



# MINUTES

## Racing Committee Meeting

8pm Wednesday 28 August 2019  
The Sailing Club – 1 Jenkins Street, Port Adelaide

### 1 MEETING OPEN – 8pm

### 2 PRESENT:

- |                         |                      |                     |                    |
|-------------------------|----------------------|---------------------|--------------------|
| ▪ ASA 1:                | Julie Matson         | ▪ DAPL 1:           | Sandra Jansen (ph) |
| ▪ ASA 2:                | Michele Lennon       | ▪ DAPL 2:           | Nil                |
| ▪ ACDC 3:               | Chris Finlayson      | ▪ KIDS 1:           | Nil                |
| ▪ Adelaide Phoenix 1:   | Kearney Sieberhage   | ▪ KIDS 2:           | Nil                |
| ▪ Adelaide Phoenix 2:   | Jason Thompson       | ▪ Powerblades 1:    | Jenny Rosevear     |
| ▪ ASD 1:                | Louise Gordge        | ▪ Powerblades 2:    | Luca Nicolotti     |
| ▪ ASD 2:                | Cheryl Watson        | ▪ SADA 1:           | Rick French        |
| ▪ Black Dragons 1:      | Nil                  | ▪ SADA 2:           | Nil                |
| ▪ Black Dragons 2:      | Nil                  | ▪ Subsonix 1:       | Julie Lister       |
| ▪ Blade Runners 1&2:    | Julie & Steve Clinch | ▪ Subsonix 2:       | Ronnie Lane        |
| ▪ Blade Runners 3:      | Sandy Douglas        | ▪ Waiwilta 1&2:     | Nil                |
| ▪ Blue Water Raiders 1: | Raelene Fuller (ph)  | ▪ Water Warriors 1: | Chris Kelley       |
| ▪ Blue Water Raiders 2: | Nil                  | ▪ Water Warriors 2: | Tina Pupello       |
| ▪ Copper Coast 1:       | Valda Cooper (ph)    | ▪ Vicki's Pride 1:  | Apology            |
| ▪ Copper Coast 2:       | Nil                  | ▪ Vicki's Pride 2:  | Apology            |
| ▪ DA Adelaide 1:        | Nil                  | ▪ Victor Dragons 1: | Rob Bowen          |
| ▪ ASA 3&4:              | MA & Steve Holt      | ▪ Victor Dragons 2: | Maxine Timbs       |
| ▪ DBSA:                 | Peter Button         | ▪                   |                    |

### APOLOGIES

- |                       |              |                    |               |
|-----------------------|--------------|--------------------|---------------|
| ▪ ACDC 1:             | Chris Wood   | ▪ Powerblades 1:   | Avi Kleinburd |
| ▪ ACDC 2/Dragonfly:   | John Holland | ▪ Powerblades 2:   | Neil Parker   |
| ▪ Adelaide Phoenix 2: | Clive Grant  | ▪ Vicki's Pride 1: | Jill Harvey   |
|                       |              | ▪ Vicki's Pride 2: | Liz Hunkin    |

The meeting was chaired by: Chris Kelley (Water Warriors) with the traditional owners of the land acknowledged.

### 3 MINUTES OF PREVIOUS MEETING

#### MOTION:

THAT the Minutes of the previous meeting held 15 May 2019 were accepted as a true and accurate record.

Moved: Michele Lennon and Seconded: Steve Clinch CARRIED.

### 4 BUSINESS ARISING – ACTION ITEM STATUS

Nil.

#### ACTION ITEMS

NO	ACTION	DUE	ACTION	STATUS
1	Follow up with Club Maintenance delegate suggestion to look into numbered buoys for the Finish Line. <ul style="list-style-type: none"> <li>▪ Noted Board is arranging for fiberglass replacement buoys for the 200m, 500m and Finish lines plus a spare set.</li> <li>▪ The pink colour will be replaced with purple.</li> </ul>	B4 States	Dave	Ongoing

