



MINUTES

Board Meeting

Wednesday 10 May 2017 at 8PM

At

The Sailing Club – 1 Jenkins Road Port Adelaide

1 OPEN MEETING – 8:02PM

2 PRESENT: John Holland, Christine Wood, Chris Kelley, Sharon Knights and Jennifer Bould

3 APOLOGIES: Carol Hammond

4 MINUTES OF PREVIOUS MEETING 12 APRIL 2017 ACCEPTED AS A TRUE AND CORRECT RECORD.

Moved: Chris Wood

Seconded: Chris Kelley

Carried

5 ACTION ITEMS/BUSINESS ARISING

NO	ACTION
921	Done: 1. Email Clubs with request to complete registration online for Robe event and ask for names of any paddlers wanting to paddle in a composite team. 2. Obtain copy of Tracey's list of names to date. ▪ Event was successful, great venue, easy setting up and boat loading. Bit difficult for starter location with two boys from Robe trained.
922	Withdrawn. Make up a list for those borrowing life jackets from Aquatic for Nationals to sign for them. ▪ No need in the end as only a few borrowed.
923	Ongoing. Assess vendor's caravan at Hahndorf, take photos if suitable and pay a deposit. ▪ Caravan was checked out but there was too much work to be done. Search will continue. ▪ Darcy Knights said he can work on the inside to fit it out, as required.
924	Ongoing. Schedule AusDBF Coaches Course in August. ▪ Tentatively scheduled for 26&27 August.
925	Ongoing. Follow up with Vanessa Shepherd (WWs) re how to get volunteers from the Council. ▪ Email to be sent to Council requesting volunteers for race days (starting/finishing/marshalling) who will be trained/accredited to DBSA Officials' program.
926	Ongoing. Schedule First Aid Training course for July. ▪ Waiting on confirmation of price and date, then will circulate to Board.
927	Done. Send response to Incident report back to PBs.
928	Done. Contact Clubs for their boat training preferences. ▪ To be discussed at Presidents' Forum meeting.
929	Ongoing. Contact Jono to arrange for a calendar of events/meetings etc for the website.
930	Ongoing. Insert Risk Level Matrix into Risk Assessments. ▪ Email to be sent to AusDBF advising Chris Wood and Chris Kelley will be the DBSA reps on the National Athletes Pathways committee.
655	Ongoing. Follow up at AusDBF Nationals meeting: 1. Circulate flowchart for pathways to international participation for sweeps, paddlers and volunteers to committee for comment. 2. At next AusDBF Pathways meeting ask the question what is happening with their Judging awards. ▪ Merge with #930 above.
671	Ongoing. Hold meeting with Abbey - Blind Welfare Association contact.
764	Ongoing. Undertake research first on the internet to obtain examples of similar documentation from the dragon boat fraternity to update the New Team Manual.

766	Ongoing. Set date and arrangements for Amazing Race type event with Goolwa Council and Coorong Dragons In lieu of Copper Coast Challenge. <ul style="list-style-type: none"> Chris and Carol to visit before next meeting.
835	Ongoing. Schedule in a regatta at Mawson Lakes.
837	Actioned. Advise BBC & Kent Town Hotel of no interest in a Loyalty plan.
851	Ongoing. Look into Normanville Lions Club request for an event on Australia Day 2018.
856	Actioned. Contact regional Clubs for them to provide a list of maintenance tasks that they undertake. <ul style="list-style-type: none"> Forms were sent and now to be uploaded to website. Action: Marie (#931)
860	Ongoing. Arrange Level 1 Officials course in August. <ul style="list-style-type: none"> Dates to be provided so that Jennifer and Pat can coordinate.
864	Ongoing. DBSA policy (#005 - Conditions of Entry to Races (Eligibility, Fixtures & Team Composition) to be changed from 1/7/17 to reflect "the age on the day of the event" for participant eligibility.
875	Withdrawn. Keep an eye out for an ex-vendor's caravan which could be converted into the Judge's tent. Budget \$10k total.
895	Actioned. Schedule Volunteers' Lunch for Sun 28/5/17. <ul style="list-style-type: none"> Invitations have been sent, pins to be engraved (5/10/15 year). Noted that Volunteering SA award certificates instead of pins. Order to be placed with Supplier for stickers for (5/10/15 year). Action: John (#932)
897	Ongoing. Submit grant application for \$5k to Grants SA for purchase of vendor's caravan. <ul style="list-style-type: none"> John to follow up with Carol for a budget to be submitted rather than a quote.
898	Ongoing. Work out who is to receive Volunteer recognition pins for lunch on Sun 28/5/17. <ul style="list-style-type: none"> Noted the record only goes back to 2011 so Chris & John to review list and advise Sharon on who meets the 5/10/15 year level.
899	Ongoing. <ul style="list-style-type: none"> Arrange banner with Council for June to promote 4/11/17 Corporate Challenge Event on Port Road. Take sign to Signarama for updating.
903	Actioned: <ul style="list-style-type: none"> Cull the list of 'preferred providers' to remove individual volunteers and Clubs. Review list also and cull as required
904	Ongoing. Find out from accountant if dragon boats purchased can be listed on books at their 'replacement' value rather than the "at actual cost" value. <ul style="list-style-type: none"> Noted depreciation schedule is to remain in accounts with the boats revalued to their true cost. Agreed to revalue the major assets and include as a schedule to the accounts (ie boats/trailers) outlining their replacement value. Action: Jennifer/John ((#933)
907	Ongoing. Arrange for a cinema ad targeting Juniors up to 18 years of age using DDU footage.
908	Remove. Provide artwork to Judy Sweatman for DDU SADA sign and details of company that printed them. <ul style="list-style-type: none"> Visualcom is the company with the image to be sourced.
910	Ongoing. Look into damage to boat at The Sailing Club.
916	Ongoing. Check Kent Town Hotel for suitability/availability for DBSA Awards Presentation dinner on Sat 24/6/17. <ul style="list-style-type: none"> Venue has been booked. Cost of \$55 per person with DBSA to cover band cost. Contact venue to see if one bottle of DBSA wine can be included for each table and corkage cost.

