat Club (ACDC) and Chris Wood, John Holland and Carol Hammond are all registered paddlers with ACDC.

It was noted that this had happened previously when there were three Adelaide Sea Dragons members on the Board and permission had been sought from the members at an AGM for this to occur. Permission was again sought from this meeting and approval given by the Presidents.

4 MINUTES FROM PREVIOUS MEETING

The Minutes from the previous Presidents' Forum meeting held 17 August 2016 were approved as a true and accurate record.

MOVED: D. JONES SECONDED: J. SWEATMAN CARRIED.

5 BUSINESS ARISING

ACTION ITEMS – PRESIDENTS' MEETING HELD – 14/5/15				
NO.	ACTION	REQUIRED BY	ACTION OFFICER/S	STATUS
01	Assist with turning 10s boats over whilst at training. ▪ Noted the container with new parts has left China and will be fitted out by the company in about three weeks once it arrives. The boats will then head on a truck to Albury.	ASAP	ALL CLUBS	Done
02	Seek feedback from members if would support an annual social event possible awards evening and if not what type of event did they want. ▪ The proposal received from the Bombay Bicycle Club offering the use of their facilities as a hub for dragon boat paddlers to hold functions or utilise their venue under a sponsorship/loyalty type program was read by John Holland. Noted could provide revenue back to the	ASAP	Chris / ALL CLUBS	Done

	<p>association and that the owners also owned the Kent Town Hotel.</p> <ul style="list-style-type: none"> Feedback was sought as to whether or not Clubs would support the offer. The location was not necessarily ideal to all Clubs and it was felt that the Friday night drinks offer may not be supported currently. Agreed response was to trial the venue first with DBSA hosting perhaps a Christmas type event which it could partly fund drinks and then the season end/launch. <p>Action: John</p>			
03	<p>Seek volunteers for Tailem Bend Come N Try event on Sun 18th September and arrange for boat to be towed them from either Goolwa or Victor.</p> <ul style="list-style-type: none"> Event was held under extremely windy conditions with more sessions being planned. 	ASAP	Chris	Done
04	<p>Circulate AusDBF advice again re proposed new pricing structure for Nationals.</p> <ul style="list-style-type: none"> This was done with no feedback received yet. 	ASAP	Chris	Done
05	<p>Send email to Clubs seeking their feedback on AusDBF's proposed new pricing structure for Nationals . In addition Clubs may wish to advise if they prefer other options such as a major festival to be held annually.</p>	7/9/16	Chris / ALL CLUBS	Done
06	<p>Send details of welder to John to work on the frame from one of the Chinese boats for use at the Torrens Boatshed.</p> <ul style="list-style-type: none"> This trolley will eventually be placed at the Torrens. 	19/8/16	John	
07	<p>Re-circulate Council advice re exclusion zone at Aquatic.</p>	ASAP	Chris	Done
08	<p>Liaise with regional teams to work out how best to discuss participation at DBSA events for the regional paddlers and first one to be Port Lincoln.</p> <ul style="list-style-type: none"> The invitation for the event in Port Lincoln on 25 February has been sent. Noted there was some confusion amongst the regional clubs as to what was being offered to them with regards to training in a regional state team and how this would work during race days. Noted that the initial intent was to have the combined teams race against each other and not against Clubs. Noted some regional teams were combining at the upcoming Wallaroo Marina Challenge and that an email had been sent to them mentioning some training in Adelaide however there was some uncertainty over this. Chris Wood said a SurveyMonkey was planned to be sent out seeking EOIs for regional paddlers wanting to come to Adelaide on some race days to compete as a regional team to gain more experience. 	ASAP	P&D	Done
ACTION ITEMS – ONGOING				
09	<p>Follow up with Council on the setting up of a regatta for the 16/17 season at Mawson Lakes.</p> <ul style="list-style-type: none"> Deanne Jones gave an update on the status of her enquiries to the Council about DBSA holding an event there. The process had proved extremely frustrating and taken an inordinate amount of time. They would not provide an idea of how much it would cost to lodge the application until it had been lodged and had advised that approval would need to be sought from the other major lake users (Model Yacht Club and Rowing Club) first. Consensus was to put this on hold as it was too difficult for now and to focus on the many other venues keen to have dragon boating. 			

