



MINUTES BOARD MEETING

Wednesday 11 August 2020 at 6:00pm
At The Sailing Club

1 FORMALITIES

1.1 OPEN MEETING – 6:05pm

PRESENT:

Peter Button	Vi Duong	Jen Bould
Katherine Reid	Maria Darby	Allison Bretones
Mick Cahill		

1.2 APOLOGIES:

Nil

1.3 DECLARATIONS OF INTEREST

Standard acknowledgement to declare any conflicts of interest with any issue as they arise.

2 REPORT – AusDBF & Junior Development – John Holland

Nil report.

3 ADMINISTRATION

3.1 Previous Meeting Minutes

MOTION:
THAT the Minutes of the meeting held 15 July and 2 August 2020 be accepted as a true and accurate record.
MOVED: M. DARBY and SECONDED: K. REID CARRIED.

Action: Marie (#1729)

3.2 Business Arising

Nil.

4 BOARD DISCUSSION/DECISION MAKING

4.1 Risk assessment – Aquatic

Noted needs updating as it has not been reviewed for some time and needs to include the entire lake.

Action: Kat & Mick (#1730)

4.2 Risk assessment – Torrens

Noted needs updating as it has not been reviewed for some time. **Action: Kat & Mick (#1730)**

4.3 Risk Assessment (quarterly review idea – from Governance meeting)

Noted AusDBF have just updated and uploaded their Risk Management policy. This document will be reviewed to determine if there is any information that should be incorporated into DBSA's policy (#021).

Action: Maria (#1731)

Agreed to circulate draft Policy #021 – Risk Management to Clubs to discuss at Presidents' Forum.

Action: Marie (#1732)

Agreed to place Risk Management as a standing agenda item to be discussed quarterly.

Action: Marie (#1733)

4.4 Officials & Coaches Course - training days– venue/planning/catering

Noted there are 16 registered for this course which will be predominantly delivered by John Holland as Melanie Cantwell (AusDBF) is unable to travel however may Zoom in for part of the training. Pat Doogue will be arranging the food which will be served under COVID-19 restrictions. Julie Clinch and Jennifer Bould will be observing.

4.5 Caravan quote – The Darcy

The quote (\$195.00) for printing of the sticker “The Darcy” was approved with amendments put forward. Maria Darby offered to be available on any Tuesday or Thursday at The Sailing Club to allow access to the caravan for the sticker to be placed. **Action: Maria (#1734)**

Noted the PVC quote for the plastic sleeves (\$195) to place race results on the caravan was accepted. The caravan will be measured to ensure that placement does not compromise any future fitting of an awning.

Action: Peter (#1735)

4.6 River Torrens Activity Licence

Noted initial advice to the Adelaide City Council was that a licence would not be sought as there were no events planned for the season.

This was discussed and noted that DBSA would look into arranging a weekly twilight social paddle on a Saturday or Sunday over summer to give some exposure to the sport. Life Be In It also may be a possibility down the track so licence now to be applied for. **Action: Marie (#1736)**

4.7 Level 1 Coaching Course – planning (ie catering)

Noted catering (morning tea, lunch, afternoon tea) and refreshments would need to be provided on both days. **Action: Mick (#1737)**

4.8 ACDC Groupon – status

Noted email had been sent first to insurance company seeking clarification on a number of insurance coverage issues. Once response has been received this will be followed up. **Action: Peter (#1738)**

4.9 Common seal – location of

Noted the common seal resides in the office desk at The Sailing Club.

4.10 First Aid Course for Umpire’s Boat

The request to cover the cost to attend the First Aid course for Glynn Wyngard was supported

Action: Marie (#1739)

4.11 Sport SA AGM – attendance

Noted Mick Cahill will attend on behalf of DBSA with Allison Bretones as back up. **Action: Mick (#1740)**

4.12 AusDBF Drummer Master Class

Agreed to forward on this document to the Sweeps committee for their adoption or as a resource.

Action: Marie (#1741)

4.13 Draft Strategic Plan v1

The draft document was reviewed with a number of amendments put forward.

4.14 Tent Placement Aquatic – for Council

Noted until Council can provide an updated Google image of the entire Aquatic grassed area with the new pedestrian path that two separate maps have been submitted. ACDC, Subsonix, Adelaide Phoenix and Water Warriors had all been contacted for their tent positions as the new path impacts their usual positions.

