



MINUTES

Racing Committee Meeting

8pm Monday 9 October 2017
The Sailing Club – 1 Jenkins Street, Port Adelaide

1 MEETING OPEN – 8:00PM

2 PRESENT:

- | | | | |
|----------------------|-----------------|---------------------------|-----------------|
| ▪ ASA 1: | Jo-Anne West | ▪ ASD 1: | Apology |
| ▪ ASA 2: | Petra Hanke | ▪ ASD 2: | Sandy Pulsford |
| ▪ ACDC 1: | Chris Wood | ▪ Powerblades 1: | Peter Button |
| ▪ Black Dragons 1: | Apology | ▪ Powerblades 2: | Neil Parker |
| ▪ Black Dragons 2: | Lyn Payne | ▪ Adelaide Phoenix 1: | Apology |
| ▪ Coorong Dragons 1: | Jerry Sanders | ▪ Adelaide Phoenix 2: | Nil |
| ▪ Coorong Dragons 2: | Fiona Sanders | ▪ SADA 3: | Pat Doogue |
| ▪ DA Adelaide 1: | Apology | ▪ SADA 2: | Liz Morallee |
| ▪ DA Adelaide 2: | Nil | ▪ Copper Coast 1: | Nil |
| ▪ KIDS 1: | Nil | ▪ Copper Coast 2 (ph) | Dianne McDowell |
| ▪ KIDS 2: | Nil | ▪ Water Warriors 1: | Dave Watts |
| ▪ Waiwilta 1: | Nil | ▪ Water Warriors 2: | Roger Crowder |
| ▪ Waiwilta 2: | Nil | ▪ Vicki's Pride 1: | Nil |
| ▪ Subsonix 1: | Lynette Ferrari | ▪ Vicki's Pride 2: | Nil |
| ▪ Subsonix 2: | Ronnie Lane | ▪ Blade Runners 1: | Apology |
| ▪ Victor Dragons 1: | Apology | ▪ DBSA: | Sharon Knights |
| ▪ Victor Dragons 2: | Apology | ▪ Blue Water Raiders (ph) | Raelene Fuller |
| ▪ DBSA: | Chris Kelley | ▪ DBSA: | Maria Darby |

APOLOGIES:

- | | | | |
|---------------------|-----------------|-----------------------|----------------|
| ▪ Victor Dragons 1: | Linda Dehle | ▪ ASD 1: | Joy Fisher |
| ▪ SADA 1: | Heather Wingard | ▪ Adelaide Phoenix 1: | Julia Johnston |
| ▪ Black Dragons 1: | Camille Jardine | ▪ DA Adelaide 1: | Jo Hamlyn |

The meeting was chaired by: Sandy Pulsford – ASD.

3 MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on 28 September 2017 were accepted as a true and accurate record.

Moved: Chris Wood and Seconded: Chris Kelley. Carried.

4 BUSINESS ARISING – ACTION ITEM STATUS

NO	ACTION	DUE	ACTION	STATUS
1	Clubs to advise Chris Wood who their FinishLynx trained paddlers are for inclusion on Task contact list. <ul style="list-style-type: none"> ▪ Noted requirement still for Clubs to provide a volunteer (preferably not a paddler and possibly two) to learn the system (one who is trained and one learning). ▪ Appreciation extended to Deanne Jones for her assistance last race day. Noted she would be available for most of the season this year. ▪ Aim will be to hold another training session. ▪ Task List to include task for Club to be rostered on to provide volunteer for this. Action: Marie 	ASAP	CLUBS	Ongoing

2	Send out email again with reasoning as to why season program was changed up to December.	ASAP	Chris	Done
3	Follow up with Sharon Knights for details of Race Day officials for task list contacts who need to be advised if race day is cancelled. <ul style="list-style-type: none"> Noted the Task list included second tab of "Contacts" which needs to be constantly updated and will be uploaded to website. Action: Marie 	ASAP	Marie	Ongoing
4	Follow up to be had on how Sweeps, Coaches, First Aid certificate holders and those holding Working with Children certificates/police clearances will be entered and reported upon along with Volunteers. <ul style="list-style-type: none"> Noted DBSA has endorsed Sweeps can just maintain a log book otherwise will need to sit the test again 3-yearly to remain accredited. Advice of this is yet to be circulated. Agreed to provide form to Marie for Log Book recording so it can be uploaded to website. Action: John/Marie 	ASAP	Marie	Ongoing
5	Repair rope for Finish Line ready for Race Day on 08Oct17. <ul style="list-style-type: none"> Noted rope was unwound fully and checked – decided not to replace as repair was adequate Important for Clubs to be aware of the process to attach it. Website instructions to be revised with the alterations noted by Water Warriors 	08Oct17	Chris Kelly Marie	
6	Rotation of Tasks on Task List for Race Day 08Oct17.	08Oct17	Jenny Rosevear	Done
7	Ask Pat Doogue if he is able to collect the safety boat for Race Day 08Oct17. <ul style="list-style-type: none"> Pat Doogue noted that he and Rick French are generally happy to handle this task. 	08Oct17	SADA	Done
8	Ask Cass at Revolutionise if a report listing all the categories & their crews was available. <ul style="list-style-type: none"> Noted Revolutionise are looking into producing a crew list similar to that provided in SmartSpace. 	ASAP	Ronnie Lane	Ongoing
9	To confirm if the Clubs have to supply toilet paper for Race Days. <ul style="list-style-type: none"> Noted there is a carton in the Aquatic office and when supplies are running low should be replaced. 	ASAP	Jenny Rosevear & Peter Button	Done

Pat Doogue said that the Start line for the 200m has inadvertently being placed on a resident's boat hook and in fact should be placed a few metres further south at ground level and has been painted orange.

