



**Minutes of the
Presidents' Forum
Held at 8:00pm Thursday 10 May 2018
at The Sailing Club – Port Adelaide**

1. OPEN MEETING – 8:00pm

"We acknowledge the Kurna people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region"

2. PRESENT

| | | | |
|------------------------|------------------|------------------|-----------------------|
| ▪ Chris Kelley (Chair) | DBSA | ▪ Chris Wood | DBSA |
| ▪ John Holland | DBSA | ▪ Anne Morris | DA Adelaide (phone) |
| ▪ DBSA | Sharon Knights | ▪ Peter Button | Powerblades |
| ▪ Steve Holt | ASA | ▪ Dave Morallee | SADA |
| ▪ Clive Grant | Adelaide Phoenix | ▪ Sharon Knights | Subsonix |
| ▪ Vi Duong | Black Dragons | ▪ Karen Peterson | Victor Dragons |
| ▪ Jerry Sanders | Coorong Dragons | ▪ Deanne Jones | Water Warriors |
| ▪ Sandy Jansen | DAPL | ▪ Karen McKerlie | Vicki's Pride (skype) |
| ▪ Julie & Steve Clinch | Blade Runners | ▪ Meredith Smith | SADA |

3. APOLOGIES

| | | | |
|-----------------|---------------|--------------------|--------------------|
| ▪ Valda Cooper | Copper Coast | ▪ Judi Sweatman | SADA |
| ▪ Chris Payne | Black Dragons | ▪ Lesley Sheffield | ASD |
| ▪ Terry Caldow | Waiwilta | ▪ Jennifer Bould | DBSA / Life Member |
| ▪ Carol Hammond | ACDC | | |

4. MINUTES FROM PREVIOUS MEETING

The Minutes from the Presidents' Forum held 8 February 2018 were approved as a true and accurate record subject to the amendment:

- Clause 6.2 amend date from "15 May" to "16 May".

MOVED: S. HOLT

SECONDED: D. JONES

CARRIED.

5. BUSINESS ARISING

ACTION ITEMS – 8/2/18

| NO. | ACTION | WHEN | ACTION BY | STATUS |
|-----|--|----------------------|-----------|---------|
| 01 | Arrange RC meeting for Wed 16 th May for Clubs to put forward options for the next season for categories to be raced taking into consideration survey feedback. | ASAP | Marie | Done |
| 02 | Clubs to come back at RC meeting on 16 th May with feedback on categories they would like to race in 2018/19 season. | 16 th May | CLUBS | Ongoing |
| 03 | Let John know, if Club members (other than those in a Prescribed position) are undertaking Play by the Rules workshops. | ASAP | CLUBS | Done |
| 04 | Clubs to advise Sharon or John of number of guests approx. for Season Launch event at CYC on Sat 28 th April. | ASAP | CLUBS | Done |

6. DBSA GENERAL BUSINESS

6.1 DBSA

6.1.1 Policy #018 – State Team Selection Process – reminder

Circulated as a reminder to paddlers to consider becoming part of the State team. Noted there were some good results achieved at the nationals and the plan last year was to build the team up over a 2-year period.

Noted HP would meet to finalise the EOIs for the various coaching positions available as the current two-year term has ended. Clubs requested to encourage their paddlers to consider

applying. Noted Level 1 Dragon boating accreditation to be considered as a pre-requisite or applicant (should be working toward achieving accreditation).

Reminder given that it is a pre-requisite for Auroras to be available for state team training

6.1.2 DBSA “going away team” – discussion

Clubs were in favour of the notion of DBSA forming a composite team to compete at overseas events. Noted that there would need to be some conditions around state team selection to not detract from that. Could be promote/managed by a FB page.

Position paper to be produced. **Action: Chris W**

6.1.3 SurveyMonkey – delay in responses from Clubs

Noted there was a delay with some Clubs responding back that they would support (or not) an email being sent via Revolutionise to their members seeking feedback on the season.

Clubs encouraged to respond more promptly to said requests.