5 EVENTS & PARTICIPATION

5.1 AusChamps 2022 – Hosting Guidelines

Noted the latest version was circulated to the Board for information and is to be read by the next meeting.

Action: Board (#1741)

Agreed after the AGM expressions of interest will be sought for the organising committee.

5.2 Season Launch / Volunteers thank you event – planning status

Noted on hold currently due to COVID-19.

5.3 SA Masters Games – Copper Coast 2021 – Thu 15th to Sat 17th April

Noted John Holland advised that he is happy to mentor for this event and at this stage would not be available due to the AusChamps scheduled in Perth at the same time.

6 CLUB / PADDLER MATTERS

6.1 Clearances:

The following clearances were ratified:

- Pam & Peter Bastable – BSD to SADA
- Lorraine Ashford – WWs to SADA
- Darcy Knights – DBSA to ACDC
- Luca Nicolotti – Powerblades to DBSA

Action: Marie (#1742)

6.2 SOU – ACDC – status

Noted follow up to be had with Sport SA by phone seeking their direct contact on any tribunal to be held.

Action: Peter (#1743)

6.3 Boat allocation – maintenance throughout season

The roster for boat allocation for maintenance purposes was reviewed for the upcoming season and would be amended and placed on the Presidents' Forum and RC Agendas. **Action: Marie (#1744)**

6.4 Chief Officials Roster – next season

The draft roster for the upcoming season was reviewed with each Chief Official assigned two race days. Roster to be circulated for their information, feedback and change as needed. Noted decision on the State Championships will be made at a later date.

Agreed to look at AusDBF's Regatta Operational Guidelines to ensure procedures are being followed and produce a policy if needed. **Action: Maria (#1745)**

6.5 ACDC GRDs – trailer / photos

Noted Jeremy Sanders had provided photos of the status of the trailer as requested. ACDC currently covers the insurance cost and DBSA covers the registration.

Discussion was then held on what to do with the trailer noting that there was a group of interested paddlers at Cowell seeking the use of a trailer however it was currently not roadworthy.

Agreed before progressing further, to write to ACDC GRD advising them that the Board is considering entering into a peppercorn lease arrangement with them on a "as is" condition and seek their position on this. Note they would be responsible for ongoing maintenance and insurance costs. **Action: Kat (#1746)**

Agreed if they were in favour then a lease agreement would be drafted and entered into.

Action: Maria (#1747)

6.6 ACDC – Nomination Form SA Sport Hall of Fame – John Holland

Done.

6.7 Email from Tina Pupello

The below email was tabled and discussed:

I would like to have the option to be able to go out for a paddle but I am not keen to compete. How does one go about paying DBSA fees but not be connected to any particular team? Can I pay DBSA direct? Or do I have to go through WW still to pay my DBSA fees?

Noted the Board has been receiving a number of similar enquiries from paddlers keen to just paddle and not compete because their own Club does not have a Social membership category allowing for this.

The Board position was that they could then seek a clearance to DBSA. This however would be detrimental to their original Club and it could result in there being a large number of paddlers just registered with DBSA which was not desirable. **Action: Peter (#1748)**

Agreed to highlight this issue with Clubs at the Presidents' Forum and reinforce requirement to have an Accredited Coach or a plan formed by one. **Action: Peter (#1749)**

Noted any group of registered participants could paddle socially with others as long as they have an Accredited Sweep in the boat, a training plan formed by an Accredited Coach for insurance purposes and abide by all DBSA Procedures, Policies and Code of Conduct.

6.8 Email from Ronnie Lane – resignation from Sweep Committee

Noted resignation received from Ronnie Lane from the Sweep Committee and as Chair.

Noted committee currently comprises: Jan Bice (SADA), Steve Clinch (BRs), Dave Gillies (DAPL), John Holland (ACDC) and Chris Kelley (Water Warriors).

Noted there is a Sweep & Drummer course scheduled for 23-Sep and a 2km Turn Race training session for the 5-Sep with forms and EOIs for both being initially handled by the DBSA Secretariat. At this stage it was not known who would be delivering these courses and advice was awaited from the committee.

Agreed in the first instance to follow up personally with Ronnie Lane as to the reason for her resignation.

