



MINUTES BOARD MEETING

Thursday 23 January 2020 at 6:00pm

At

The Sailing Club – 1 Jenkins Road Port Adelaide

1 FORMALITIES

1.1 OPEN MEETING – 6:00pm

PRESENT:

Peter Button

Mick Cahill

Jennifer Bould

Maria Darby

Vi Duong

Allison Bretones

1.2 APOLOGIES:

Katherine Reid

1.3 DECLARATIONS OF INTEREST

Standard acknowledgement to declare any conflicts of interest with any issue as required.

At this point of the meeting John Holland advised to provide an AusDBF update.

4.3 State Championships – merchandise (B/F)

The designs for the merchandise for this event were reviewed with a number of amendments put forward, noting the importance of having yellow stars on the AusDBF (DBSA) logo.

Noted the hoody allows for names of competitors to be included and John Holland advised that these could be obtained from the team sheets in RevSport. The deadline for these names to be provided is to be obtained from Elite Sports so that Clubs can be advised when they need to have their team entries in. **Action: Marie (#1526)**

9.0 Report – John Holland (b/f)

- AusDBF – Head coach announced – David Abel (Yarra River Dragons). Noted focus would be on Premiers racing with EOIs to be sought soon and those in the squad not making that category will revert back to their age category.
- AusDBF – RevSport – number of issues being followed up (ie accreditation records)
- AusDBF – looking for states to implement registrations to start each season at 1st July with no early bird period beforehand so that they can roll over on the 30th June.
- AusDBF – Historical Committee – 25th anniversary book is being produced and Clubs requested to provide information via RevSport on their history.
- AusDBF – corporate collateral is being reviewed. Noted Australian Sports want them to use their logo in future.
- AusDBF – World Club Crew Championships – biggest event ever with 6000 registered.
- AusDBF – Arafura games. Follow up being made to have dragon boating included for 2022 however it may be too late as budget is set.
- AusDBF – question was asked if there was any feedback from DBSA re Dragons Abreast Australia AGM Agenda item re their membership and voting ability. Noted a discussion paper only was provided beforehand with no decisions required.
- NT Clubs – suggested DBSA should follow up with both Clubs to look at possibilities for them to become members of DBSA so that they can come back under the AusDBF umbrella. Options were then discussed briefly.
- AusDBF – Level 1 Officials training, date agreed of Saturday 27 June with Mel Cantwell and John Holland to provide the training. **Action: Marie (#1527)**
- AusDBF – suggesting that ID cards no longer be issued annually to reduce costs and that they be a lifetime card instead and only updated when needed (ie accreditation changes).
- State Championships – noted AusDBF preference is now to move away from Easter as the running costs are much higher over the holiday period.
- Tatiara Regional Masters Games – noted being coordinated by John who noted one SA Club was not happy with the Future Masters category (27-40) being dropped.

- Paddles – noted there were 16 left currently with a Mildura team possibly purchasing ten.

At this point of the meeting John Holland departed.

2 ADMINISTRATION

2.1 Previous Meeting Minutes

MOTION:
 THAT the Minutes of the meeting held 10 December 2019 be accepted as a true and accurate record.
 MOVED: Maria Darby and SECONDED: Jennifer Bould CARRIED.

Action: Marie (#1528)

2.2 Business Arising

Nil.