Noted that deal with Coxmate supplier was set at the Nationals and a number of units sold. Some units were brought back for some modifications.

Noted that Karatta Wines, a sponsor of the Robe event was keen to do so again in 2018 and donated four dozen bottles of wine.

6 FINANCIAL REPORT – APRIL 2017

Motion to accept financial reports and pay accounts on Account 1 Moved: Jennifer Bould Seconded: Chris Wood Carried

Debtors list to be updated for discussion at the Presidents' Forum. **Action: Jen (#934)**

7 STRATEGIC PLAN REVIEW

4. PARTICIPATION

OBJECTIVE	ACTION(S)
4.1 Establish a Boat Storage facility at Mawson Lakes	Seek information about potential facility storage opportunities ▪ Aim is to hold regatta first.
4.2 DBSA Members are all Star Clubs	Actively promote accreditation to the Star Club program to all of the DBSA member clubs ▪ Most clubs are in various stages of accreditation.
4.3 Assist the establishment of new Member Clubs	Provide relevant information including a Manual for Clubs Provide assistance as required, including the provision of boats ▪ Noted this was being done. ▪ Noted Mt Gambier keen for a Come N Try in Nov/Dec. Boat could be relocated from elsewhere (ie Wallaroo, Walker Flat).
4.4 Participate in the South Australian Masters Games	Ensure that Dragon Boating is included all Masters Games in South Australia ▪ Noted this was being done and included in 2018 games in Murray Bridge. Dates to be advised. Action: John (#935)
4.5 Race Day Broadcasting	Provide a broadcast on race days recognising sponsors and provide information ▪ Arranged
4.6 Annual Social Function	A function in May/June of each year where season's achievements will be recognised ▪ Arranged for Saturday 24 June.

8 REVERSE REVIEW ACTION PLAN

2. Communications & Relations

2.3 DBSA effectively uses social media	Regular posts of interest on our Social Media sites ▪ Noted being done on Facebook and Twitter.
2.4 DBSA reps listen to members' point of view	Refer 1.3 Publicise the existence of Issues Papers and encourage members to submit their ideas ▪ Reminder to be given at PF. Action: John (#936)

9 JUNIOR DEVELOPMENT REPORT

Noted Dragonmites team is coming along nicely.

Spiel to be provided for website page and Dragonmites Facebook page access to be given to Sharon & Marie to update. The sample promotional brochure used would be updated.

Action: Marie/Sharon (#937/938)

10 AusDBF REPORT

Feedback was given on the recent National Championships.

The request from AusDBF below for members and Clubs to provide input on the Commonwealth Games Festival proposal was discussed and would be circulated to Clubs for discussion at the Presidents' Forum.

Action: Marie (#939)

11 SECRETARY'S REPORT

Number of complimentary emails received re the Robe event along with minor correspondence noted.

12 SAFETY

Nil issues.

13 EQUIPMENT

Email received from Brian Taylor' advising of broken sweep oar. There are no spares so John will fashion one. (Note: Rick French has since taken the oar to repair it) **Action: Rick (#940)**

14 EVENTS

Discussed.

15 HIGH PERFORMANCE

The performance of the State team at the National Championships was discussed. Follow up to be had with Coaches if they would be willing to take up the second year of their appointment and KPIs and guidelines to be set for them. **Action: (Chris W/Chris K)**

A vote of thanks was recorded from the Board to the State Coaches and competitors on the results at the National Championships

The wrap up reports from the Coaches were circulated and agreed to include in these Minutes:

From: Tonino [<mailto:tgmcivil@bigpond.net.au>]

Sent: Tuesday, 25 April 2017 12:20pm

To: Tonino

Subject: WRAP UP

Hi All

State v State 2017 was memorable occasion for many reasons, SA's first Open 20's Women's boat in over 10 years, a 2.05.79 in the Open mixed (that's quick on fresh water), two medals earned in tuff competition and a fantastic team atmosphere.

The Open 10's missed out on Gold by 0.2 of a second and I think the 100 m sprints officiating left a bit to be desired.