Dave Watts advised that he had some problems with the line as there were some bolts missing and would provide details so that the instructions could be updated. **Action: Dave**

Noted that during the last race day that the radios on the Umpire's boat were not working and those on the boat were therefore uncontactable. John Holland responded that some of the radios were not working and that there were not enough. John will check current radios and remove those not working from service

5 GENERAL BUSINESS

5.1 08/10/17 – 20s over 200m – feedback

General consensus was that the race day went really well and finished on time with lots of racing.

Suggested Sweeps be reminded when lining up at the start to look left and right to ensure that they are not positioned ahead or behind other boats. Also incumbent on Sweeps to ensure that they have proper control of their crews and that all sweeps including the older accredited sweeps are to stand with the Starter for a number of races and observe how the races are started. Suggested a log book be maintained for this by the Starter.

Lengthy discussion held on Clubs required to have the minimum number of paddlers otherwise would not be eligible to be awarded. Noted this has always been the case and they were welcome to race for fun/participation only. Question was asked if there would be a minimum number of paddlers required for a 20s race however consensus was not in favour of this and that dispensation would be sought at the Captain & Sweeps' meeting.

The question was asked if anyone left the little office at Aquatic unlocked after the race day as it had to be locked today by John Holland. Clubs to advise their members to ensure that the office remains locked. Clubs also to be reminded of the requirement to return something when it has been relocated. **Action: John**

The question was asked as to what was the age minimum for Drummers as one Club had a drummer on the weekend that was felt to be under the minimum age and what was the responsibility of this committee and DBSA with regard to sanctioning this and would insurance coverage be valid.

Noted that this Club was ACDC and that the paddler was 10 and his parent's were in the boat and he had been advised of the requirement not to hold the drummer's toggle rope around his hand.

The consensus was that there was a duty of care responsibility and that the DBSA rules in place did not allow this. Agreed that this should be raised to the Board via an Issues paper. **Action: Pat**

5.2 22/10/17 – 20s over 500m + 2000m– planning

Arrangements were discussed. Noted the 2000m race would be Open Age – Mixed.

Senior Womens will race with Senior Opens in one race only.

Request given for Task list to be circulated prior to the Thursday to allow Clubs time to plan ahead. **Action: Sandy**

Noted race results had not been provided from the last two race days for uploading to website. **Action: John**

Noted that ACDC have been entering all of the races into the computer so that should be one of their race day tasks and would now be given to another one of their members to action this.

Consensus was in favour to retain current caterer.

With respect to the problem with the 2-way radios they would be checked and labelled to identify the operable ones. **Action: John**

Task to be included for Club to be allocated to charge the radios on the Friday prior. **Action: Marie**

Chief Official will be John Holland.

Discussion held around parking restrictions on front lawn which are being ignored on race days and during training. Agreed Parking Monitor should be assigned from 7am. Suggested bunting could be placed on the lawn to restrict parking.

Noted there was a 'car park full' sign now available which can be readily placed near front entrance.

5.3 Sweeping up requests

Approval given for Joe Cryer to Sweep up from Premiers to Seniors.

5.4 Task list - feedback

Discussed.

6. ANY OTHER BUSINESS

- Clubs advised that they could enter teams in to B Grade and race from the 200m mark on all race days along with the Junior team. Noted this has always been the case but some new members were not aware of this.
- Sweeps urgently sought to assist with Come N Try event on Tuesday & Wednesday. Mario Ferrari offered his services with others still required.
- Noted Copper Coast were keen to enter some paddlers in a combined crew for the Peter Bristow Challenge. Clubs expressing an interest also at previous meeting, were: Phoenix, Coorong, BWRs and Copper Coast. Clubs were all welcome to liaise with each other to coordinate this. Noted Revolutionise now allows for composite teams.
- Clubs reminded to enter teams in for the Corporate Challenge event.

7. NEXT MEETING

The next Racing Committee meeting will be held on Wednesday 25 October 2017 at 8pm.

DBSA to Chair.

8. CLOSE OF MEETING

The meeting closed at 9.35am.

ACTION ITEMS

NO	ACTION	DUE	ACTION	STATUS
1	Update Task List to include task of "Club to provide volunteer for FinishLynx system".	11-Oct	Marie	Done
2	Upload Task list to website	11-Oct	Marie	Done
3	Provide Log Book recording form to Marie for uploading to website.	ASAP	John & Marie	Done
4	Provide details of issues with Start line so that the Procedures can be updated.	ASAP	Dave Watts	
5	Advise Clubs of requirement to ensure little office at Aquatic is locked at all times. Clubs also to be reminded of the requirement to return something when it has been relocated.	ASAP	John	
6	Submit Issues paper around ACDC having a 10 year old Drummer against the Rules.	ASAP	Pat	Done
7	Circulate Task list prior to the Thursday.	B4 the Thu	Sandy	
8	Provide race results for last two days to Marie for uploading.	ASAP	John	Done
9	Check radios and label those ones not operable.	10-Oct	John	
10	Include on Task List Club to be allocated to charge radios on the Friday night prior.	10-Oct	Marie	Done
NO	ONGOING	DUE	ACTION	STATUS
11	Follow up to be had on how Sweeps, Coaches, First Aid certificate holders and those holding Working with Children certificates/police clearances will be entered and reported upon along with Volunteers.	ASAP	Marie & John	Ongoing