2.3 Action List

ACTION ITEMS – MEETING 10/12/19				
NO.	ACTION	REQUIRED BY	WHO	STATUS
1500	Upload Minutes of 13 November meeting.	ASAP	Marie	Done
1501	Send Meredith Peters a letter of appreciation along with previous Board members.	ASAP	Peter	Ongoing
1502	Advise Clubs of change in Secretary.	ASAP	Marie	Done
1503	Remind Clubs of requirement to have an accredited coach in place and is upcoming course that they will need to ensure they have someone undertake. They can also approach another Club to have an accredited coach supervise their training program in the interim otherwise cannot paddle as will not be covered by insurance.	ASAP	Peter & Marie	Done
1504	Advise Clubs that an SGM will be called on Wed 19th Feb to address 3 x Subsonix Board members and seek their approval.	ASAP	Marie	Done
1505	Advise John that DBSA will take on ordering of wine for events.	ASAP	Marie	Done
1506	Send email to Clubs seeking if there are any MPIOs willing to be on a DBSA MPIO register.	ASAP	Mick & Marie	Done
1507	Advise regional Clubs that Kat Reid is now their liaison person.	ASAP	Marie	Done
1508	Advise Clubs of First Aid course scheduled for 1 st Feb and arrangements.	ASAP	Marie	Done
1509	Respond to Sports Marketing that they will be followed up as needed for future events and send info to Clubs.	ASAP	Marie	Done
1510	Send out Team Elite pop up merchandise to Clubs (rather than at PF) to see if anyone is interested in handling this.	ASAP	Marie	Done
1511	Report back after meeting with Lawyer on advice received re Coorong Dragons / ACDC situation.	Urgent	Peter	Done
1512	Advise CDs and ACDC that Peter is meeting with Lawyer and situation is progressing.	Urgent	Marie	Done
1513	Write to Chris W thanking her for her email re late notice of AusDBF info.	ASAP	Marie	Done
1514	Change cheque signatories to: Peter, Jen and Kat	ASAP	Jennifer	Done
1515	Book the Ramsay Course with Rowing SA for State Champs 2022 over Easter and advise AusDBF when booked. <ul style="list-style-type: none"> ▪ Noted new dates proposed as: <ul style="list-style-type: none"> ○ #1 – 3rd Apr – 12th Apr ○ #2 – 27th Mar – 5th Apr 	Urgent	Mick	Ongoing
1516	Send out AusDBF info seeking nominees for Revenue Generation Fundraising Strategy committee otherwise Maria will be nominee. <ul style="list-style-type: none"> ▪ Noted AusDBF to be advised that there was no interest received. Action: Marie (#1529) 	ASAP	Marie	Done

1517	Write a discussion paper for AusDBF Members meeting (AusChamps) on "benefits of transparency in providing Minutes".	ASAP	Maria	Withdrawn
1518	Send email to Clubs "to be conscious of the fact that there are some boats where the seat retaining boat won't secure so to check this before taking it down	Urgent	Marie	Done
1519	Ask John Holland to provide an AusDBF and Junior Development update prior to each meeting	ASAP	Marie	Done
1520	Jen Halman to follow up with web designer for agreed changes to site map.	ASAP	Jen & Marie	Ongoing
1521	Undertake an RSA online course. <ul style="list-style-type: none"> ▪ Noted Vi Duong and Kat Reid will be undertaking the Charles Sturt Council Course being offered. 	ASAP	Vi & Peter	Ongoing
1522	Advise Jeremy Sanders that they can collect the scrapped trailer at no cost and that it is no longer registered. <ul style="list-style-type: none"> ▪ Noted Jeremy to be advised that the <ul style="list-style-type: none"> - Noted trailer still has insurance coverage and need to get new insurance coverage for new trailer. - Action item for Jen. - Jen has new quote on new trailer - \$385 to have it covered. - 	ASAP	Peter	Done
1523	Follow up Mel to arrange date for AusDBF Level 1 Officials Course .	ASAP	Maria	Ongoing
1524	Follow up Pat for date of Sat 22 nd Feb for Volunteers' course and arrange with Clubs and book venue.	ASAP	Jennifer & Marie	Done
1525	Remind John of the requirement to inform the Sweeps' committee first and seek approval for any training being undertaken by him separately or on behalf of AusDBF and the preference for training not to be assessed by a Sweep from the same Club.	ASAP	Peter & Marie	Done

ACTION ITEMS – MEETING 13/11/19

NO.	ACTION	REQUIRED BY	WHO	STATUS
1474	Follow up Darcy Knights to see if he was willing for the caravan to be named "The Darcy" in acknowledgement of his endeavours and if agreed, follow up the sign writing.	ASAP	Peter	Ongoing
1476	Review Policies: <ul style="list-style-type: none"> ▪ #035 – Social Media ▪ #046 – Safe Transport ▪ #047 – Alcohol Management 	ASAP	Maria	Ongoing
1479	Follow up to be had with John Holland on planning for upcoming AusChamps (2022), to arrange an introductory meeting with Rowing SA contact and for planning for Tatiara Games and future Masters events. <ul style="list-style-type: none"> ▪ Noted was beneficial to have John Holland provide a report at the beginning of this meeting and that this would continue. 	ASAP	Peter	No longer applicable
1480	Follow up John for any recommendations that the Board needs to follow up and whether he will be updating AusDBF.	ASAP	Peter	No longer applicable
1482	Follow up John for any recommendations from the Masters Games Organising committee with respect to the Dragon Masters reported incident.	ASAP	Peter	No longer applicable
1487	Follow up Chris Wood for the Strategic Plan that she was going to update the changes and then circulate to the Board.	ASAP	Marie	Done
1491	Organise Jan 21st catering (Maria) and 11-Feb catering (Peter).	As noted	Maria & Peter	Done
1492	Revisit request from ACDC for DBSA to gift them the rusty trailer at Goolwa. <ul style="list-style-type: none"> ▪ Noted advice to be given re insurance coverage to be taken over by ACDC. Action: Jen (#1530) 	Next Meeting	Board	Done