6.1.4 SurveyMonkey – results

Link to survey results from 253 participants was sent to RC Delegates and Presidents earlier today. To also be sent to Secretaries so that it can be discussed further with their members in preparation for the RC planning meeting on Wednesday. **Action: Marie**

The results were discussed briefly.

Noted some of the questions had changed and difficult for some paddlers to remember when they paddled on a specific date.

6.1.5 SurveyMonkey – will be sending them periodically

Noted Board has a 12 month subscription to this program and will send more surveys out to gauge feedback on various issues (ie feedback from dinner).

6.1.6 Ch44 publicity / Paul Richards – advice

Feedback sought from Clubs if they would utilise the recording studio at Hendon as part of a package with Ch44 which would give two appearances on their show. Clubs could set up videos for You Tube or promote their Club on their website etc.

Suggested they utilise the services of Paul Richards as part of the filming to make it look more professional. Support was given for further details and costs to be ascertained.

Action: John

6.1.7 Discuss HP Policy

Nil discussion at this stage.

6.1.8 Robe – feedback

General consensus was that the event went really well and those Clubs in attendance enjoyed it.

There was an issue with the organiser not being happy that Clubs did not compete on the Sunday despite being scheduled to do so and there was some angst expressed at the time. This resulted in some negative publicity in the local paper.

Dee Jones advised that it was disappointing that the Clubs were blamed for pulling out on the Sunday when the perception had been that it was only ever going to be the one day event on the Saturday.

Noted that this was not the case and it had always been scheduled for two days as noted on the season race programme. Despite this mix up the organiser was keen for DBSA involvement in future years.

Clubs advised that when they nominate for an event that it is most important that they turn up and participate as it messes with the organising and outcome of it.

One suggestion put forward was if it could be held on the Sunday to allow those that work on a Friday time to travel up on the Saturday. Noted that any timing schedule could be set within the program however we need to be aware that a large percentage of the locals generally are involved in sporting activities on the Saturday afternoon.

6.1.9 States – feedback

General consensus was event went well with good racing.

More volunteers needed and in particular to assist with the moving of the pontoons.

Noted that it was a shame that the trophies awarded deteriorate significantly through lack of care and question asked if they should be retired as medals are now awarded. Agreed to defer discussion until next meeting when new Presidents may be in place.

Action: Marie

6.1.10 Nationals – feedback

Feedback noted as follows:

- Slightly disappointing to have a whole day of racing cancelled due to the weather.
- Subsonix – not going to 2019 nationals as too expensive, a cancelled race day and no after party held.
- Subsonix – event was well organised with races running in a timely fashion, good course and good location.
- Subsonix – noted that the Team Manager’s meeting went on forever
- Subsonix – secondary advice from AusDBF changing their earlier advice about the qualifications was confusing.

John Holland advised that the latest advice is:

- Premiers and Junior qualifications from 2018 AusChamps will stand however as Seniors only raced a full round of 200m all qualifications will come from 2019 AusChamps with contingencies in place should weather be inclement.

Noted AusDBF had advised nationals would be held in April each year and generally over Easter. AusDBF is thinking about including a sixth day of racing for 2km races only which would be held after the State racing day.

Club feedback to be provided to John as soon as possible for AusDBF consideration.

Action: Clubs

6.1.11 Regional Masters Games – feedback

General consensus was event went well, perfect weather, on time, everyone won a prize.

Only negative was that it would have been good to have more Clubs entered.

2018 games will be held in Port Pirie.

6.1.12 Boat ramp sand – two mats

Noted that there are a large number of rocks and pebbles on the south side of the ramp and boats needed to be protected by use of the mats. Suggest they be brought up on to the north side of the ramp and use double mats.

As an aside damage was reported on the black 20s boat with it being determined that it would have happened after the Masters Games event. Chris Kelley would be undertaking repairs to it on the weekend.

Noted Clubs would be assigned a boat each next season to maintain for the entire season and also have to nominate a representative to the Maintenance committee.

6.1.13 Next season RC planning meeting – 16/5/18

Scheduled for next Wednesday night.

