



**Minutes of the
Presidents' Forum
Held at 8:30pm Wednesday 8 February 2017
at the Sailing Club – Port Adelaide**

1 OPEN MEETING – 8:05PM

2 PRESENT

▪ John Holland	DBSA	▪ Di Bilney	Coorong Dragons
▪ Chris Wood	DBSA	▪ Mary-Alice Swan	KIDS (phone)
▪ Jennifer Bould	DBSA/Life Member	▪ Andy Kelly	Powerblades
▪ Chris Kelley	DBSA	▪ Judi Sweatman	SADA
▪ Steve Holt	ASA	▪ Tony Morbidelli	Subsonix
▪ Vivian Akkermans	ACDC	▪ Karen McKerlie	Vicki's Pride (Skype)
▪ Andrew Akkermans	ACDC	▪ Marion Bennett	Victor Dragons (phone)
▪ Lesley Sheffield	ASD	▪ Deanne Jones	Water Warriors
▪ Julie Clinch	Blade Runners	▪ Leonie Mouthaan	Water Warriors
▪ Ming Fan Zhou	Black Dragons		

3 APOLOGIES

▪ Sandra Jansen	DAPL	▪ Terry Caldwell	Waiwilta
▪ Carol Hammond	DBSA	▪ Hazel Kirlew	Copper Coast

4 MINUTES FROM PREVIOUS MEETING

The Minutes from the previous Presidents' Forum meeting held 8 February 2017 were approved as a true and accurate record.
MOVED: J. CLINCH SECONDED: S. HOLT CARRIED.

Victor Dragons and KIDS to provide postal address for DBSA promotional brochures to be sent to them as last batch were not received. **Action: VDs/KIDS**

5 BUSINESS ARISING

ACTION ITEMS – PRESIDENTS' MEETING HELD – 14/5/15				
NO.	ACTION	REQUIRED BY	ACTION OFFICER/S	STATUS
01	Follow up Alex from Revolutionise for thorough briefing on how the setting up of a race draw works.	ASAP	John	Done
02	Put together Emergency Evacuation plan for West Lakes for emergency services to access at designated accessible points. <ul style="list-style-type: none"> ▪ Noted this was done however the Council are now enquiring if DBSA is doing anything about the sign posting and suggesting that we have a waterproof copy of the plan in each boat. Noted this does not address the idea behind the proposal as it is meant for all lake area users not just on-water participants and Council was advised that DBSA was not doing anything about the signs. ▪ Andy Kelly advised he had not yet heard back from the Council. 	ASAP	Andy	Done
03	Provide feedback to Chris Wood on the proposal for the Awards (ie Club of the Year - Regional/Country) <ul style="list-style-type: none"> ▪ Noted Awards submissions sent out and final date for EOIs is Sunday week. One has been received from PBs. 	28/2/17	ALL CLUBS	Done
04	Send x 50 brochures to the regional Clubs.	28/2/17	Marie	Done

05	Advise DAPL of outcome of Sweeps' meeting discussion about their assessment program.	17/2/17	John	Done
ACTION ITEMS – ONGOING				
06	John to arrange to collect the frame from one of the Chinese boats for use as a trolley at the Torrens Boatshed and at Aquatic. Check if open on a Saturday to then seek assistance with picking up.	26/2/17	John	Done
07	Send out mud map of tent placement for Scullers and Aquatic and seek feedback from Clubs. <ul style="list-style-type: none"> ▪ One required for Aquatic still and River Torrens when set up area is advised. 	9/2/17	Christine	Ongoing

6 GENERAL BUSINESS

6.1 State Championships – feedback

Noted event went well and was well run.

Other arrangements will be made in future for catering as the canteen was not open the entire time. The question was asked if Black Dragons would be prepared to hire out their BBQ trailer at a reasonable price to Clubs with Ming Fan Zhou responding that would most likely be okay.

The announcer, Rob Popplestone noted there were only two boats in some categories for this event. The DBSA rules state there have to be three boats or the race is not held (however there were some late cancellations) but in future we will be stricter with this rule.

The Robe event had only Open Age and Seniors categories competing which proved to be very popular and made for more racing. The consensus from this meeting was in favour and the RC would be asked to trial this before Christmas and then review if it should continue or revert back.

6.2 Nationals – feedback

Positive feedback received.

The novelty of the introduction of the relay races in lieu of the State v State 200m races was discussed with most being in favour.

Clubs reminded there is to be no double rostering.

6.3 Revolutionise Database

The original contract from Revolutionise was with AusDBF/DBSA and a new one was requested sole with DBSA. This has been received, signed and will be circulated to Clubs. **Action: John**

AusDBF have been requested by some members to provide a memorandum of understanding on the integration of state body databases systems with the AusDBF system outlining the purpose, the conditions and responsibilities of each party (what data will be exchanged etc.) Both parties (AusDBF and State Body) to sign before proceeding with integration.

The various options with the service provided by this new database were discussed and noted that it would cost DBSA \$1249 and \$99 per Club for less than 100 members. Transactions would be charged at 2% of the total plus \$1.60 per transaction.

With respect to using the finance functionality it was noted that all Clubs would need to be in unison with the decision to be made as to whether they just wanted to use the database functionality or also include financial transactions. The consensus was for the first year to just use the database functionality (ie regos, race entries, sweep entries).