Action: Allison (#1750)

6.9 Email from Darcy Knights – re registration fee

Approved that DBSA would cover Darcy Knight's registration fee for 2020/21 season in appreciation of the inordinate amount of work done by him on the DBSA caravan. **Action: Marie (#1751)**

6.10 Grants committee – status

Noted there is a Grants subcommittee comprising: Allison Bretones, Michael Petrovs and Carolyn Kearon all of Subsonix which met prior to COVID-19.

Noted there are some opportunities coming up via the Active Club Grants program and the Club Reboot program with discussion held on what best to apply for. Suggestions were for: caravan air conditioner, a Smart TV for The Sailing Club for training purposes and Zoom type meetings and a new loud speaker.

Agreed in the first instance to apply for funding for a Smart TV with a quote and reasoning to be provided as part of the application. **Action: Allison & Marie (#1752)**

Agreed to contact Paddle SA to ascertain their level of interest in a joint approach to Council for funding to have the Boatshed upgraded. **Action: Maria (#1753)**

Noted Mick Cahill had followed up with a local Member on this who had forwarded the correspondence on to the Mayor with no response received to date.

6.11 Issues paper – Subsonix – reinstatement of Senior A, B & Open at AusChamps.

This paper was considered and agreed to forward it on to AusDBF for Thursday's Quarter 3 Members meeting for consideration. **Action: Peter (#1754)**

7 FINANCIAL REPORT

7.1 As at 31/7/20

Noted there was an error on the Reconciliation statement of Credit interest Account #1 – \$46 and it should have been 0.46c. Report would be amended and recirculated. **Action: Jen (#1755)**

MOTION:

TO accept financial reports for July 2020 as tabled subject to the amendment of Credit Interest Account #1 of \$46 being amended to 0.46c and pay accounts on Account 1.

MOVED: J. BOULD and SECONDED: P. BUTTON

CARRIED.

7.2 PAAF

Noted John Holland had arranged for a second hand Daiken air conditioner to be installed downstairs and repaired the shower in the male toilets. Both PAAF and DBSA have contributed \$500 each for the air conditioner.

Noted as venue was being used sparingly that the hot water was run through all of the taps and showers to flush out the tanks.

Noted a group "Live Models" have booked the upstairs meeting room each Monday evening from 17 August to 7 December at \$20 per booking.

8 GOVERNANCE

8.1 Strategic Plan – status

Discussed earlier.

8.2 Draft Constitution – held over to Governance meeting on 1 August

Agreed to get together once the recent amendments are made for a final review.

8.3 Life membership

Transferred to Governance Agenda.

8.4 DBSA Policies for review

The following policies were reviewed and ratified:

- 043 – AusDBF Anti Doping Policy
- 035 – Social Media
- 047 – Alcohol Management

Action: Marie (#1756)

8.5 BSO position

Held over for discussion at next Governance meeting.

9 AusDBF

9.1 Survey of Clubs intent to participate at 2021 AusChamps – results

Noted responses submitted to AusDBF as follows:

- ACDC, BSD, PBs, SADA, Subsonix and Water Warriors

9.2 Memo #044 – Changes to AusDBF Anti-Doping policy

Noted.

9.3 SportAUS Correspondence – Sporting club revenue raising initiative

Noted and sent to Clubs.

9.4 AusDBF AusChamps format – discussion

Follow up to be had with AusDBF as to DBSA representation on this Working Group and any other committees the Minutes show it being John Holland which was not correct.

Action: Peter (#1757)

9.5 Winter Warmer Update

Noted DBNSW had provided to AusDBF a copy of their email out to members re their first event outlining how it would operate under COVID-19 restrictions. Agreed to adapt this to suit DBSA needs for the first race day onwards in time for next RC meeting. **Action: Peter (#1758)**

9.5 Secretary

Noted most Clubs and individuals responded favourably to the letter of appreciation sent out to Volunteers.

9.6 Safety

Nil issues.

9.7 Equipment

Update to be sought on TK1 repair status. **Action: Mick (#1759)**

9.8 Maintenance

Noted advice sent out to Clubs of COVID-19 cleaning requirements and Council has been contacted re the tap needing repair at the Boatshed.

9.9 Participation & Development

Noted a Come 'N Try event was held on Wednesday 5 August for Youth Inc. with 13 in attendance and two boats used. Initially the booking was for 22. Appreciation extended to those volunteers who helped out on the day.

9.10 High Performance

Nil report.

