



MINUTES

Racing Committee Meeting

8pm Wednesday 18 March 2020
The Sailing Club – 1 Jenkins Street, Port Adelaide
or Via GoToMeeting

1 MEETING OPEN – 8pm

2 PRESENT:

- | | | | |
|-------------------------|---------------------|---------------------|------------------|
| ■ ASA 1: | Steve Holt | ■ DA Adelaide 1: | Francesca French |
| ■ ASA 2: | Michele Lennon | ■ DA Adelaide 2: | Carol Pascoe |
| ■ ASA 3: | Mary-Ann Holt | ■ DAPL 1: | Nil |
| ■ ACDC 1 Dragon Fire: | Sharon Knights | ■ DAPL 2: | Nil |
| ■ ACDC 2 Dragon Fire: | John Holland | ■ KIDS 1: | Apology |
| ■ ACDC 3 Dragon Fire: | Chris Wood | ■ KIDS 2: | Apology |
| ■ Adelaide Phoenix 1: | Kearney Sieberhagen | ■ Powerblades 1: | Apology |
| ■ Adelaide Phoenix 2: | Nil | ■ Powerblades 2: | Luca Nicolotti |
| ■ Black Sea Dragons 1: | Lyn Payne | ■ SADA 1: | Rick French |
| ■ Black Sea Dragons 2: | Cheryl Watson | ■ SADA 2: | Heather Wingard |
| ■ Blade Runners 3: | Sandy Douglas | ■ Subsonix 1: | Julie Lister |
| ■ Blue Water Raiders 1: | Nil | ■ Subsonix 2: | Ronnie Lane |
| ■ Blue Water Raiders 2: | Apology | ■ Waiwilta 1&2: | Nil |
| ■ Copper Coast 1: | Apology | ■ Water Warriors 1: | Tina Pupello |
| ■ Copper Coast 2: | Marg Miller | ■ Water Warriors 2: | Chris Kelley |
| ■ Coorong Dragons 1: | Brigitte Chapman | ■ Vicki's Pride 1: | Apology |
| ■ Coorong Dragons 2: | Sue Jones | ■ Vicki's Pride 2: | Apology |
| ■ DBSA: | Mick Cahill | ■ Victor Dragons 1: | Rob Bowen |
| | | ■ Victor Dragons 2: | Maxine Timbs |

APOLOGIES

- | | | | |
|----------------------|----------------------|------------------|-----------------|
| ■ Copper Coast 1: | Valda Cooper | ■ KIDS 1: | Mary-Alice Swan |
| ■ Copper Coast 2: | Helen Tremayne | ■ KIDS 2: | Sharon Clark |
| ■ Blade Runners 1&2: | Julie & Steve Clinch | ■ DA Adelaide 1: | Jo Hamlyn |
| ■ Vicki's Pride 1: | Liz Hunkin | ■ Powerblades 2: | Avi Kleinburd |
| ■ Vicki's Pride 2: | Sandra Bennett | | |

The meeting was chaired by Peter Button (DBSA).

3 MINUTES OF PREVIOUS MEETING

MOTION:

THAT the Minutes of the previous meeting held 4 March 2020 be accepted as a true and accurate record.

Moved: Sandy Douglas and Seconded: Michele Lennon CARRIED.

4 BUSINESS ARISING – ACTION ITEM STATUS

NO	ACTION	DUE	WHO	STATUS
8	Contact Sharon Knights to provide briefing to MA Holt re Volunteers' Coordinator position.	B4 next race day	Chris Wood	Done
9	Prior to planning meeting for next season (May) discuss options for formation of composite teams noting NSW arrangement.	May	CLUBS	Ongoing

10	Clubs advised to look into purchasing own radios.	Next season	CLUBS	Done
11	Purchase replacement radios to replace missing ones.	B4 next race day	Jen & Pat	Done
12	Task list – amend to have 8 x boats put out.	B4 next race day	Marie	Done
13	Task list – amend to have 1 person from the team that sets up the PA inside the caravan to set the equipment up.	NOW	Marie	Done
14	Task list – amend to have team that brings the caravan to ensure that it is as even as possible and secured with grey ramps, stabilisers etc.	NOW	Marie	Done
15	Purchase additional tent pegs for camera / DBSA banner. ▪ Noted there is a whole box of tent pegs in the caravan.	B4 next race day	Mick	Done
16	Look for the red set of boat numbers and return to correct place.	B4 next race day	Rick	Done
17	Caravan – align windows (facing water) as are hard to secure after racing.	B4 next race day	Mick	Done
18	Draft email to encourage nominations for Sweeps' course on 10 May.	ASAP	Ronnie	Done

5 GENERAL BUSINESS

5.1 15/03/20 – 20s – feedback

- Feedback was positive noting great weather, starts, timing
- Good to see a couple of B-Grade teams competing

5.1.1 Chief Official's report

- Noted was not included in the Agenda papers and would be in future and included in these Minutes.
- The details of the report were read out to attendees.
- Chris Kelley – noted with respect to the 2000m races that participating teams seemed to be not aware that they cannot return to shore until the last boat crosses the line.