1495	1. Advise Clubs that a Volunteers' training day will be held and they are to provide two people to attend. 2. Advise Clubs that EOIs will be sought for a Coaches course.	When scheduled	Marie	Done
1497	Obtain costings for a lighter weight PA system and work out the ranges required for the various venues to cover any new system.	ASAP	Mick	Ongoing
ACTION ITEMS – MEETING 9/10/19				
1470	Send a letter of thanks to Darcy Knights for his work on the caravan.	17/10/19	Peter	Ongoing
1475	Checklist for caravan to be cleaned and prior to being towed for use for each race day. ▪ Noted would be reviewed at upcoming maintenance meeting.	24/10/19	Mick	Ongoing
1478	Follow up with Bank SA as to why they cannot transfer over EFT payment records when setting up a business account.	17/10/19	Allison	Done
1485	Follow up with Chris Wood how to operate the neon sign at Aquatic. ▪ Noted an App was to be used and a laptop (Windows) to be plugged into the sign.	31/10/19	Mick	Ongoing
1486	Set up Constitution Review subcommittee meet to review the Constitution and set up a separate Rules of Association document. ▪ Noted Meredith would no longer assist.	Urgent	Mick, Meredith, Maria	Ongoing
ACTION ITEMS – MEETING 4/9/19				
1451	Follow up Cowell contact to find out how their training session with BWRs went and what their next plans are.	ASAP	Meredith	Done
ACTION ITEMS – MEETING 11/7/19				
1413	Follow up Chris Wood for photos for inclusion in the Dragonmites brochure to be updated.	ASAP	Vi	Ongoing
ONGOING – MEETING 11/6/19				
1399	Look at what is needed to repair Tk1 and OC2 to ascertain what is missing/leaking.	ASAP	VI	Ongoing
ONGOING – MEETING 9/5/19				
1364	Review boat lease agreement then arrange for one to be put in place for "ASA Mannum Paddle Steamers Dragon Boaters" boat lease.	When reviewed	Maria	Ongoing
1341	Review the New Team Manual received from DBQ or DBVIC received for suitability.	ASAP	Maria	Ongoing
MEETING 16/01/19				
1301	Check the answering machine message on phone at the Boatshed and change as needed.	ASAP	Peter & Marie	

CARAVAN ACTION ITEMS				
1	Follow up: 1. Support feet at front of caravan set up originals and adjust where necessary/purchase and fit new ones. Noted temporary ones being used for AMG. 2. Purchase all old window frames rubber seals, stay's/latches and replace with identical new ones. 3. Install all old window frames rubber seals. ▪ Noted feet have been purchased and just need to be fitted, contact to be followed up for #2. ▪ contact to be followed up for	ASAP	Peter	Ongoing
3	Measure/purchase/Install "pocket sleeve" for results and notices for placing on side of caravan.	ASAP	Peter	Ongoing
11	Purchase fans or Air/Con for hot days. ▪ Agreed to revisit later in season.	ASAP	Peter/Jen	Ongoing

3 BOARD DISCUSSION/DECISION MAKING

3.1 ACDC / Coorong Dragons – legal advice

The legal advice received was discussed. Noted advice to be sent to ACDC that the Board will be taking away their Club of the Year award for 2019. **Action: Peter (#1531)**

3.2 Confidential Item

Discussed.

General reminder to be sent out to all Clubs informing them of their obligations under the Code of Conduct, to encourage Clubs to urge their members to take governance type courses and of availability of Member Protection Information Officer (MPIO) services via the association.

Action: Peter (#1532)

3.3 BSO position – status

Held over.