6 GENERAL BUSINESS

6.1 Good Sports Clubs

This program is about promoting sensible drinking. Noted DBSA has attained Level 3 status which is the highest and received promotional material and certificate for display.

Clubs were all encouraged to visit the website and go through the process also to attain this status so that DBSA could then promote this on the website. Noted the process was easy to follow with Clubs having to agree to adopt DBSA policies around alcohol which meant committing to not promoting drinking on websites/Facebook whilst in Club uniform - Power Blades have reached Level 3.

Charles Sturt Council - through Lisa Will's programs - is funding several courses for members wanting to attain their Responsible Service of Alcohol accreditation. Courses are being held in November and again in January so clubs are advised to avail themselves of this opportunity as there is a requirement within the Good Sports program for each Club to have two members with this accreditation.

6.2 Equipment Care - PDFs

Clubs were requested to remind members:

- that the life jackets must be bundled up in size and groups of 10. This would negate any wasted time for corporate teams and schools in sorting through them as they often have minimal time available.
- to look after the Cox mate wiring and speaker system in the boats as it was expensive. Velcro tabs would be made available at the Boatshed for placement in the boat to secure any loose wiring or speakers.
- that if they come across any broken equipment or maintenance issues that they should first try and resolve this themselves or report it to their maintenance delegate. DBSA has a new Maintenance Chair in Mick Cahill but it was important that every single paddler was aware that they are responsible to look after and try and fix any broken equipment also. Reimbursement would be given for any expenses occurred upon receipt of the expense form on the website however it was best to seek DBSA approval before expending a significant amount.

Action: Clubs

6.3 DBSA meeting

- First Aid accreditation requirement – noted that the first course was held by DBSA some time back and that not many of those that attended participated in the second course just held. Sweeps and Coaches are required to hold a current certificate and reminded of the importance of this should there be any mishap and it is not held.

SmartSpace captures this information however there is a reliance on Clubs to self monitor and manage this. The new online Revolutionise database being reviewed can actually manage reminders on this via expiry dates.

- Adelaide Combined Dragonboat Club (ACDC) – admitted as a member. Currently has around 40 paddlers and two teams: ACDC Desert Dragons (South East) and ACDC Dragon Fire (metro).
- Australia Day Parade – 26th January – invitation received again and will be circulated to Clubs to ascertain their interest on a promotional march through the city.
- Support from Clubs for State Team participation – Clubs encouraged to support their members in joining the State team. Noted currently have: Senior Cs x 22, Senior Bs x 19, Senior As x 12, Open Age x 12 and Juniors x 12
- Revolutionise – a new online membership system being used currently by AusDBF, DBV, DBNSW and DBWA was trialled by Marie Cunningham to assess its suitability to replace SmartSpace.

Her assessment was that it was far superior to SmartSpace and highlighted some of the capabilities it provided.

A check would be made with AusDBF to ascertain if it is compatible with the FinishLynx system being used as this system was currently being modified to be comparable with the IDBF (BORSOFT) system. In addition, Rowing SA would be followed up to ascertain why they had chosen not to use it.

Agreed that all Clubs should familiarise themselves with this new program and that an introduction session would be scheduled in January prior to the next PF meeting in February. This session should enable us to have some meaningful discussion on the system at the following PF. This introductory session could possibly be offered by webinar or in person in Adelaide. **Action: Marie/Clubs**

7 ANY OTHER BUSINESS

- The question was asked if the marquee set up for race days would remain the same. It was noted that there was some controversy over the changed placement at the last race day and agreed that an email would be sent to Clubs seeking their preference on where they would like to be located and a new plan circulated if required. **Action: Christine**
- Any Clubs wishing to change details on their Club contact page are to contact Marie Cunningham.
- Noted new DBSA promotional leaflets would be produced updating the Club status.
- Clubs advised that they had all received the email advice about their Board liaison contact person.

8 NEXT MEETING

The meeting dates for 2017 would be advised separately once set. **Action: Marie**

The meeting closed at 9:40pm.