6.1.14 Next season – Revolutionise

Noted new two year agreement was signed for period 2018/20.

In preparation for the new season Clubs were all sent an email informing them that the early bird period would commence on 1st June and expire on 30th June and that they would need to start preparing. Registrations and payments not to be accepted until then on the new paperwork sent out. Incoming database operators to have police clearance and undertaken 2 x PBTR online courses to have database access.

Clubs also encouraged to set themselves up in Revolutionise for online registrations this season and to run their finances through it also as this would alleviate the workload of the Treasurers and streamline registrations.

Noted DBSA was considering inviting Revolutionise staff over for an online training session and sought feedback from Clubs if they would support this. This had been done in WA and was beneficial. Agreed. **Action: John**

6.1.14 DBSA Board meeting

- Establish a qualified trainer in SA.
 - Preference is for a qualified trainer to reside here rather than to pay for someone like Melanie Cantwell from AusDBF (NSW) to travel over.
 - Pre-req of Cert IV in TA&E required and offer to organise for AusDBF Officials course to be undertaken.
 - Clubs encouraged to seek EOIs from their members.
- Senior First Aid Trainers course
 - Scheduled for Saturday 1 June at a venue TBA.
 - Clubs to advise paddlers and that they have to have First Aid qualification beforehand. **Action: Chris W**
- Volunteers' lunch
 - Tentatively set for Sunday 17 June. **Action: Chris W**
 - Clubs to advise paddlers and volunteers.
- Infectious Disease and Blood Rule – new policy
 - Noted will be sent out soon by DBSA and Clubs to familiarise themselves with it.
 - Noted number of DBSA policies are being reduced where possible.
- AusDBF Rules & Regulations policy
 - Noted DBSA have endorsed this policy and in particular the time penalties and Mixed team composition of 5/5 and 10/10 male/female ratios
- Coaches Course
 - Scheduled for 23 June.
 - Noted many Clubs would have Coaches coming up for re-accreditation.
 - Those that did former 1 day course would now have to do 2-day course.
 - If seeking reaccreditation will need to show proof of having done 80 hours of education and 80 hours of training signed off by their Club President.
 - Re-accreditation process to be provided for uploading to website. **Action: John**
- Canoes (OC1/OC2s)
 - Clubs advised not to rig/derig them on the concrete to avoid damage but to do so on the grass
 - Process to be looked into to register for use of the canoes via Revolutionise.

8. ANY OTHER BUSINESS

- Noted outside light at Aquatic is not working and noted that this had already been addressed by DBSA with the landlord.
- AGM – scheduled for Wednesday 15 August 2018 with Clubs to advise their members that there are a number of vacant positions on the Board and that they should consider nominating if interested.

9. NEXT MEETING

The remaining PF meeting dates for 2018 are as follows:

- Wed 15th Aug
- Wed 14th Nov

The meeting closed at 9:25pm.

| ACTION ITEMS – PRESIDENTS' MEETING HELD – 10/5/18 | | | | |
|---|--|----------|---------|--------|
| NO. | ACTION | DUE DATE | BY | STATUS |
| 01 | Produce position paper on formation of DBSA "away team" | ASAP | Chris W | |
| 02 | Send SurveyMonkey link to results to Secretaries. | ASAP | Marie | Done |
| 03 | Follow up on Ch44 opportunities and prices. | ASAP | John | |
| 04 | Provide feedback to John for nationals in general and whether in favour of a sixth day of racing for 2km races only. | ASAP | CLUBS | |

| | | | | |
|----|--|------|--------------|------|
| 05 | Arrange for a quote for Revolutionise to be invited to deliver a training session to Clubs. | ASAP | John | |
| 06 | Send out info re Senior First Aid Training course on Saturday 1 st June at a venue TBA. | ASAP | Chris W | |
| 07 | Send details out re Volunteers lunch and venue once set for Sunday 17 June. | ASAP | Chris W | |
| 08 | Provide Coach's re-accreditation process to Marie for uploading to website. | ASAP | John & Marie | Done |