



**MINUTES
BOARD MEETING**

**Wednesday 15 July 2020 at 6:00pm
At The Sailing Club and via Zoom**

1 FORMALITIES

1.1 OPEN MEETING – 6:20pm

PRESENT:

Peter Button	Vi Duong	Jen Bould
Katherine Reid	Maria Darby	Allison Bretones
Mick Cahill		

1.2 APOLOGIES:

Nil

1.3 DECLARATIONS OF INTEREST

Standard acknowledgement to declare any conflicts of interest with any issue as they arise.

2 REPORT – John Holland

Nil report.

3 ADMINISTRATION

3.1 Previous Meeting Minutes

MOTION:
THAT the Minutes of the meeting held 9 June and 27 June 2020 be accepted as a true and accurate record.
MOVED: M. DARBY and SECONDED: K. REID CARRIED.

Action: Marie (#1704)

3.2 Business Arising

Nil.

4 BOARD DISCUSSION/DECISION MAKING

4.1 First Aid course – next?

Agreed to schedule a course for late August and seek EOIs from Clubs first.

Action: Marie (#1705)

4.2 Dragonmites Brochure

The draft brochure was reviewed with some minor amendments put forward. Once updates is to be sent to Clubs and John Holland for feedback before arranging to print x 500.

Action: Vi & Marie (#1706)

4.3 RC Recommendation

A new policy relating to Composite Crews is developed by DBSA outlining rules and criteria for racing, cross referencing this new policy to DBSA 05 clearly outlining those paddlers when racing in a composite crew are exempt from sections 1.6, 1.7 and 6.1 for that race.

The Recommendation was reviewed and endorsed subject to a caveat on the conditions for any 'emergency' type exemptions put forward at the Captains & Sweeps meeting on the day.

Action: Maria (#1707)

4.4 The Sailing Club lockers – status

Noted that John Holland had provided a list of the various lockers and owners and that there were two lockers currently available #13 and #21.

Powerblades are seeking two lockers and follow up would be had with John as to what is in #22 (DDU) and if it can be moved to #13 so that they can have two lockers next to each other.

Action: Peter (#1708)

Waiwilta are keen for a locker at Aquatic Reserve and Powerblades will check if they can move what is in their second locker there to The Sailing Club to make it available for them.

Action: Peter (#1709)

4.5 AusChamps 2022 – safety boat request (from Governance meeting)

The requirements in the AusDBF Safety Manual were noted and that a request would need to be submitted to Rowing SA for 2 x safety boats for the AusChamps once planning commences.

4.6 Clearance:

- **Vi Duong – Subsonix to Black Sea Dragons**

Endorsed. **Action: Marie (#1710)**

- **Maria Darby (Subsonix) to DBSA**

Withdrawn.

4.7 Life jacket audit – status

Peter Button provided an update of his recent meeting with the Acting Unit Manager, Boating Safety and Compliance Marine Services (Department of Planning, Transport & Infrastructure) (DPTI) this week.

Noted that after the meeting DPTI had then sought additional information on the number of registered Clubs, total number of participants, number of regional and metropolitan participants which was duly provided.

The matter now rests with DPTI.

4.8 Promotional banner for the season

Noted in previous years that a promotional banner had been put up along Port Road to promote various DBSA events. Agreed to first follow up with Council as to the arrangements (ie costs, timings).

Action: Marie (#1711)

Noted there may be some ideas eventuation from AusDBF's national marketing strategy.

4.9 AusDBF Safety Manual – review

Noted the below requirements under the DPTI Life Jacket exemption were discussed at the previous Governance meeting.

3. *In* order for a paddler to operate under this exemption, they must:

- be at least 16 years of age;
- be able to swim at least 50 metres while clothed;
- be covered by an appropriate public liability insurance policy;
- be a financial member of Dragon Boat SA or a Sports Team that is member of the Association; and
- have participated in a capsized drill during the previous twelve months.

If a person does not meet all the criteria of 3 above then that person(s) is to wear an approved lifejacket level 50 or 50S at all times while on the vessel.

The insurance company (V Insurance) was contacted re #3(c) and advised that they would need to request an endorsement from the insurer if requested.

As part of the discussions the AusDBF Safety Manual was reviewed by Maria Darby with a number of inconsistencies and issues highlighted.

A draft policy (#038 – Capsized and Swim Drills) was produced as being a requirement in the Safety Manual and circulated for review at this meeting. It was agreed to hold off until AusDBF was contacted re the issues with the Safety Manual.

