



**Minutes of the  
Presidents' Forum  
Held at 8:00pm Wednesday 15 August 2018  
at The Sailing Club – Port Adelaide**

**1. OPEN MEETING – 8:00pm**

*"We acknowledge the Kaurna people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region"*

**2. PRESENT**

▪ Chris Kelley	DBSA	▪ Fiona Sanders	Coorong Dragons
▪ Chris Wood	DBSA	▪ Jerry Sanders	Coorong Dragons
▪ Jennifer Bould	DBSA / Life Member	▪ Sharon Hannagan	Copper Coast BDs
▪ Sharon Knights	DBSA	▪ Anne Morris	Dragons Abreast Adelaide
▪ Carol Hammond	ACDC	▪ Sandy Jansen	DAPI
▪ Steve Holt	ASA	▪ Sharon Clark	KIDS (phone)
▪ Kat Reid	ASD	▪ Peter Button	Powerblades
▪ Julie Clinch	Blade Runners / Life Member	▪ Judi Sweatman	SADA
▪ Steve Clinch	Blade Runners / Life Member	▪ Darcy Knights	Subsonix
▪ Chris Payne	Black Dragons	▪ Karen McKerlie	Vicki's Pride (Skype)
▪ Mavis Gibbes	Blue Water Raiders	▪ Sue Adams	Water Warriors
▪		▪ John Holland	Life Member

**3. APOLOGIES**

▪ Mary-Alice Swan	KIDS	▪ Mary-Alice Swan	KIDS
▪ Lesley Sheffield	ASD	▪ Terry Caldwell	Waiwila
▪ Clive Grant	Adelaide Phoenix	▪ Karen Peterson	Victor Dragons
▪ Vi Duong	Black Dragons		

**4. MINUTES FROM PREVIOUS MEETING**

The Minutes from the Presidents' Forum held 10 May 2018 were approved as a true and accurate record.  
MOVED: S. KNIGHTS      SECONDED: A. MORRIS      CARRIED.

**5. BUSINESS ARISING**

ACTION ITEMS – 8/2/18				
NO.	ACTION	WHEN	ACTION BY	STATUS
01	Produce position paper on formation of DBSA "away team"	ASAP	Chris W	Ongoing
02	Send SurveyMonkey link to results to Secretaries.	ASAP	Marie	Done
03	Follow up on Ch44 opportunities and prices. <ul style="list-style-type: none"> <li>▪ Noted fee is \$@50 for six months of access which would be paid by DBSA and Clubs encouraged to utilise it.</li> <li>▪ Email to be sent with details.</li> </ul> <b>Action: Chris W</b>	ASAP	John	Ongoing
04	Provide feedback to John for nationals in general and whether in favour of a sixth day of racing for 2km races only. <ul style="list-style-type: none"> <li>▪ Outcome was it will remain at 5-days.</li> </ul>	ASAP	CLUBS	Done
05	Arrange for Revolutionise to be invited to deliver a training session to Clubs. <ul style="list-style-type: none"> <li>▪ Noted successful training session was held.</li> <li>▪ Some Clubs were unable to attend and hoping for another session.</li> </ul>	ASAP	John	Done

06	<p>Send out info re Senior First Aid Training course on Saturday 1<sup>st</sup> June at a venue TBA.</p> <ul style="list-style-type: none"> <li>▪ Noted course was held.</li> <li>▪ Next one is being planned and requires a minimum of 10 with 8 currently interested.</li> <li>▪ Reminder that Sweeps need to be accredited and have a current First Aid certificate which are to be forwarded to DBSA.</li> <li>▪ Sweep accreditation will be for a 3-year span and details will be managed in Revolutionise by DBSA.</li> </ul>	ASAP	Chris W	Done
07	<p>Send details out re Volunteers lunch and venue once set for Sunday 17 June.</p>	ASAP	Chris W	Done
08	<p>Provide re-accreditation process to Marie for uploading to website.</p> <ul style="list-style-type: none"> <li>▪ Clubs encouraged to ensure that they have an accredited Coach in place.</li> <li>▪ Noted AusDBF will be sending an email to accredited coaches reminding them of what they need to do to maintain or renew their accreditation.</li> <li>▪ Noted there are a large number of coaches Australia-wide who undertake the course but do not finish their accreditation.</li> <li>▪ Clubs are reminded to forward any relevant emails on to their Sweeps and Coaches that are sent from DBSA as required as DBSA is unable to retrieve this contact information for privacy reasons.</li> </ul>	ASAP	John & Marie	Done