9.11 Publicity

Nil report.

9.12 Website / Facebook

Noted revamped website is almost ready for launching with link to it to be circulated to the Board for a last review. **Action: Marie (#1760)**

Noted not crucial at this stage to have a Members' only section.

10 CORRESPONDENCE

11.1 Volunteering SA&NT Annual Member and Stakeholder Survey 2020

Noted.

11.2 Sport SA –Breakthrough Community Round

Noted.

11.3 Sport SA – COVID-19 Requirements

Noted.

11.4 Volunteering sector news and updates

Noted.

11.5 OS&R – Grant Invoice – acquittal

Noted.

11.6 Fresh 92.7 – Heart Beats Fundraiser

Noted.

11.7 COVID-19 Sector Solutions Group

Noted.

11.8 West Lakes Canoe Club – Race Event on Sunday 30 August

Noted.

11.9 Caravan quote “The Darcy”

Noted.

11.10 Port River Expressway – works commencing

Noted.

11.11 \$2k Grants now open! R U OK? Get involved in Wellbeing Month

Noted.

11.12 Volunteering SA&NT latest training

Noted.

11.13 Sport Governance Framework Launch

Noted Allison Bretones has registered for this webinar.

11.14 Staying on top of COVID-19

Noted.

11.15 Insurance renewal – DBSA

Noted.

11.16 Sport Governance Framework Launch

Duplicated.

11.17 Click Frenzy campaign

Noted.

- 11.18 **Sport SA - COVID-19 Summary of Updated Directions**
Noted.
- 11.19 **#2021AMG: The Travel Edition**
Noted.
- 11.20 **CSC - Latest COVID-19 Summary of Updated Directions**
Noted.
- 11.21 **Keep your club COVID Safe - Inclusive Sport SA resources**
Noted.
- 11.22 **SA Community Achievement Awards – deadline extended**
Noted.
- 11.23 **Do you want to shape the strategic direction of volunteering in SA and the NT, and be part of a dynamic NFP Board?**
Noted.
- 11.24 **ORS&R - Active Club Program: Club Reboot Round - Grants now open!**
Noted.
- 11.25 **Online - Responsible Service of Alcohol (RSA) training opportunity – please register by COB Tuesday, 25 August 2020**
Noted.

11 GENERAL BUSINESS

- 12.1 **PAAF update**
Noted next PAAF meeting is scheduled for 6 October.

- 12.2 **Set RC meeting Reps**
Scheduled updated.

12.3 Action List

ACTION ITEMS – 2/8/20 – GOVERNANCE MEETING				
NO.	ACTION	WHEN	WHO	STATUS
1	Ask Julie Clinch to ask Pat Doogue to coordinate the catering for the Officials' course on 15 August 2020.	ASAP	Marie	Done
2	Arrange catering with John Holland for Coaching course on 22&23 August.	ASAP	Marie	Done
3	Arrange catering for AGM. Mick to collect wine	ASAP	Marie & Mick	
4	Follow up ACDC re Groupon issue.	ASAP	Peter	Ongoing
5	Follow up insurer to clarify insurance coverage queries raised for Clubs contravening DBSA policies.	ASAP	Peter	Ongoing
ACTION ITEMS – 15/7/2020				
NO.	ACTION	WHEN	WHO	STATUS
1704	Upload Minutes from meetings held 9 and 27 June.	ASAP	Marie	Done
1705	Seek EOIs for First Aid course to be held late August and tentatively schedule course.	ASAP	Marie	Done
1706	Update Dragonmites brochure with minor changes, send to Marie for circulation to Clubs and John Holland for feedback, then print x500.	ASA P	Vi & Marie	Ongoing
1707	Draft a Policy: <i>outlining rules and criteria for racing for composite teams, cross referencing policy #05 clearly outlining those paddlers when racing in a composite crew are exempt from sections 1.6, 1.7 and 6.1 for that race.</i> <ul style="list-style-type: none"> ▪ Policy #05 to be sent to Maria for incorporation into the one document. 	ASAP	Maria	Ongoing