3.4 End of season / Volunteers' thank you event - planning

Agreed to have a combined event on Saturday 27 June with venue options to be sourced.

Action: Marie (#1533)

Noted Sharon Knights had provided a spreadsheet to manage the Volunteers throughout the season and that this could be used to work out the invitation list. Agreed to extend an invitation to each Club for one of their RC delegates to attend gratis. **Action: Sharon (#1534)**

3.5 Medals – State Champs - update

Noted order has been placed and that Black Sea Dragons has been given the task to coordinate the placement of the tags for the various categories on the medals.

3.6 Treasurer position – forward planning

Options were discussed for the Treasurer's position going forward as part of forward planning.

3.7 IDSN service shutting down

Noted.

3.8 Cultural & Publicity committee – ratification

The following were appointed to this committee and are to elect a Chair from within:

Powerblades	Andy Kelly
Water Warriors	Tanya Mitchell
ASA	Mary-Ann Holt
Board	Maria Darby

Action: Marie (#1535)

3.9 SA Flag Bearer Jury & Nominations - status

Noted there were two nominations received. Discussion held over until end of the to avoid any conflicts of interest.

3.10 MPIO EOI email - status

Noted there were nil expressions of interest from the membership to nominate for this role.

Noted there is a national register of MPIOs which can be approached to see if they will assist DBSA as needed. **Action: Mick (#1536)**

3.11 DBSA Policies

The following policies were reviewed:

- #25 – Paddling event – to be reworded **Action: Allison (#1537)**
- #45 – Reimbursement – minor change made
- #32 – Board secondment – minor change made

Action: Marie (#1538)

4 EVENTS & PARTICIPATION

4.1 Tatiara Masters Games – status

Scheduled for Saturday 18 April.

4.2 State Championships – Task List

Agreed to circulate the Task list so that it can be reviewed for any priority items to be actioned.

Action: Marie/Board (#1539)

Agreed to follow up Paul Richards for his availability as announcer for this event and the rest of the season. **Action: Marie (#1540)**

4.3 State Championships – merchandise

Discussed earlier.

5 CLUB/PADDLER MATTERS

5.1 Clearances – Peter Alchin

The clearance received for Peter Alchin to transfer from Powerblades to ACDC was ratified.

Action: Marie (#1541)

Agreed to send an email ACDC about the management of this clearance and registration.

Action: Marie (#1541A)

5.2 Cowell – request for assistance

Noted the email request received from Cowell (KJ Kovac) for assistance with provision of a boat under a borrow or lease type arrangement to assist them get a team up and running on the Eyre Peninsula was considered.

Noted that there was a boat available at The Sailing Club under a lease arrangement and this would be followed up as to relocating it and what trailer access they have. **Action: Vi (#1542)**

5.3 Waiwilta – request for additional locker

The request from Waiwilta for an additional locker was considered. Noted there was currently no available space for a new locker however the Board is seeking efficiencies from Clubs to assist.

Action: Marie (#1543)

5.4 Incident report – Kayla Mundy (Subsonix)

The report was reviewed and noted no further action. Form to be completed by Secretary.

Action: Kat (#1544)

5.5 Goolwa River Dragons – uniform approval

Noted there was no requirement for DBSA to approve training tops.

Action: Marie (#1545)

5.6 ASA request for financial assistance Fire Relief Appeals

This proposal received from ASA and the one from Copper Coast for consideration for assistance from the association and Clubs to donate for the Fire Relief Appeals and / or to KIDS were considered jointly.

Agreed to donate the amount of \$1,000 to KIDS at upcoming Hat Regatta and to ascertain from them what other support they may need. **Action: Jen/Vi (#1546)**

Noted that Vi Duong with the help of Clubs and paddlers on the last race day had raised the amount of \$1,150 which was deposited in KIDS bank account. Appreciation is extended to all for their generosity.

Advice to be given to Clubs of this donation and to encourage them to support as they felt best.

Action: Peter (#1547)

5.7 WWs – Participation racing issues paper

The discussion paper submitted by Water Warriors was reviewed and agreed to seek a recommendation from the Racing Committee first.

Action: Marie (#1548)

5.8 KIDS – initiative re fundraiser

Discussed earlier.

6 FINANCIAL REPORT

6.1 As at 31/12/19

MOTION:

TO accept financial reports for December 2019 as tabled and pay accounts on Account 1.