I believe that if they had 200 m racing we would have got more medals.

Overall I was very happy with the performance of the whole group even those who trained but could not attend.

The Opens category in SA is always a challenge to organise but has so much potential.

Just imagine what we could do.

I sincerely hope that everybody is available next year and that we can build on the solid foundation we all built together.

WELL DONE SOUTH AUSTRALIA!

Kind regards

Tonino Morbidelli

DBSA State Coach – Senior A & Open Age

From: peter lister [<mailto:peterlister1@dodo.com.au>]

Sent: Tuesday, 25 April 2017 3:39pm

Cc: julieh142@gmail.com; 'Christine Wood'

Subject: State Team Wrap Up

Firstly, CONGRATULATIONS, winners are grinners and we all came home with a medal, you worked hard and deserved them

We started the State Team season with many questions and challenges, new coaches, new paddlers, different strokes and many different coloured club tops. What we all achieved in such a short period of time was truly awesome. Your commitment to training, your enthusiasm when paddling and dedication to each other was amazing. Saturday we really showed our capabilities making a clear statement that little South Australia was there to mix it up with the bigger States and that we would not be a 'push over'. If they wanted a medal they would have to seriously paddle against us. We wallowed in the mud, slide down slippery slopes and showered in the great outdoors thanks to the heavy rain, but we continued to smile, have fun, support each other and paddle hard.

Lining up for our first mixed boat races the word 'team' shone through, senior C, senior B, men and women, paddlers, reserves and team manager stood together as one, such a proud moment for Team Julie, this was it, time to do battle or should I say paddle. However watching the teams paddle, you did battle and battle hard and you gave it everything.

We seemed to have the loudest and wildest supporters on the beach and I'm sure their voices echoed across that lake. We experienced the shock and horror of the relay mix ups, the confusion and frustrations and some paddled the extra distance. I am sure the faces of the senior B ladies could not be described when they realised the senior C men had paddled and the senior B men were sat waiting, watching and wondering what we were doing at their end, just as we wondered why they had not paddled. Looking back it makes me laugh.

When the Senior C took out the relay, the South Australian State Team had won, yes a winning team and I was not the only one shedding a few tears amongst the hugs, back slaps, whooo's, dancing and congratulating, a truly memorable moment for me. I stood up on the top of the hill watching and it looked and felt damn good, SA winners.

Everyone played a part in making Team Julie a success and we wish to say 'thank you' although its only two words it's a big thank you from us to the SA Team. I'd like to give a special 'thanks' to Shirley Yates, our team manager who behind the scenes quietly had her own new experiences attending team manager meetings and briefings and trying to organise a bunch of excited, committed paddlers raring to paddle. Not an easy task

From one Julie to another Julie I'd just like to say thanks for all that I've learnt and wish you well in new your new ventures in Queensland and hope you make it back to South Australia in time for 2017/18 State Team training.

Enjoy the off season everyone and if DBSA will have me, I shall be back later in the year for 'State Team take2' and will be personally emailing everyone in a hope we can do battle again whenever and wherever together in 2018.

Regards Julie Lister and Julie Hyland

16 PUBLICITY

Robe event received some publicity.

Consideration to be given to promoting the Dragonmites before the next season on Channel 44.

17 CLUB ISSUES

17.1 Copper Coast letter – Caffe Mia

Agreed to respond to Copper Coast objecting strongly to DBSA and the sport being brought into disrepute over this issue. **Action: Sharon (#942)**

Noted that there was a dragon boat head smashed at the Robe Event by Vicki's Pride who agreed to buy it for their Clubrooms and fund a replacement at about \$250. It was agreed on this occasion not to charge them.

18 WEBSITE

Nil discussion.

19 NEW BUSINESS

19.1 Clearance applications – nil.

19.2 Policy review

On hold as part of the overall review of the Volunteers portfolio.

19.3 Revolutionise

The implementation of this is hold until a revised contract is received from Revolutionise dealing direct with DBSA rather than AusDBF.

As an aside some AusDBF members are seeking clarification from AusDBF as to their level of access to membership information from Revolutionise. The preference is for individual contact details not to be accessible to AusDBF.

Clubs to be advised to provide contact details for initial setup of the one person who has a police clearance for Revolutionise. **Action: Marie (#943)**

19.4 DBSA Registration Fee

As advised to Clubs, there was no increase to the DBSA component of the registration fees for the 2017/18 season however the AusDBF fee will be increased by 5%. Clubs to be advised at Presidents' Forum of this and forms etc to be updated. **Action: Marie (#943)**

20 ANY OTHER BUSINESS

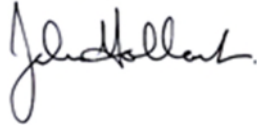
Noted any one requiring a key to access the Boatshed could obtain one from their own Club as they were not a secure key.

The third quarter BAS return actually resulted in a refund from the ATO of \$1,949.

21 NEXT MEETING

The next Board meeting is scheduled for 8:00pm Wednesday 14 June 2017 at The Sailing Club.

22 CLOSE OF MEETING – 11:00pm.



Signed: _____

Date: 14/06/17 Chairperson