5.1.2 Blade Runners – tent location

Noted Blade Runners had set up their tent on the circular area at Aquatic Reserve (with the palm trees) despite being advised previously by DBSA that they were not permitted to do so upon earlier advice from the Council.

Sandy Douglas advised that the Club had gone direct to the Council and received written approval for this.

That aside, the general consensus was that due to safety concerns with being set up in the middle of a thoroughfare and surrounded by a roadway that it should not be allowed.

Agreed to follow up for a copy of the Council approval and for the Board to consider for safety reasons not allowing this. **Action: Marie (#19)**

5.1.3 Safety incident

The safety incident on Sunday with a Powerblades paddler tripping on the boat's edge after a race when getting out the boat was discussed. The paddler advised that she was distracted by a child playing with the drum highlighting that children should not be in the boat loading area because of the risk to themselves and paddlers.

Chris Kelly – advised it was a good time to remind crews of the way to unload the boat which is walking down to the front of the boat and then exiting.

Noted the incident report would be reviewed by the Board.

5.1.4 Other race day business

Michele Lennon queried the decision of their Senior C team's nominations being disallowed (as it was non-qualifying) and as a result the category was not raced despite their being two other teams and a minimum of three, with their team.

The suggestion put forward in response was in future to register the team as normal and then at the Captains' & Sweeps' meeting advise then that you were seeking to race as a non-qualifying team.

Noted this went against earlier agreement that Clubs should advise at the preceding RC meeting if they were non-qualifying rather than on the actual race day. Peter Button advised that this process should be followed, and consideration should be given to increasing participation especially on this occasion, when it would have had little actual impact on the race draw.

5.2 Task list – feedback/changes

Nil.

5.3 State Champs – cancelled

Peter Button advised of the Board's reasoning for cancelling this event and put forward a suggestion to have the event rescheduled later in the year (ie Nov/Dec).

A number of Clubs expressed their disappointment that they were not consulted first as to whether they wished to still participate, queried why this did not happen and stated that it was not in the best interest of paddlers, Clubs or the association.

They felt that the decision was made too quickly, before AusDBF had made their decision and thought it would have been discussed first at the interim Board meeting being held on Thursday 19 March and then Clubs consulted or even discussed first at this RC meeting.

It was noted that Rowing SA's Head of the River Event proceeded without spectators and a paddling event was held down south.

In addition, they felt that the Australian Government's announcement of new community sport guidelines to combat the spread of COVID-19 (dated 18 March 2020) did not prohibit scheduling of open air events.

There was some feedback received from some Clubs supporting the Board's decision and understanding their position and were happy to see a decision made either way noting it was not feasible to contact every Club for their feedback.

In response it was felt that Clubs should have been given a deadline to respond and if they did not that was their choice.

Peter Button advised that the decision was made in the best interest of the paddlers and the association with the biggest decision being around social responsibility.

With respect to any vulnerable paddlers' susceptibility, the Clubs would have preferred to have their breast cancer paddlers make their own choice whether to paddle or not.

John Holland advised of the process followed by AusDBF to cancel the Australian Championships and that they were under a lot of pressure to cancel early however wanted to ensure that they had information from all of the relevant parties first. Ultimately the advice received from the AIS and NSW government took the decision out of their hands.

Peter Button advised that the Board was the administrator of the sport and was unanimous in their decision to cancel the event and would not have been swayed by any additional advice.

Noted despite Black Sea Dragons withdrawing from the event due to having some paddlers returning recently from overseas, that some of them actually turned up on the race day with one visiting the majority of the team tents on the day. It was noted that the association would have been quite within its rights to cancel the whole day.

5.4 2020 State Championship options

Clubs were asked if they were in favour of the event being rescheduled with the overwhelming consensus being against it.

5.5 AusChamps – status

John Holland advised regarding this event that:

- AusDBF cancellation policy is that if the event is cancelled that money is not reimbursed to Clubs however on this occasion they will reimburse 90%. All of the event providers are giving their deposits back with web streaming payment being held over to the following year.

- 25th year anniversary medals have 2020 printed on them so would need to be reordered however the volunteers' uniforms and medals could be reused.
- 25th year celebration dinner and book launch will happen instead in Perth next year.

As an aside Peter Button advised that the DBSA medals will arrive this week. Noted that the 2020 inserts could be removed and replaced with 2021 inserts next season.