MOVED: J. BOULD and SECONDED: M. DARBY CARRIED.

6.2 Update

- Noted replacement trailer will be added to the insurance schedule at a cost of \$135 and follow up will be had with insurer to transfer the balance of the vandalised trailer.
- The email advice from Julie Lister with respect to coordinating the Seniors team entries into RevSport for AusChamps was discussed.

Agreed to check with Julie if she was willing to once again manage this along with any Premiers team, on behalf of DBSA and be reimbursed accordingly. Action: Marie (#1549)

Agreed to check with John Holland similarly for the Juniors. Action: Marie (#1550)

- Noted need to establish delegations of authority for Board members and committees and this would be included on the next Agenda.

7 CORRESPONDENCE

7.1 Community Consultation – proposed dry area 24/7 in all Adelaide Park Lands

Noted.

7.2 Sport SA CEO email – re membership

Noted.

7.3 Sports Vouchers – 2019 cut off and 2020 information

Noted.

7.4 Good Sports Voucher - \$150

To be followed up. Action: Kat (#1551)

8 GOVERNANCE

8.1 Strategic Plan – status

Hold over.

9 AusDBF

9.1 Quarterly meetings roster

Agreed that the following Board members would participate in these catch ups:

- 20th Feb – Allison Bretones
- 14th May – Peter Button
- 13th Aug – Mick Cahill

Action: Marie (#1552)

9.2 Members' Forum – Wed 08th Apr - Sydney

Noted that Maria Darby and Vi Duong will be in attendance anyway and attend this forum. If Peter Button is available, he will also attend. Action: Marie (#1553)

9.3 Coaching accreditation – response

Noted there were only three Clubs remaining without an accredited coach and two of them currently have someone working towards it.

9.4 Head Coach – EOIs

Discussed earlier.

9.5 Memo – calling for Juniors for Joeys

Noted.

9.6 Revenue Generation Funding Strategy

Discussed earlier.

9.7 Roll over classes – and date

Noted AusDBF was seeking an agreed date to roll over RevSport before member states begin to process registrations in the new season.

Agreed that the preference was for the 20/21 season to maintain the early-bird period from 1st May as more notice was needed for Clubs to prepare for the change after so many years and to consider this going forward for the following 21/22 season. Action: Marie (#1554)

Noted AusDBF were seeking for RevSport to be updated to have AusDBF Payment Classes linked to the various membership categories. This would be actioned.

9.8 25th Anniversary AusChamps - Historical participation

Noted details of this had been circulated to Clubs for their assistance in providing their own Club history for the book and website.

9.9 Coach Accreditation Fields

Noted assistance sought to updated accreditation fields for Coaches and Officials so that AusDBF can readily access and update this information was undertaken.

9.10 MEMO #026: 2020 AusChamps - State Member ID cards - 'Life-time' cards

Noted advice that AusDBF will allow any paddler at the AusChamps without an ID card for this season to use the card from the previous season.

Noted they were also recommending that lifetime cards be in place and only updated as required (ie accreditation changes) to reduce costs. This was considered and noted that RevSport currently is not secure enough as it allows members to be entered onto a team sheet without being processed first by DBSA. This was being addressed currently with RevSport to no avail.

10 REPORTS

10.1 Secretary

Nil report.

10.2 Safety

Noted receipt of earlier incident report.

10.3 Equipment

Noted this was looked at during the recent Working Bees.

10.4 Maintenance

Noted the services of a fitter needed to be engaged to look at the various trailers, caravan and powerboat on a scheduled maintenance basis. Agreed to seek EOs from the membership firstly otherwise to seek quotes from three local companies. **Action: Mick (#1555)**

Alternates for the pulley system at the Boatshed to better rack, stack and access the boats were discussed noting there were now larger hooks in place and that there were electronic options available.

Agreed to follow up at the next AusDBF quarterly catch up meeting ideas from other states what they use. **Action: Allison (#1556)**

10.5 Participation & Development

Noted KIDS had provided an update on the upcoming Hat regatta on 8 February and that they were seeking for the DBSA caravan or timing system to be available. This was discussed at the previous RC meeting with the general consensus being that it was cost prohibitive to take the caravan over and that smart phones could be used for the timing system readily enough given there were only two boats being used.

Agreed to advise KIDS of this. **Action: Marie (#1557)**

With respect to the upcoming Corporate Cup noted there are 11 corporate crews entered.

