



DBSA PROMOTION & DEVELOPMENT COMMITTEE CHARTER

Established August 2018

Purpose

The purpose of the DBSA Promotion & Development Committee (PDC) is to promote the Sport of Dragon Boat Racing in South Australia and facilitate the sports' development.

Objective

- Develop Dragon Boating promotional material
- Promote corporate events
- Organise corporate events
- Develop strategies to engage people in the sport of Dragon Boat
- Follow up opportunities to increase participation in Dragon Boat
- Prepare an annual budget for Promotion and Development of Dragon Boat

Accountability

The PDC will report directly to the DBSA Board

Structure

- The PDC will consist of up to 6 members appointed from the DBSA membership plus a DBSA Board Member liaison.
- The DBSA Board will call for nominees
- The DBSA Board will appoint the Committee Members from a list of nominees
- The DBSA Board shall determine the term for appointees.
- It is expected that any nominee will have the necessary expertise to assist in the Committee's objectives

Chair of the Committee

The Committee will nominate a Chair from within and submit the nomination to the DBSA Board for approval.

Meetings and Quorum

- The committee shall meet as required but as a minimum, must meet each quarter
- Minutes including action items, decisions and recommendations must be taken and submitted to DBSA as a committee report
- A quorum will consist of 50% of members plus 1

Authority

- The committee will prepare plans for ratification by the DBSA Board
- Any expenditure must be authorised by the DBSA Board.