5.6 Tatiara Masters Games – status

Noted recent advice received that this event has been cancelled.

6 DBSA – update

6.1 Sweeps' & Drummers' training – Sun 10 May

Noted the event will proceed with current numbers (x2) with a possible further x3 interested and if need be the date can be moved away from Mother's day to the following weekend.

Suggested that anyone wishing to do just the Drummers' component should attend the entire day as it will be informative for them to get an insight into the Sweeps' component.

6.2 State Championships 2022 – dates

Dates are set for Saturday 26 and Sunday 27 March allowing for a two week break in the calendar before the AusChamps to give Clubs a rest period and to set up for the event.

6.3 AusChamps 2022 – dates

Bump in date is Sunday 3 April and bump out date in Tuesday 12 April.

6.4 2020-21 race program – to be set asap (Council)

Noted that Rowing SA was coordinating the program on behalf of the Council and were seeking dates by Friday 10 April.

Agreed to update current program to take into account change of dates and likely events and circulate to Clubs for feedback. **Action: DBSA (#20)**

6.5 Boatshed safety – roller door lock plate to be left down

Noted the plate has become somewhat sticky and often remains in the up position and that as a result a paddler had injured themselves tripping over it. Suggestion is to keep it lubricated as often as possible.

6.6 Boatshed side door – left open Monday 16th March

Noted this was the office door and would have been left open most probably from after Sunday's race day as it was not checked at the end of the day. Agreed to add on to the Task List.

Action: Marie (#21)

6.7 Ramp safety – access beach either side of ramp

Mick Cahill advised that he had met with Council staff on site to highlight the relevant issues around the ramp and access to and from the beach. As a result, the ramp was pressure cleaned prior to Sunday's race day.

Mick put forward the following suggestions:

- if there was no specific requirement for the ramp to be a certain width that one section of it be removed.
- for an access way to be put in on the southern side of the first large pole and for a set of stairs in the front of the structure so there is a full circle for entering and exiting.

Noted that the Council would forward on these suggestions to the appropriate section for follow up.

6.8 Email request re Girl Guide Camp – September

The below request for this event was discussed.

Noted it would be dependent on the status of COVID-19 situation as the whether this event will proceed.

Noted ACDC and ASA (Mannum Paddle Steamers) were interested in being involved and be part of the discussions around coordinating this event.

“Good evening folks,

My name is Jane Boroky. I am part of the organising committee for a Girl Guide Camp in the September school holidays in Barmera in the Riverland. We would love to have dragonboating as an activity but there are no dragonboats in the Riverland! I am writing to you on the advice of Bryan Buttery and a few other dragonboating friends to see whether there is any chance of getting a couple of boats up to Barmera for a week in September 2020.

We did this once before in the 90's at Swanport near Murray Bridge and it was a huge hit. I am not sure of the logistics these days, but would be very happy to have a discussion with you about any possibilities.

Thanks in advance, Jane”

7 AusDBF - Update – UPDATE

7.1 Level 1 AusDBF Coaching course – 2&3 May 2020

- Noted there have been only two registrations received thus far for this course with another reminder to be sent out encouraging registrations.
- John Holland noted the preferred method for running a training session now is to have a maximum of three people only at each table. The AusDBF Company Directors course being presented by the Australia Institute of Company Directors for AusDBF member Clubs in Adelaide, would now be held at the Lakes Hotel.

7.2 Level 1 AusDBF Officials Course – Sat 20 June

- Noted registrations will now be sought for this course as the Board has set the fee at \$0 for participants.
- The question was asked as to who the designated mentor for participants would be with John Holland advising that it would be him.
- Mary-Ann Holt advised that she thought Julie Clinch was recognised as being part of AusDBF's Race Officials Mentor Program (ROMP).
- The response given was that even though Julie Clinch was training up some volunteers into various race day roles that the Officials and Volunteers roles are different.
- Noted there was some confusion amongst paddlers as to the difference at that this should be clarified by DBSA. **Action: DBSA (#22)**
- In response note that there were a number of documents on the AusDBF website and the links for them would be included in the Minutes.
 - The pathway for Officials can be found at:
<https://cdn.revolutionise.com.au/site/spr0dmpkv4wvelkm.pdf>
 - The course pre-requisites can be found at:
<https://cdn.revolutionise.com.au/site/fdavffqsqtno4v4u.pdf>
 - The course program can be found at:
<https://cdn.revolutionise.com.au/site/zw2vsbcveufm1hi.pdf>
 - The position descriptions for Officials can be found at:
<https://cdn.revolutionise.com.au/site/kdwgaf4touylg1zm.pdf>
- Mary-Ann Holt said she had been asked to take on the role of Volunteers' coordinator for the last two race meetings and that as the race season had finished she would no longer undertake this. She had received the spreadsheet for listing the volunteers and would update this.