Agreed to include in the registration Terms and Conditions in RevSport the requirement for every participant as part of their registration to advise a Club if unable to swim 50 metres.

Action: Marie (#1712)

Agreed to contact AusDBF advising that the manual is currently outdated, offer assistance as needed and seek details on when it is next being reviewed. **Action: Maria (#1713)**

Agreed to upload AusDBF link to the safety drill video. **Action: Marie (#1714)**

4.10 Aquatic Reserve and Car Parking - Peter Button - DragonBoat SA - 2020

The below response from the Council was noted and had been advised to BladeRunners.

'Council cannot approval the below request in relation to allowing the setup of chairs, etc. on this island, as this is not the intent of this island. This is a landscape area as well as there is a potential being a traffic hazard to motorist using the road. The Aquatic Reserve is a large reserve and has plenty of room to facilitate chairs, etc. on this reserve.'

The Council's requirements to close off the car park on race days when full were considered to be too onerous and would not be followed up.

4.11 Events for Aquatic Reserve

Noted the Council would be drawing up a calendar of Aquatic Reserve events for sending to the nearby residents.

The Council advised that:

An organisation/hirer is required to make and retain contact tracing records for people attending a public activity. This must be produced for inspection at the request of an authorised officer (pre or post your event) and may only be used for the purpose of contact tracing in relation to COVID-19 and must not be used for any other purpose.

Agreed to update the race day Task List for Clubs to maintain a log of all of their participants and visitors on a race day. This is to be handed in to the Organising Club prior to presentations being held. **Action: Marie (#1715)**

4.12 Adelaide Park Lands Transport Survey

Noted the Adelaide City Council was seeking for users of the Park Lands and River Torrens to complete a survey in relation to transport and parking needs in the Park Lands. **Action: Kat (#1716)**

5 EVENTS & PARTICIPATION

5.1 Season Launch / Volunteers thank you event – planning status

Agreed to place this event on hold for the time being due the uncertainty over COVID-19 restrictions.

5.2 Masters Games – Copper Coast 2021 – Thu 15th to Sat 17th April

Noted that John Holland would be at the AusChamps in Perth and not available to coordinate the event. There would be a number of Board members and paddlers also unavailable due the clash of events.

Agreed the organising committee currently comprises: Vi Duong (DBSA), Valda Cooper and Deb Allen which should be sufficient for now. A follow up will be had with John Holland to transition over the organising requirements for AMG events.

5.3 REGISTRATIONS NOW OPEN - Sporting Clubs & Providers - School Holiday Sports (Friday, 25 September 2020 to Sunday 11 October 2020)

Noted John Holland is coordinating this Council event.

5.4 Sweep training – 2km turn race rules

Noted inaugural training session is scheduled for Saturday 5 September.

5.5 Paddle SA Recreation – event

Noted they are keen for two sessions to be held in October / November for 20 paddlers per session.

6 CLUB / PADDLER MATTERS

6.1 SOU – ACDC – status

Discussed.

6.2 Issues Paper – Neil Parker – 2km race starts

Noted as a result of the issues paper submitted by Neil Parker at the recent Racing Committee meeting and subsequent discussion, that the Sweep Committee has coordinated this training session for Saturday 5 September.

6.3 Membership fee for Hong Wang (SADA)

Noted that the response would be as previously advised to Clubs that DBSA is not in a position to offer any refunds for registrations as the funds have already been expended. Should DBSA receive any funding grants then this will be reconsidered. **Action: Marie (#1717)**

6.4 Waiwilta – Season Fees 2020/21

Noted advice had been sent in the interim by Jennifer Bould to all Clubs re no discount or refunds to registration fees at this stage.

6.5 Email from Sharon Knights re Return to Sport timing

Noted no further action.

7 FINANCIAL REPORT

7.1 As at 30/6/20

MOTION:

TO accept financial reports for June 2020 as tabled and pay accounts on Account 1.

MOVED: P. BUTTON and SECONDED: M. DARBY CARRIED.

Noted if DBA was unsuccessful with any grant funding consideration would be given to offering any of the potential surplus from 2019/20 to Clubs.

Noted there were little funds remaining in the PAAF joint account currently due mainly to no venue or meeting room bookings. Agreed to increase the next contribution from the standard \$110 to \$140.

8 CORRESPONDENCE

8.1 Upcoming Level 1 Course and Education Sessions - SA Sports Medicine Association

Noted.

8.2 Return to Sport – Step 2.1.5 update

Noted.