## 5 GENERAL BUSINESS

### 5.1 08-Sep – 10s + Regional Focus – planning

- Adjustments to the rules were made due to 10s and 20s races being held this year.
- Agreed that Premiers would be a Core category and Open Age would be given a heat and a final.
- Agreed three boats needed other (than Premiers) to run a category.
- Anything less than 3 boats is a final, 4-6 boats is a heat and final and 7+ is a heat, repechage and a final.
- B-grade will always run regardless with a minimum of 4 races.
- ASD & BSD as they are merging will enter a combine team but not be eligible.
- Extension given on this occasion for teams to enter at the last minute up until 10am on the Saturday morning. Email can be sent to Chris K advising of any late entries.
- Clubs not racing competitively can ask for a Sweep/Drummer/paddler at the Captains' & Sweeps' (C&S) meeting first up each race day.
- B-grade should readily be able to be provided with a Sweep/Drummer for the entire season.
- Dispensation for Sweeps to be sought at each C&S meeting.
- Seeding will be from the State Championships and the Task list will mimic the first race day.
- Cultural event opening ceremony has been coordinated. Agreed to set aside 4-5 car parks (behind Phoenix's tent) for them. **Action: Steve H/WWs**
- An ASA (Mannum) paddler will be asked to read 'The Dragon's Spirit as the winners or the Regional Club award and Cassidy Burns (ACDC) will be asked to read the Paddler's Oath as a junior paddler.
- Question was asked if it was possible to put sand on the boat ramp as it was slippery with the response given was it would not be possible given the short time frame. Clubs are to remind their paddlers to be careful and their assistance sought to scrub the ramp with brooms from the Boat shed at any stage.
- Suggested that MA Holt bring along her own microphone as back up.
- Note additional bins have been ordered and are to be returned to the one central location for Council pick up (near circular driveway perhaps).

#### **Sweeping up Requests**

- Agreed to be brought up each race committee meeting (no season long sweep up requests to be approved)
- Agreed: ASD – Louise Gordge – Senior B to Senior C

### 5.2 Race program date change – Sun 23-Feb to Sun 01-Mar (Adelaide Superloop)

- Noted and that Corporate Cup will now be held on 2<sup>nd</sup> February race day.

### 5.3 Task list – feedback/changes

- Club to be assigned with collecting additional x6 bins and placing in central location for Council to readily collect.

### 5.4 Chief Officials Roster 19/20

- Noted Julie Clinch will be the Chief Official for the first race day with the remainder to be set after the Board meeting.

### 5.5 26/4/20 – Vogolonga inaugural event at Goolwa

- For information only.

### 5.6 Season launch – include 'The Dragon Spirit' and 'Paddler's Oath'

- Discussed.

### 5.7 Decide on Scullers/Aquatic events - venue

- Noted Phoenix would organise the 22 September event and it will be at Aquatic.
- The Corporate Cup event will be organised by ASA on the 2 February at Scullers.
- Noted locations for venues are to be decided at that specific RC meeting as it makes it too difficult otherwise when lodging paperwork with the Councils.

### 5.8 Tent reallocation – ASD & BDs & Blade Runners– discussion

- Agreed to see how the tent situation is after the first race day and re-assess next meeting.
- Noted no Clubs are to set up on any island.

### 5.9 Caterer – Mobile Coffee Bean and Buzzy Bee Coffee

- Noted Buzzy Bee Coffee will be providing catering for the first race day and after that it will be done by Mobile Coffee Bean. Clubs are encouraged to support both of these vendors.
- A variety of food and soft drinks will be provided but Clubs best to bring their own along initially and assess the situation. Email to be sent to Clubs advising them of this. **Action: Marie**

### 5.10 Masters Games update

- Noted Bulletin #1 has been circulated.
- Noted Powerblades had sent out an email inviting anyone wishing to paddle with their team to contact them.

### 5.11 Sat 19/10/19 – OzAsia – who is coordinating with OzAsia – what categories?

- Noted ACDC are coordinating this event.

### 5.12 Boat bookings new season + Saturdays full

- Noted that Saturdays are overbooked with 13 x20s boats so will be assessed as the season progresses as not all boats are required at the moment.

### 5.13 DBSA – update

#### 5.13.1 Maintenance – heads/tails/drums/seats

- Noted all Clubs should be looking after this equipment and it was not the responsibility of the Board.
- Clubs to ensure their Maintenance delegate is updated in RevSport.

#### 5.13.2 Policy #09 – The Role of the Dragonboat Drummer – reminder to be given throughout the season at various C&S meetings as follows: Sun 08-Sep, Sun 15-Dec, Sun 23-Feb and State Champs

- Clubs were curious as to why this was on the Agenda with the response given that there had been some issues with Drummers putting their hands up at the wrong time and was a reminder to them to familiarise themselves with the policy.