1708	Ask John if the DDU gear in #13 locker can be relocated to #13 so that PBs can have two lockers next to each other.	ASAP	Peter	Done
1709	Follow up Neil Parker if PBs second locker at Aquatic can be freed up for Waiwilta. <ul style="list-style-type: none"> Noted as ASD have decanted their lockers that there are now 2 x spare which PBs will use. Noted there is space available against the northern wall for Waiwilta to set up a locker at the Boatshed. 	ASAP	Peter	Done
1710	Process Vi Duong's clearance from Subsonix to BSD and advise Clubs.	ASAP	Marie	Done
1711	Follow up with Council as to how signage along Port Road works.	ASAP	Marie	Done
1712	Include in RevSport joining / renewal Ts&Cs the requirement to advise Club if unable to swim 50 metres.	ASAP	Marie	Done
1713	Contact AusDBF re the Safety Manual being out of date, offer assistance and seek review date. <ul style="list-style-type: none"> Noted AusDBF said they would table this for discussion. To send draft Policy first to the Board before sending to Clubs. Action: Marie (#1761) 	Priority	Marie	Done
1714	Upload AusDBF link to the safety drill video	ASAP	Marie	Done
1715	Update the race day Task List for Clubs to maintain a log of all of their participants and visitors on a race day. This is to be handed in to the Organising Club prior to presentations being held.	ASAP	Marie	Ongoing
1716	Complete ACC Park Lands Transport survey.	ASAP	Kat	Done
1717	Advise Hong Wang that there will be no refund to her registration fee as the funds have been expended.	ASAP	Marie	Done
1718	Provide photos of Juniors in the Dragonmites brochure to Maria & Allison for provision to Barb Clarkson for inclusion in the Strategic Plan. <ul style="list-style-type: none"> Provide photos of state top to replace Auroras photo. Action: Vi (#1762) 	ASAP	Vi, Maria & Allison	Done
1719	Circulate clean copy of revised Policy #035 – Social Media.	ASAP	Marie	Done
1720	Upload and circulate Policy #046 – Safe Transport.	ASAP	Marie	Done
1721	Circulate clean copy of revised Policy #047 – Alcohol Management.	ASAP	Marie	Done
1722	Chase up Julie Lister after 30 July for TK1 repair status.	After 30 th July	Mick	Done
1723	Arrange for website to go live and include a section on COVID-19.	ASAP	Marie	Ongoing
1724	Ask at next AusDBF Marketing Group meeting what other states do re a Members only content section of their website.	Next meeting	Kat	Done
1725	Advise Clubs to register their Volunteers in RevSport.	ASAP	Marie	Done
1726	Update RevSport to include Volunteers' category.	ASAP	Marie	Done
1727	Follow up quote for signwriting for "The Darcy" caravan.	Priority	Jen	Done
1728	Follow up AusDBF as to why Memo #042 was not also circulated to DBSA for information and as to why it only had one SA ROMP contact listed.	ASAP	Peter	Ongoing
ACTION ITEMS – 27/6/20 – GOVERNANCE				
NO.	ACTION	WHEN	WHO	STATUS
7	Follow up with DIT re conditions for Dragonboat Trailer Towing Exemption. <ul style="list-style-type: none"> Noted proving difficult to find suitable contact at DIT for follow up. Details of contact to be forwarded to Peter. Action: Maria (#1763) 	ASAP	Peter	