## 6. DBSA GENERAL BUSINESS

### 6.1 DBSA

#### 6.1.1 Feedback if trophies should be retired

The question was asked if trophies should continue to be awarded or another type of acknowledgement given.

The consensus was to:

- award them at an end of each season function as was done a number of years ago.
- introduce an Honour Board which would include Life Members.

**Action: DBSA Board**

#### 6.1.2 Full Star Club Accreditation

Noted Powerblades is the only Club to currently attain this full accreditation.

#### 6.1.3 DBSA Board meeting

- Noted SA Masers Games events have changed their pricing due to some complaints received. New amount is: \$40 to register but only \$10 for each event thereafter.
- Reminder to ensure that there is one mat in each boat.
- Clubs encouraged to check on the number of boats that are out during training to ensure whether trolley/s should be left out or returned.
- DBSA have purchased an LED sign which will inform on events and reminders as needed.
- Noted Clubs will be assigned a boat at Aquatic to maintain throughout the entire season.
- OzAsia start time will be 12 noon with a finish time of 5pm as presentations and trophies will be presented from 4pm. This is a normal race day.
- Black Dragons have a Come 'n Try event on Sunday 9 December at Aquatic Reserve followed by a BBQ.
- Reminder that the paddles provided by DBSA at the Boatshed are for Corporate event use only and not for general use. New paddles at Clubs should be using their Club's paddles or purchase their own.

- DBSA has received from Department of Planning, Transport & Infrastructure (DPTI) an exemption to wearing life jackets at West Lakes. Copy is on the website and is an annual permit.
- Volunteers' lunch – feedback will be sought for suggestions for a new format (ie cocktail type event).
- Clubs encouraged to post events/activities to the DBSA Facebook page and especially whilst travelling or competing overseas to Like the Event organisers' home page.

## 8. ANY OTHER BUSINESS

- **ASA**
  - Requested for a sensor light to be on inside the front door to avoid walking through the boatshed in the dark. **Action: DBSA**
  - Will follow up for a stainless steel lock for the Boatshed roller door. **Action: Steve**
- **SADA**
  - Come N Try – set for Saturday 8 September after training.
  - Noted would be following up with the Pirates at the Port organisers to participate in this event on 15&16 September noting there may be an issue with launching boats.
  - Asked if there would be any FinishLynx training provided this season and it was noted that this would be best done on the actual race day.
- **DBSA**
  - Chris Kelley reminded Clubs of the importance of having a volunteer for each race day as there were a minimum of seven required to proceed. Clubs to consciously try as DBSA may need to consider penalties if not provided.

## 9. NEXT MEETING

The remaining PF meeting date for 2018 is as follows:

- Thu 15<sup>th</sup> November.

The meeting closed at 9:01pm.

ACTION ITEMS – PRESIDENTS' MEETING HELD – 15/08/18				
NO.	ACTION	DUE DATE	BY	STATUS
01	Send out details of Ch 44 promotional opportunities.	ASAP	Chris W	New
02	Trophies – DBSA to consider: <ul style="list-style-type: none"> <li>▪ awarding them at an end of each season function as was done a number of years ago.</li> <li>▪ introducing an Honour Board which would include Life Members.</li> </ul>	Next Board meeting	Board	New
03	Follow up with Canoe SA for a sensor light inside at the Boatshed.	ASAP	Sharon Knights	New
04	Source a stainless steel lock for the Boatshed.	ASAP	Steve Holt	New
05	Produce position paper on formation of DBSA “away team”	ASAP	Chris W	Ongoing