#### 5.13.3 Reminder re slippery ramp and duty of care needed

- Discussed.

### 5.14 AusDBF – update

- Nil discussion.

## 6. ANY OTHER BUSINESS

- Chris Kelley advised that Dennis Whitford had given him the laptop for the upcoming race day. Follow up to be had with him if he was prepared to once again enter in the race results for the upcoming race day or entire season. **Action: Chris K**
- Discussion ensued again on requirement for Clubs to:
  - ensure that they have at least one volunteer listed for the upcoming race day.
  - ensure their paddlers are familiar with the task assigned to them and perhaps jump in with another Club whilst they are doing the task to get familiarity with it.
  - Write themselves a procedure for a job on the task list which they are assigned if not already available on the website (ie tent set up).
- Suggested that twice a season that the Board coordinate a Volunteers' training day. **Action: Board**
- Reminder given that as part of the strategic plan discussions that a lot of the tasks given to the Board should be assigned to subcommittees.
- Julie Clinch advised that she had arranged with Steve Holt to conduct the race starts for B-Grade races that she is competing in. This was considered and denied noting it would have to be decided upon at each respective race meeting.
- Training sweeps wanting to be accredited from Level 2 to Level 3 are required at the beginning of each race day to complete a form (name, address, category being swept) otherwise they will not be observed or assessed as competent by any observer.
- The Sweeps' committee comprises: Steve Clinch, Ronnie Lane, Chris Kelley, John Holland, Jan Bice and David Gillies and can be followed up for any Sweep enquiries.
- Sweeps are still required to do a number of race starts each season and are to make themselves known when at the Start tent.
- Encouragement given to trainee Sweeps to wear the high vis vest especially if have never swept a 2km race.

- Noted RevSport print out for team lists does not include like SmartSpace used to, the Sweep. Noted all Sweeps should be maintaining a log book anyway but would be followed up. **Action: Marie**
- Noted reminders are being sent from RevSport advising that Sweeps accreditation is due to expire and that is because the date has been aligned with the expiry of their First Aid certificate.
- Noted RevSport team list does not list the Drummer if that person is not in that category. To be followed up. **Action: Marie**
- Noted caravan will hopefully be ready by the Masters Games and appreciation and acknowledgement was extended to Darcy and Sharon Knights who have spent an inordinate amount of time on it, along with John Holland and others who have helped out with various related jobs. Suggested that thanks be extended to them by paddlers should they come across them.
- Noted the first Board meeting after the AGM is scheduled for Wednesday 4 September at which time the Officer Bearers, Portfolio Chairs and Club contacts etc will be sorted.
- BWR – noted only two of their five Sweeps are showing so list will be sent to Chris Kelley to update. **Action: Raelene**
- Clubs advised that the Council undertake irrigation line marking prior to the first race day at each separate venue and they were encouraged to take their own photo for future use and not to dig their tent pegs in too deep. Any damage will be charged for by the Council.
- Reminder given as there are a number of new paddlers to remind them to put things away at the end of the day and ensure that the roller door and back gates are locked.
- Noted DBSA is looking into whether a Liquor Licence is required for each event. Update to be provided after the Board meeting. **Action: Marie**

**7. NEXT MEETING**

The next meeting is set for Thursday 12 September with Phoenix to Chair.

**8. CLOSE OF MEETING**

The meeting closed at 9:40pm.

**ACTION ITEMS**

NO	ACTION	DUE	ACTION	STATUS
1	Bring some bunting/cable ties to reserve 4-5 car parks for Opening Ceremony.	Sun 8-Sep	Steve H & WWs	
2	Advise Clubs on new catering arrangements	3-Sep	Marie	Done
3	Follow up with Dennis W whether he will enter the race results in for first race day and/or entire season.	B4 8-Sep	Chris K	
4	Board to consider scheduling Volunteers training day.	Twice season	Board	
5	Follow up RevSport: <ul style="list-style-type: none"> <li>▪ Drummers not in category to be listed.</li> <li>▪ Sweeps to be listed on excel spreadsheet</li> </ul>	ASAP	Marie	
6	Send to Chris Kelley details of Sweeps that do not have First aid listed or are not showing.	ASAP	Raelene Fuller	
7	Inform Clubs of new Liquor Licence Reforms and subsequent impacts if licence is required.	After Board meeting	Marie	