A coaching clinic will be held for KIDS over the Hat regatta weekend and DAPL have expressed interest in another coaching clinic being held there.

10.6 Junior Development

Nil report.

10.7 High Performance

Noted there were few participants this year for the state team overall as most Clubs were not attending, only ACDC and Subsonix were participating. There may be enough for a Senior B & C team with a struggle currently to form a Senior A team.

Noted Team Captains will need to be advised to the Board when known for ratification.
Action: Vi / Julie (#1558)

10.8 Publicity

Nil discussion.

10.9 Website / Facebook

Nil discussion.

11 GENERAL BUSINESS

11.1 Express Connect – new phone system

Noted.

11.2 Caterer – site fee

Agreed that there would be no site fee imposed as the cost for the coffee provided for volunteers more than covered this amount.

Agreed to secure two coffee vans for the State Champs. **Action: Marie (#1559)**

11.3 Sweeps’ First Aid – requirement

Agreed to send an email to Sweeps’ Chair for an update on the requirement for nurses and doctors to undertake first aid fully. **Action: Marie (#1560)**

11.4 PF – Wed 19th Feb

Noted

11.5 Working Bees – report

The report produced after the recent Working Bees was reviewed. Noted a number of issues would be followed up at the upcoming Maintenance delegates meeting being coordinated by Mick Cahill.

Attendance over the two days was good and now have a better idea how to gauge the timeframe for the next Working Bee and the tasks required.

12 CLOSING

12.1 Any Other business

- Maria Darby noted Hardy Wines had a 50% off sale working out to less than \$10 per bottle so the wine stock was replenished.
- Agreed that from next season, that the 1st January registration fee would be the same for any returning paddler as a new paddler. This would assist Clubs having more paddlers out on the water prior to the break. To be advised at Presidents’ Forum. **Action: Marie (#1561)**
- Agreed to place on next Agenda – grants discussion. **Action: Marie (#1562)**
- Allison Bretones advised of a complaint from a paddler last race day with there being no toilet paper available. Noted that it was kept in the office however not all Clubs had ready access so agreed to keep a key in the caravan. **Action: Peter (#1563)**
- Agreed to place on next Agenda – key register discussion. **Action: Marie (#1564)**
- Mick Cahill – noted that it was important that the induction process for new Board members needed to be followed. To be placed on next Agenda. **Action: Marie (#1565)**

At this point of the meeting Maria Darby, Vi Duong and Allison Bretones departed the meeting to avoid any perceived conflicts of around the nominations received for Flag Bearer as the second one arrived two days after the deadline due to extenuating circumstances. The circumstances were considered and it was agreed to accept the nomination and form a Jury panel to make the recommendation on the successful nominee.

Agreed to follow up Judy Sweatman and Clive Grant for their availability to be on the Jury panel along with Jennifer Bould and then to send the nominations to them to consider.

Action: Marie (#1566)

12.2 Review of the meeting

Held over.

12.3 Remaining meeting dates/times 2020:

▪ Wed 19-Feb	<i>Presidents’ Forum</i>	▪ Thu 13-Feb	Racing Committee
▪ Thu 20-Feb	<i>AusDBF Quarterly meeting</i>	▪ Wed 04-Mar	Racing Committee
▪ Tue 10-Mar	Board	▪ Wed 18-Mar	Racing Committee
▪ Wed 15-Apr	Board		
▪ Tue 12-May	Board		
▪ Wed 13-May	<i>Presidents’ Forum</i>		

▪ Thu 14-May	<i>AusDBF Quarterly meeting</i>		
▪ Thu 11-Jun	Board		
▪ Wed 08-Jul	Board		
▪ Tue 11-Aug	Board		
▪ Thu 13-Aug	<i>AusDBF Quarterly meeting</i>		
▪ Wed 19-Aug	<i>AGM + Presidents' Forum</i>		
▪ Thu 10-Sep	Board		
▪ Tue 13-Oct	Board		
▪ Wed 11-Nov	Board		
▪ Wed 18-Nov	<i>Presidents' Forum</i>		
▪ Tue 08-Dec	Board + Christmas dinner		

12.4 Next meeting

The next Board meeting is set for 6pm Wednesday 19 February 2020.

Meeting close – at 11:00pm.

Signed:



Peter Button, DBSA President

Date: 11 / 02 / 2020