8.3 Sports Vouchers update

Noted.

8.4 Sport SA: South Australian Sport Hall of Fame

Noted.

8.5 #2021AMG: Adventure Awaits

Noted.

8.6 Invitation to attend Volunteer Involvement Network meetings across SA and the NT

Noted.

8.7 Sport SA and Rebel - supporting the sporting community

Noted.

8.8 2020-2021 Sport and Recreation Sustainability Program

Noted.

8.9 Crane Delivery of Barge - Aquatic Reserve

Noted.

8.10 Vogolonga DownUnda

Noted.

8.11 2020-2021 Sport and Recreation Sustainability Program

Noted.

8.12 FW: Charles Sturt - Sport and Rec update - June 19

Noted.

8.13 Return to Sport - Step 2.5 Summary

Noted.

8.14 Letter Minister Wingard re return to sport

Noted.

8.15 Research project: The Impact of COVID-19 on Youth Sport in SA

Noted.

8.16 West Lakes Revetment Walls __site_setup_notice_June_2020

Noted.

8.17 StEP Obligation Report - submission

Noted.

8.18 StEP Financial Acquittal - submission

Noted.

- 8.19 **Community Sport: How to go from surviving to thriving - Session 3 video now available!**
Noted.
- 8.20 **SA Sports Medicine Association - Free Community Webinars**
Noted.
- 8.21 **Volunteering sector news and updates**
Noted.
- 8.22 **Help Spread the Positivity! South Australian Community Achievement Awards**
Noted.
- 8.23 **PBTR: final Think Tank and online magazine**
Noted.
- 8.24 **COVID - Safe Plan - Step 3 (PAAF & Aquatic)**
Noted.
- 8.25 **Return to Sport - Step 3 Update**
Noted.
- 8.26 **SA Community Wellbeing and Resilience Grants - open NOW!**
Noted.
- 8.27 **Return to Sport Event**
Noted.
- 8.28 **FW: Register for the 'rebel Community Givebacks' program**
Noted.
- 8.29 **Sport SA Membership Renewal - 2020-21**
Noted.
- 8.30 **SA Community Wellbeing and Resilience Grants - open NOW!**
Noted.
- 8.31 **ORS&R: Game On - Getting SA moving**
Noted.
- 8.32 **Sports Connect - Edition 5**
Noted.
- 8.33 **Volunteering Sector news and update**
Noted.
- 8.34 **Volunteering SA&NT Annual Membership Renewal**
Noted.

9 GOVERNANCE

- 9.1 **Strategic Plan – status**
Noted awaiting more photos of juniors from the Dragonmites brochure to be provided by Vi Duong.
Action: Vi (#1718)
- 9.2 **Draft Constitution – held over to Governance meeting on 1 August**
Noted meeting will now be held on Sunday 2 August 2020.
- 9.3 **Life membership**
Held over to next Governance meeting.
- 9.4 **DBSA Policies for review**
The following policies were reviewed:
 - 007 – Participant Clearance Procedure (*from RC meeting – agreed to revisit the clearance policy to protect regional Clubs*)
Noted the current policy suffices with any amendments from Clubs welcomed for consideration.
 - 013 – Nomination process for election of a Board Director
Noted is a new draft and is on hold until draft Constitution is finalised.

- 035 – Social media
Given the number of amendments agreed to send out final version for ratification.
Action: Marie (#1719)
- 038 – Capsize and swims drill
Noted draft policy is awaiting further information from AusDBF re their Safety Manual.
- 046 – Safe transport
Amended and ratified.
Action: Marie (#1720)
- 047 – Alcohol management
Given the number of amendments agreed to send out final version for ratification.
Action: Marie (#1721)

10 AusDBF

10.1 COVID-19 Safety Plan

Noted.

10.2 National Supplier Rate Card

Noted.

10.3 revSPORT Users Group

Formation of this group noted with Marie Cunningham representing DBSA.

10.4 MEMO #0038 - AusDBF National Branding Guidelines v2.1

Noted.

10.5 DBQ - DRAFT - Return to Paddle Plan

Noted.

10.6 RE: revSPORT Users Group - Event Calendar

Noted events from each state are now being uploaded to a central calendar.

10.7 Grant – Sue Jones (Coorong Dragons) Level 1 DB Coaching Course

Noted success in applying for funding from this grant to undertake the upcoming Coaching course.

11 REPORTS

11.1 Secretary

Noted an audit is being undertaken of keys held by Clubs and a register maintained.