8 ANY OTHER BUSINESS

- Mick Cahill – on behalf of DBSA thanked the Racing Committee, the delegates from each Club and those who stepped in when the two main delegates were unable to attend. He noted it was a big task and they have done very well this season and looked forward to working with them next season.
- Chris Kelley – in fairness to Clubs in the 2000m races in getting the boats out and needing to line up in a fair amount of time, that consideration should be given to them by the Starters to have some time to warm up beforehand. Sweeps also need to be mindful to be timely.
- Rick French – suggested that Sweeps be reminded beforehand in the 200m races of where the turnaround buoys are.
- Tina Pupello – advised she had three trophies from her Club to return which were not yet engraved. Advised to arrange for this and submit the receipt to the DBSA Treasurer for reimbursement.
- Brigitte Chapman – asked if when a Breast Cancer challenge race is held if that could also include paddlers who have another version of cancer as their Club has a number of them. The general consensus was in favour for this and that they should send in an “issues” paper to the Racing Committee for consideration with details on how this would work as to team composition.

9 NEXT MEETING

The next meeting will be the planning meeting for the next season and is set for Wednesday 27 May with DBSA to Chair.

10 CLOSE OF MEETING

The meeting closed at 9:00pm.

ACTION ITEMS

NO	ACTION	DUE	WHO	STATUS
9	Prior to planning meeting for next season (May) discuss options for formation of composite teams noting NSW arrangement.	May	CLUBS	Ongoing
19	Ask BRs to provide a copy of Council correspondence giving approval to set up their tent on the circular driveway (with the palm trees) for Board review.	ASAP	Marie	New
20	Prepare draft race program for 20/21 season and circulate to Clubs for feedback so can be submitted to Rowing SA before deadline of 10 April.	ASAP	DBSA	New
21	Update Task List to include check the Office door on southern side of Boatshed is locked after race day.	ASAP	Marie	New
22	Provide clarification to paddlers on difference between Volunteers and Officials roles.	ASAP	DBSA	New



RACE DAY:

DATE 15 March 2020

LOCATION: Aquatic reserve

Chief official's report by J Bould

First race 9.00am

Race day finish late by 20 minutes

After captain's and sweeps meeting when all present were reminded about the memo issued by DBSA President regarding Covid-19 – BSD decided to withdraw from the race meet, for safety for other participants. ACDC adjusted race categories throughout the day

Marshalling

Crews slow to come to marshalling in the afternoon

No other problems

Boat Loading

Crews slow to load boats, paddlers jumping down from the wall

Some people not wearing shoes on the sand

Some crews lingering around rather than clearing the area after unloading

Boats not far enough apart

Recommendation –

to remind sweeps when bringing the boats to shore that there is wide space between them

to remind sweeps and captains' that shoes need to be worn by all for safety reasons – possible needle stick or glass hidden in the sand

Starting line

500m start

Delays at the start due to sweeps not responding quickly to Starter's instruction

One boat on the start line all the crew put their hands up when asked 'are you ready'

sweeps toggle came adrift – boats relocated to another lane until toggle retrieved

Recommendation - whoever is tasked with the job ensure that the toggles are correctly attached when setting up for the race day

200m start line

No problems

2000m start line

For all races Sweeps slow to come to start line when requested by Starter

Recommendation – remind at sweeps and captain's meeting the start that is being used for 2KM race for sweeps to follow when under Starter's instructions

On water

4 sweeps finished in incorrect lanes, although they travelled through their correct lane at the 200 metre mark

2 Sweeps when called to the caravan did not come due to racing in the next race, Sweeps were aware of what happened. One sweep instead sent their Coach

The provisional sweeps which did not finish in their correct lane, so as yet not fully competent when assessed

Recommendation – remind at sweeps at the early meeting that they finish with the buoy on their right side as they cross the finish line.

2KM race – no penalties for the races held,

Race secretariat

sometimes not manned due person racing

race secretariat issues papers completed – clarification about turn buoy at start line for 2 km race, , change in crew not racing for points, crew withdrawal from race 13 and 15,

Finish line

Lynx system operation all went smoothly

Alterations to race programme as Clubs changed or withdrew from category

Delays at finish line – junior/Bgrade 200m followed by 500m race

Recommendation

Have the juniors/B grade race first before the 500m race

Allow a five minute gap between races Juniors/Bgrade and the race that follows.on the race draw

continue to have both race crews loaded

Volunteers

Volunteer Co-ordinator - all went OK

Suggestion to have the lunch order and drinks for Volunteers done first thing in the morning

20 volunteers

Some of the volunteers were being mentored by Julie Clinch in their assigned duties

All did a good job,

would the various Clubs please pass on thanks to their people that helped



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