



**MINUTES
GOVERNANCE MEETING**

Sunday 2 August 2020 at 9am

Angle Park Training Centre
Gate 4, 480 Grand Junction Road, Angle Park

1 FORMALITIES

1.1 OPEN MEETING – 9:13am

PRESENT:

Peter Button	Mick Cahill
Katherine Reid	Maria Darby

1.2 APOLOGIES:

Vi Duong	Jennifer Bould	Allison Bretones
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1.3 DECLARATIONS OF INTEREST

Standard acknowledgement to declare any conflicts of interest with any issue as they arise.

2 GOVERNANCE

2.1 Draft Constitution – review

Noted the entire document was now reviewed fully with amendments put forward. The revised version is to be circulated for further review at the next Governance meeting and specific sections highlighted for further in depth discussion when the entire Board is present.

Action: Mick (#1)

2.2 ByLaws – Rules – discussion

Held over.

2.3 Team Manual – review

Held over.

2.4 Policy #021 – Risk Management vs AusDBF Policy

Held over.

2.5 Annual Board Governance checklist

Held over.

2.6 Strategic Plan – review - status

Held over.

3 ADMINISTRATION

3.1 The Boatshed – upgrade

Held over.

3.2 BSO position

Held over.

3.3 ACC Permit application

Agreed to advise Adelaide City Council and Clubs that there will be no events on the River Torrens this financial year and as a result there would be no need to complete a permit application.

3.4 Catering – Officials Course & Coaching Course

Agreed to ask Pat Doogue if he would once again organise the catering for the Officials Course on Saturday 15 August 2020. **Action: Marie (#2)**

Catering for the Coaching course to be arranged with John Holland. **Action: Marie (#3)**

Catering for the AGM to be arranged locally with pizza and drinks to be provided.
Action: Marie (#4)

4 ANY OTHER BUSINESS

- Follow up to be had in writing with ACDC around continued promotion of Groupon vouchers.
Action: Peter (#5)
- Follow up to be had with insurance provider to clarify insurance coverage queries raised for Clubs contravening DBSA policies. **Action: Peter (#6)**

5 NEXT MEETING

Tuesday 11 August 2020 at 6pm.

6 MEETING CLOSE

Meeting closed at 12:30pm.

Signed:

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President

Date: 11 August 2020