The data that is already in SmartSpace will hopefully be able to be extracted and imported into Revolutionise however this may not cover all of the information captured to date (ie Club history).

Clubs would need to take photos of all their members again and upload them and provide the contact details of one person who will be the contact in Revolutionise and this person must hold a valid police clearance. The requirement to have up to four Club members with a valid police clearance in place would remain.

In the interim until Revolutionise is up and running, the previous system of registration in SmartSpace will apply.

The updated Club Payment Advice Form and Participant Registration forms will be updated to include a 5% increase to the AusDBF levy only and circulated to Clubs so that they could prepare for the early-bird registration period which commences on 1st June and ends on 30th June.

Action: Marie

6.4 Season 17/18

A draft schedule of upcoming events will be prepared for the upcoming RC meeting on 18th May as the Council is seeking course bookings by 31st May. **Action: John**

Proposed events are:

- 05-Nov-17 Corporate Challenge
- 11-Nov Around the Island
- 18&19-Nov Mount Gambier Come N Try
- 27-Jan Normanville Lions Club event
- **21 April** Murray Bridge Masters Games

Noted that the registration process for the Masters Games was quite complex and time consuming and Sport SA will be encouraged again to provide a better registration program.

September will have 2 x Torrens events and a race day in October.

6.5 AGM 16/8/17

Invitation extended to anyone wishing to attend a Board meeting prior to the AGM to gain an insight into what occurs.

7 DBSA meeting

7.1 Growing for Gold Council event

Clubs advised of this invitation received for the school holiday program by the Port Adelaide / Enfield Council which is similar to that offered by the Charles Sturt Council. The October school holidays would be nominated and Clubs agreed to support this in providing volunteers.

7.2 Courses

- AusDBF Level 1 Coaches – 26&27 August.

Noted after the last course that only three students actually attained their accreditation. Suggested that Clubs look at a refund type arrangement with their members to encourage them to complete the course if they are subsidising them.

- First Aid – July
Date and details will be advised when known.
- Volunteers Course – August
Date and details will be advised when known.

7.3 Boat allocations preferences

The draft boat allocation roster was tabled for discussion as there were some double bookings that needed to be resolved. Final program to be circulated and uploaded to website. **Action: Chris**

7.4 DBSA Awards dinner – Saturday 24 June

Noted a private room has been booked at The Kent Town Hotel with a band to be provided and cost of \$55 per person set. Formal invitation and menu to be circulated. **Action: Chris**

7.5 Debtors

The debtor list was reviewed.

7.6 Issues paper reminder

The Reverse Review process revealed that some Clubs were stating that their views were not being taken into consideration by the Board. Clubs were reminded of availability of this Issues paper on the website if they wished to bring any issues to the attention of the Board and not to rely on casual conversation with Board members.

7.7 Commonwealth Games Festival – Dragon Boat Event

The AusDBF proposal was circulated prior to the meeting with feedback sought on the following:

We seeking input/feedback from all states and clubs regarding the above proposal.

- 1) Would you be interested in taking part in a 1 or 2 day event in March 2018 as a means of showcasing dragon boat racing?
- 2) Would this proposal have an impact on your subsequent participation/attendance at the Australian National Championships in NSW in April 2018?

The general consensus was not in favour however Clubs were asked to provide any additional feedback to John Holland by COB Friday 19th May. **Action: Clubs**

8 CLUBS

- o Powerblades – expressed gratitude to DBSA for coordinating the Robe event.
- o Coorong Dragons – question was asked if there was option for DBSA to introduce a social membership fee for regional paddlers who want to paddle but not race. The response given was that they already receive a reduced registration fee and that in comparison the fee was cheaper than most sports. Noted that the OR&S website offer a grant for engagement of older Australians in sport which they could pursue.

Noted that the option for regional Clubs to combine with a metropolitan Club under a “twinning” type arrangement would be discussed at the next RC meeting.

- o ASA – commented that a junior paddler from another Club had commented to one of their own senior paddlers “that they must be awfully embarrassed paddling in pink”. Noted that they would be spoken to by their Club and it was not felt to be a mocking question.
- o SADA – queried why there was not a Level 1 category for metro sweeps. Noted that this was because it was often difficult to have qualified regional sweeps so they were trained a bit higher so that they can take the training session without the need for a level 3 sweep supervising them.

It was confirmed that Sweeps could be assessed from another boat and could retain the Level 0 status as long as they wished.

SADA are preparing a document similar to that produced by Powerblades for a medical event or collapse in the boat and noted that the Sweep has the huge responsibility for making decisions which may have coronial and possible insurance implications.

It was noted that paddlers over 70 were not fully covered by DBSA insurance policy and said paddlers should familiarise themselves with Memorandum 4 of the insurance policy “Sports Personal Accident & Sickness Insurance Policy” on the website.

All Sweeps are required to maintain their first aid currency with a DBSA course to be held in July.

- o KIDS & Victor Dragons – appreciation extended for Robe vent.
- o Vicki’s Pride – noted it was much better to hear the meeting via Skype than phone.

8 ANY OTHER BUSINESS

Clubs requiring anything new to be covered under the insurance policies are to let John Holland know. **Action: Clubs**

9 NEXT MEETING

The remaining meeting dates for 2017 are as follows:

- Wed 16-Aug (after AGM)
- Thu 9-Nov

The meeting closed at 9:50pm.