With respect to requests from Clubs to borrow life jackets from DBSA only Subsonix and Black Sea Dragons have expressed interest. Noted most Clubs have their own supply.

The AusDBF Marketing Group is considering introducing a “Dragon pass” allowing participants up to four free paddles and one race day with any Club. Agreed to wait and see the outcome. In addition they are looking into more of a social media presence with member type stories to be published to promote the sport.

11.2 Safety

Nil issues.

11.3 Equipment

Nil issues.

11.4 Maintenance

Follow up to be had with Julie Lister as to the status of the repair of the TK1 as enquiries are being received for its use. **Action: Mick (#1722)**

11.5 Participation & Development

Events discussed earlier.

11.6 High Performance

Noted trials for 2021 World Club Crew Championships were supposed to be held soon however the national coach resides in Melbourne so they may be delayed.

11.7 Publicity

Noted Facebook is being updated regularly.

11.8 Website / Facebook

Noted Jen Hallman (Subsonix) had done a fantastic job with setting up the new website and it is almost ready to go live.

Agreed to include a section on COVID-19. **Action: Marie (#1723)**

Discussion held on whether a Members' only section should be set up and the documentation that could go into that section and how log ins and passwords would be managed. Agreed to raise at the next AusDBF Marketing Group meeting as to what other member states do in regard to this.

Action: Kat (#1724)

12 GENERAL BUSINESS

12.1 PAAF status

Discussed earlier.

12.2 Action List

ACTION ITEMS – 2/6/20 – GOVERNANCE MEETING				
NO.	ACTION	WHEN	WHO	STATUS
1	Accept quote from Barb Clarkson for redesign of Strategic Plan and ask her to include “Nessie” as a watermark if possible and include photos.	ASAP	Maria	Done
2	Provide suitable photos of juniors, officials, volunteers, etc for Strategic Plan.	ASAP	Marie	Done
3	Find out from insurer whether they will provide coverage if there is an exemption provided by DPTI for wearing of a life jacket at night. <ul style="list-style-type: none"> Noted that should the exemption be received that the insurance company will note this on the Certificate of Currency. 	URGENT	Jennifer	Done
4	Depending upon answer from insurer arrange a meeting with DPTI to discuss life jacket exemption conditions.	ASAP	Peter	Done
5	Review AusDBF Safety Manual to see if suitable to adopt.	ASAP	Maria	Done
6	Send email to Clubs advising of no exemption from 1 st July for wearing life jackets at night whilst dark.	URGENT	Peter	Done
7	Follow up with DPTI re conditions for Dragonboat Trailer Towing Exemption.	ASAP	Peter	Ongoing
8	Advise Julie Lister of approval for her husband to repair one TK1 canoe with costs to be covered and a token fee paid. If suitable second one will be done.	ASAP	Mick	Done
9	Include on next Board Agenda discussion on an observation boat for AusChamps.	ASAP	Marie	Done
ACTION ITEMS – 9/6/20 – MEETING				
NO.	ACTION	WHEN	WHO	STATUS
1690	Ask BSD if the two lockers held by BSD and ASD can be merged to free up lockers for Powerblades.	ASAP	Marie	Done
1691	Upload Minutes of 12 May and 2 June meetings.	ASAP	Marie	Done
1692	Incorporate SAPOL advice re return to paddling into DBSA Return to Sport plan.	ASAP	Allison	Done
1693	Circulate draft Return to Sport Plan once ready to Clubs for their feedback within one week and schedule a forum for end of June to discuss a return.	Urgent	Marie & Peter	Done
1694	Thank ACDC for submitting their COVID-19 Safe Plan and that the Board is not in a position to consider it at this stage.	ASAP	Kat	Done

