



**Minutes of the
PRESIDENTS' FORUM
Wednesday 25 November 2020 @ 8:00pm**

via Zoom

1. OPEN MEETING – 8:00pm

2. PRESENT

DBSA:	Peter Button, Maria Darby, Jennifer Bould
ACDC DF:	Chris Wood (President), Sharon Knights
Adelaide Phoenix:	Jason Thompson (President)
Black Sea Dragons:	Chris Payne (President)
Copper Coast:	Valda Cooper (President)
Coorong Dragons	Roylene Nixon (President)
DAA:	Jo Hamlyn (President)
DAPL:	Sandra Jansen (President)
Mannum:	Julie Metcalfe (President), Colleen Walker, Alison Barr
Powerblades:	Peter Button
Subsonix:	Michael Petrovs (President)
Water Warriors:	Chris Kelley (President)
AusDBF	John Holland

3. APOLOGIES

ASA:	Steve Holt (President)
Blade Runners:	Julie Clinch (President)
SADA:	Julianne Kuhlmann (President)
KIDS:	Mary-Alice Swan (President)
Vicky's Pride:	Jillian Harvey (President)
Victor Dragons:	Les Sharp (President)
Waiwilta:	John Klopp (President)

4. MINUTES FROM PREVIOUS MEETING

MOTION
 THAT the Minutes from the Presidents' Forum held 19 August 2020 were approved as a true and accurate record.
 MOVED: J. Bould Seconded: J. Hamlyn CARRIED.

5. BUSINESS ARISING / ACTION ITEMS

ACTION ITEMS – 19/8/20				
NO.	ACTION	DUE DATE	BY	STATUS
26	Clubs to come back to RC meeting with their thoughts on how the boat allocation will work on race days (ie COVID-19 restrictions). <ul style="list-style-type: none"> ▪ Noted Club feedback was positive to this new arrangement especially once A3 signs were used. 	03-Sept RC meeting	CLUBS	Done
27	If successful with ACC grant, provide DBSA with details of event planned so that Council permit can be updated.	ASAP	ACDC	Done
28	Update BDs tent location on mud map and resubmit to Council.	ASAP	BRs	Done

29	Follow up for someone to replace Ronnie on Sweep Committee. ▪ Noted Pat Doogue is the replacement.	ASAP	Peter	Done
30	Meet to plan upcoming Sweep & Drummer course and 2km race rules course.	ASAP	Sweep Committee	Done
31	Look into how to spend allocated marketing budget to promote attracting younger people to the sport.	ASAP	Board	Done
32	Follow up Vogolonga event organiser to find out which Clubs have actually registered for the event so boats and trailers can be organised.	ASAP	Marie	Done
ACTION ITEMS – ONGOING				
2	Check the slings at Aquatic to see how readily / easily the top boats can be moved. ▪ Noted no issues recently with use of sling and depends on how they are hooked on. ▪ Once the best way to use them is determined some photos will be taken and the SOP updated.	ASAP	Mick & Peter	Ongoing

6. DBSA

6.1 COVID-19 Restrictions

Noted was pleasing how the association has adopted the rapid halt to paddling. Social media is being monitored regularly for any change to restrictions with Clubs to be advised as soon as possible should they change.

It is expected that restrictions on Tuesday will revert back to the 1:2sqm rule allowing for the RC meeting set for Thursday 3 December to proceed both in person and via Zoom to plan the race day for Sunday 13 December. It will be beneficial if the Racing Committee can discuss suitable options to run the Peter Bristow Long Course Race in the future.

6.2 AusDBF AusChamps – survey

Noted link to AusChamps AusDBF survey was sent to DBSA Clubs to complete to advise their preference for a dragon boat festival event in 2021 as the AusChamps in Perth has been cancelled. SA has indicated an interest along with a number of east coast states have put up their hand to host.

6.3 Paddles – blue ones

Reminder given to Clubs to inform their paddlers not to use the blue paddles as they are for school and corporate events only and Clubs should have their own stock of spare paddles.

6.4 Traffic Management plan – paddlers – Aquatic for beach access via steps and egress via the ramp

Noted draft plan was circulated and outlined. Board will first see if it can be run virtually without the need to purchase bollards and tape.