ACTION ITEMS – 9/6/20 – MEETING				
NO.	ACTION	WHEN	WHO	STATUS
1698	Follow up with Jerry Sanders for photos of the second trailer and rego number that they are using (apart from the former 'scrapped' trailer).	ASAP	Jen	Done
1703	Send letter of appreciation to those volunteers that email details are available and on those Clubs who may have their details recorded separately	Urgent	Allison & Kat	Done
ACTION ITEMS – MEETING 12/5/20				
1671	Follow up Julie Clinch on draft Volunteers' Coordinator PD so it can be advertised to Clubs. <ul style="list-style-type: none"> Noted timeframe was short so would be circulated to Board for feedback first before Clubs. 	ASAP	Kat	Ongoing
ACTION ITEMS – MEETING 21/4/20				
1657	Coordinate Season Launch & Volunteers' thank you function to be held four weeks prior to season commencement.	On hold COVID-19	Vi & Allison	On hold
1668	Follow up Working with Children Check clearance	ASAP	Peter	Ongoing
ACTION ITEMS – MEETING 11/3/20				
1604	Do an audit of Juniors once most regos are processed and then consult Clubs about their paddling with the Dragonmites team.	October	Vi	Ongoing
1607	Conduct an audit of keys held by Clubs of various DBSA assets once Gmail account is set up.	ASAP	Kat	Ongoing
1608	Ask Chris Kelley to handover key to office at Aquatic to Mick Cahill.	ASAP	Mick	Done
1639	Setup a trophy register once Clubs respond.	ASAP	Kat	Ongoing
ACTION ITEMS – MEETING 11/2/20				
1570	Review the BSO PD to ensure that it meets requirements and note any changes to be made for discussion at next Governance meeting.	Next Gov'n meeting	Board	Ongoing
1595	Check out status of broken ergo machine and if unable to be repaired follow up on quote received by BSD.	When can access	Vi	Ongoing
ACTION ITEMS – MEETING 23/1/20				
1555	Pass on contact details of fitter to Mick to arrange to undertake service of trailer, caravan, powerboat etc otherwise seek quotes from 3 x companies.	ASAP	Peter & Mick	Done
1563	Get office key copied from Council and place in the caravan on a hook for ready access (ie toilet paper).	B4 next Race day	Peter	Ongoing
ACTION ITEMS – MEETING 10/12/19				
1521	Undertake online RSA course	ASAP	Peter	Ongoing
ACTION ITEMS – MEETING 9/10/19				
1475	Checklist for caravan to be cleaned and prior to being towed for use for each race day.	ASAP	Mick	Ongoing
ONGOING – MEETING 11/6/19				
1399	Look at what is needed to repair OC2 to ascertain what is missing/leaking. <ul style="list-style-type: none"> Noted plugs were needed to be purchased to fit in the 2 x holes at bottom of the kayak missing them. 	When can access	VI	Ongoing
CARAVAN ACTION ITEMS				
1	Follow up Chris Wood if she has contacted company on Tapleys Hill Road re help with purchase all old window frames rubber seals, stay's/latches and replace with identical new ones. <ul style="list-style-type: none"> Agreed to follow up direct with company. Action: Kat (# 1764) Next race day measure up to purchase spare set of blocks (feet) to go underneath jacks on the water side and measure height.	ASAP	Kat	
		Next race day	Peter	

3	Follow up company providing quote to Measure/purchase/Install "pocket sleeve" for results and notices for placing on side of caravan. <ul style="list-style-type: none"> Measurements to be sent through to Jen to follow up with Menzels Plastics for quote. 	ASAP	Allison & Jen	Done
11	Purchase fans or Air/Con for hot days later in season..	Revisit Oct/Nov	Peter & Jen	Ongoing

12 CLOSING

13.1 Any Other Business

- Given the number of requests received for a rebate to registration fees and no available grants for this purpose currently, it was agreed to revisit financial status at end of last season to determine if there were any savings made due to the State Championships not being held, that could be used for this purpose. **Action: Board (#1765)**
- Noted some Clubs had advised that they noticed the increase in DBSA correspondence being received.
- Noted Jillian Harvey (Vicki's Pride) had enquired about her remaining on their committee if not paddling due to a shoulder injury and was advised to join as a Club associate member.
- Noted Barry Gowers (WOW FM) had expressed interest again in being a race commentator and agreed this would be trialled at the first race day.
- The nomination process for the upcoming AGM elections was discussed.

13.2 Review of the meeting

Done.

13.3 Remaining meeting dates/times 2020:

DATE	MEETING	DATE	MEETING
▪ Thu 13-Aug	<i>AusDBF Quarterly meeting</i>	▪ Tue 13-Oct	Board
▪ Wed 19-Aug	<i>AGM + Presidents' Forum</i>	▪ Wed 11-Nov	Board
▪ Thu 10-Sep	Board	▪ Wed 18-Nov	<i>Presidents' Forum</i>
		▪ Tue 08-Dec	Board + Christmas dinner

DATE	BOARD REP	DATE	BOARD REP
▪ Wed 02-Sep	Peter	▪ Wed 20-Jan	TBA
▪ Thu 01-Oct	Mick	▪ Thu 18-Feb	TBA
▪ Wed 14-Oct	Mick	▪ Wed 03-Mar	TBA
▪ Wed 30-Oct	Mick	▪ Wed 17-Mar	TBA
▪ Thu 03-Dec	Mick & Maria		

13.4 Next meeting

The next Board meeting is set for Thursday 3 September 2020.

Meeting close – at 10:30pm.

Signed:



Date: 3 September 2020

President