1695	Make final amendments to STEP Obligation & Acquittal reports and circulate one last time for feedback before submitting online.	B4 30 th June.	Marie	Done
1696	Contact Rowing SA to find out how they attain their Life Jacket exemption before responding to DPTI's various questions.	ASAP	Jen	Done
1697	Follow up with SOU facilitator re ACDC's revised changes put forward.	ASAP	Peter	Done
1698	<ol style="list-style-type: none"> Follow up with Goolwa contact if they still want use of a trailer. (Vi) <ul style="list-style-type: none"> Noted that they do only to launch their boat and are discussing options also with Blue Water Raiders. Advise Jerry Sanders to cease using the DBSA launch trailer in the interim until hear advice back from Cowell contact if they want the trailer. <ul style="list-style-type: none"> Agreed to first follow up for the registration number of the trailer and photos to be provided before any decision on its future. <p>Action: Jen</p>	ASAP	Vi & Kat	Ongoing
1699	Follow up with KIDs with respect to their email seeking assistance as to when they expect to return to training.	ASAP	Kat	Done
1700	Upload Policies: #28, 33 and 37	ASAP	Marie	Done
1701	Ask John if his OC1 will be returned for use by DBSA members otherwise the insurance will be cancelled. <ul style="list-style-type: none"> Noted that John advised he wanted to keep it now at the Port Adelaide Sailing Club and for the invoice for insurance to be sent to ACDC. 	ASAP	Kat	Done
1702	Send matrix identifying all of the positions required on a race day to be filled by volunteers and officials to RC for feedback.	ASAP	Marie	Done
1703	Check Volunteers' spreadsheet to identify those which can be sent a letter of appreciation. <ul style="list-style-type: none"> Noted there were some who did not have sufficient contact details and were not in RevSport. Agreed to send letter to those that have contact details and on to Clubs for forwarding on to those that belong to them. Noted RevSport to be updated and Clubs advised to register their Volunteers details fully. <p>Action: Marie (#1726)</p>	Urgent	Allison & Kat	Ongoing
ACTION ITEMS – 2/6/20 – GOVERNANCE MEETING				
1685	Send revised Strategic Plan to Presidents for feedback within a month, changes to be incorporated and then send to Sport SA, ORS&R and AusDBF concurrently for feedback.	ASAP	Marie & Peter	Done
1686	Source three design quotes for Strategic Plan.	When ready	Maria	Done
ACTION ITEMS – MEETING 12/5/20				
1671	Follow up Julie Clinch on draft Volunteers' Coordinator PD so it can be advertised to Clubs.	ASAP	Kat	Ongoing
1673	Once access is allowed check The Sailing Club office to see if signed copies of the boat leases are held there. Arrange for new ones to be signed. <ul style="list-style-type: none"> This was done during the meeting. Noted new lease to be drafted up for ASA. 	When allowed	Kat	Done
1683	Follow up with Julie Lister for repair of TK1 and OC2 with company in Woodville.	ASAP	Mick	Done
ACTION ITEMS – MEETING 21/4/20				
1657	Coordinate Season Launch & Volunteers' thank you function to be held four weeks prior to season commencement.	On hold COVID-19	Vi & Allison	Ongoing
1659	Follow up with Council if they have any issues with teams setting up on the grass circular area with the palm trees and if car park can be roped off when full on race days.	ASAP	Peter	Done

1666	Follow up Melanie as to any perceived conflict of interest with Board members holding Member sub-committee positions. ▪ Noted AusDBF is looking into this.	ASAP	Peter	Done
1668	Follow up Working with Children Check clearance	ASAP	Peter	Ongoing
ACTION ITEMS – MEETING 11/3/20				
1604	Send email to Juniors (non ACDC) inviting them to paddle with Dragonmites next season. ▪ Noted once majority of registrations are in then can do an audit of juniors and consult Clubs.	Next season	Vi	Ongoing
1607	Conduct an audit of keys held by Clubs of various DBSA assets once Gmail account is set up.	ASAP	Kat	Ongoing
1608	Ask Chris Kelley to handover key to office at Aquatic to Mick Cahill.	ASAP	Mick	Ongoing
1617	Awaiting response from John on requirements to organise Masters Games and any documentation (action lists / templates / project plans etc) from previous events. ▪ Had a response not going to be involved for next one.	ASAP	Vi	Done
1618	Send out EOI again for Copper Coast Masters Games.	On hold	Marie	Done
1621	Send reminder to Clubs to ensure that they check when registering paddlers that they did not paddle previously with another Club and arrange clearance as needed.	Next season	Marie	Done
1632	Follow up Council re sign for 'slippery boat ramp'. ▪ Noted Clubs need to be mindful of this and that sand has been recently added.	With Council	Allison	Withdrawn
1634	Follow up website upgrade.	ASAP	With Jen Halman	Done
1639	Setup a trophy register once Clubs respond.	ASAP	Kat	Ongoing
ACTION ITEMS – MEETING 11/2/20				
1570	Review the BSO PD to ensure that it meets requirements and note any changes to be made in preparation for next meeting.	At Governance meetings	Board	Ongoing
1595	Check out status of broken ergo machine and if unable to be repaired follow up on quote received by BSD.	When can access	Vi	Ongoing
1596	Look into options for shed hose. ▪ Noted no action to be done in the near future.	When can access	Peter & Mick	Withdrawn
ACTION ITEMS – MEETING 23/1/20				
1555	Follow up for any fitters willing to undertake service of trailer, caravan, powerboat etc otherwise seek quotes from 3 x companies. ▪ Contact details to be passed on to Mick.	ASAP	Mick	Ongoing
1563	Get office key copied and place in the caravan on a hook for ready access (ie toilet paper). ▪ Noted is a spare key in the key cupboard.	B4 next Race day	Peter	Ongoing
ACTION ITEMS – MEETING 10/12/19				
1521	Undertake online RSA course	ASAP	Peter	Ongoing
ACTION ITEMS – MEETING 13/11/19				
1474	Follow up Darcy Knights to see if he was willing for the caravan to be named "The Darcy" in acknowledgement of his endeavours and if agreed follow up the sign writing. ▪ Noted Darcy was amenable to this. ▪ Quote to be sourced with aim to have ready by first race day. Action: Jen (#1727)	ASAP	Peter	Done
1476	Review Policies: ▪ #035 – Social Media ▪ #046 – Safe Transport ▪ #047 – Alcohol Management	ASAP	Maria	Done
1497	Obtain costings for a lighter weight PA system and work out the ranges required for the various venues to cover any new system. ▪ Noted was not appropriate at this stage.	ASAP	Mick	Withdrawn