Follow up to be had with Council if they can install another set of steps nearer to where the caravan is placed however need to ensure does not impede sight of the Finish line. **Action: DBSA (#33)**

6.5 State Champs categories being entered – medal inserts order by 30 Nov

Noted reminder will be sent to Clubs asking them to respond with the categories they will be entering in for the State Champs so medal inserts can be ordered.

6.4 AusDBF AusChamps National Review paper

Noted discussed at length during recent AusDBF General Meeting on Sunday 22 November.

Given the AusChamps in 2021 have been cancelled, Clubs now have more time to provide their feedback on this paper to the Board for collation.

6.5 Club Maintenance delegates – first point of contact

Clubs reminded to tell their paddlers to contact their own Maintenance representative first for any issues. Second point of contact is then Mick Cahill as the Board Maintenance representative.

DBSA Policy #045 – Reimbursement covers the claim process and includes a claim form however there is also one on the website to download.

<https://www.dragonboatsa.com/umbraco/preview/?id=1051#?id=1051>

Reimbursement claims are to be submitted in a timely fashion and receipts provided.

6.6 Courses – status

- Sweep & Drummer – Sun 6-Dec-20 and Sat 1-May-21
Noted there are currently 12 registered for the next course which will be held if restrictions allow.

Follow up to be had with insurer if a non-registered paddler can undertake the course.

Action: DBSA (#34)

- AusDBF Level 1 Coaching – EOIs for Feb
Noted course will proceed if the minimum number of registrations is received.
- Volunteers – February
Noted course will proceed if the minimum number of registrations is received.
- First Aid – Jul-Aug
Noted course will proceed if the minimum number of registrations is received.

6.7 Events:

- Sun 31-Jan – Corporate Challenge
Clubs reminded to support this event. The paperwork will be circulated again along with the flyer produced by DBSA.
- Sat 17 Apr – Regional Masters Games Copper Coast
Noted Valda Cooper is corresponding with the regional teams for their participation and event information is on the Council website.
- Sun 16 May – Vogalonga Down Unda
Noted new date.

6.8 EOIs sought:

6.8.1 AusChamps 2022 Organising Committee

- administrator, sponsorship, grants, accommodation, electronics, medical, site, social events, transport, volunteers, marketing, committee
Reminder given that EOIs are being sought for this committee.

6.8.2 Treasurer position 2021/22

Noted vacancy is due to Jennifer Bould serving her last term on the Board as Treasurer. Bookkeeping experience is desired with a comprehensive handover and mentoring program offered.

6.8.3 P&D committee

Noted EOIs have been sought for the P&D committee to work with the Board on a marketing budget to attract younger people to the sport.

6.8.4 State Coach

Noted as 2021 AusChamps have been cancelled there is no need to appoint a State Coach with any urgency.

7. AUSDBF

John Holland advised:

- A Buy, Swap and Sell Facebook page will be launched soon with a number of guidelines to be put in place for its use.
- An Inclusivity Director has recently been appointed who will follow up with each state to ascertain their level of this. Policy to be developed in due course.
- Next appointment will be a Marketing Director to replace Chris Fleming.

8. CLUBS

- WWs – sought an update on return to training details and Peter Bristow event postponement as missed the earlier part of the meeting. This was duly given and noted the RC meeting would discuss any rescheduling of the event.

9. ANY OTHER BUSINESS

- Nil.

10. NEXT MEETING

The PF meeting dates for 2021 are scheduled as follows:

- Wed 10-Feb
- Wed 12-May
- Wed 18-Aug
- Thu 11-Nov

The meeting closed at 7:33 pm.

ACTION ITEMS – 26/11/20				
NO.	ACTION	DUE DATE	BY	STATUS
33	Follow up Council to see if another set of steps can be located nearer to the caravan.	ASAP	Board	
34	Follow up insurer to ascertain if non registered paddler can attend Sweep course.	B4 6-Dec	Board	
ACTION ITEMS – ONGOING				
2	Check the slings at Aquatic to see how readily / easily the top boats can be moved and update Policy #043 – SOP Lifting Procedure.	ASAP	Mick & Peter	