ACTION ITEMS – MEETING 9/10/19				
1475	Checklist for caravan to be cleaned and prior to being towed for use for each race day.	ASAP	Mick	Ongoing
1485	Look into Neon sign (App/Windows laptop) as to how to operate.	ASAP	Peter & Mick	Done
ONGOING – MEETING 11/6/19				
1399	Look at what is needed to repair OC2 to ascertain what is missing/leaking.	When can access	VI	Ongoing
CARAVAN ACTION ITEMS				
1	Follow up: 1. Purchase all old window frames rubber seals, stay's/latches and replace with identical new ones. ▪ Follow up to be had with Chris if she has contacted the company on Tapleys Hill Road. 2. Once can get caravan to Aquatic measure it up to purchase spare set of blocks (feet) to go underneath jacks on the water side and measure height.	ASAP	Peter & Chris Wood	Ongoing
3	Follow up company providing quote to measure/purchase/Install "pocket sleeve" for results and notices for placing on side of caravan. ▪ Measurements to be sent through for Jen to follow up quote from Menzels Plastics.	ASAP	Peter	Ongoing
11	Purchase fans or Air/Con for hot days later in season. ▪ Noted budget cost of approx.. \$3,000 for a roof top unit.	Revisit Oct/Nov	Peter & Jen	Ongoing

13 CLOSING

13.1 Any Other Business

- Noted AusDBF had circulated Memo #042 to all ROMP officials advising them of the new requirements to maintain their accreditation at the various levels. Of note was that it was not sent to DBSA for information and that it only had one person listed as a ROMP contact for SA when it had been advised to them previously that there were four. Chris Wood, John Holland, Jennifer Bould and Julie Clinch. To be followed up. **Action: Peter (#1728)**
- AusChamps. Agreed to follow up AusDBF for a copy of the Procedures manual to start coordinating this event. **Action: Peter (#1728)**
- AusChamps. Noted rather than sending out EOIs for the working group that positions will be identified and people initially targeted to fill them.

13.2 Review of the meeting

Done.

13.3 Remaining meeting dates/times 2020:

▪ Sat 01-Aug	Governance	▪ Tue 13-Oct	Board
▪ Tue 11-Aug	Board	▪ Wed 11-Nov	Board
▪ Thu 13-Aug	<i>AusDBF Quarterly meeting</i>	▪ Wed 18-Nov	<i>Presidents' Forum</i>
▪ Wed 19-Aug	<i>AGM + Presidents' Forum</i>	▪ Tue 08-Dec	Board + Christmas dinner
▪ Thu 10-Sep	Board		

DATE	BOARD REP	DATE	BOARD REP
Wed 02-Sep		Thu 03-Dec	
Thu 01-Oct		Wed 20-Jan	
Wed 14-Oct		Thu 18-Feb	
Wed 30-Oct		Wed 03-Mar	
Thu 03-Dec		Wed 17-Mar	

13.4 Next meeting

The next Board meeting is set for Tuesday 13 August with a Governance meeting scheduled for Sunday 3 August at 9am.

Meeting close – at 10:25pm.



Signed:

Date: 13 August 2020

President