



**Minutes of the
PRESIDENTS' FORUM
Wednesday 18 August 2021 @ 8:30pm
At Angle Park Training Centre and via Zoom**

1. OPEN MEETING – 8:50pm

2. PRESENT

DBSA:	Peter Button, Jennifer Bould, Mick Cahill
ACDC:	Christine Wood, John Holland
ASA:	Steve Holt (President), Mary-Ann Holt
Black Sea Dragons:	Chris Payne (President)
DAA:	Jo Hamlyn (President)
SADA:	Pat Doogue
Subsonix:	Raylene Sutton (President), Ronnie Lane, Debbie King, Julie Lister
Victor Dragons:	Les Sharp (President)

Present – via Zoom

ACDC:	Sharon Knights
Adelaide Phoenix:	Jason Thompson (President)
BladeRunners:	Sandy Douglas
Coorong Dragons:	Roylene Nixon (President)
DAPL:	Sandra Jansen (President)
Mannum:	Colleen Walker (voting) Julie Metcalfe
SADA:	Julianne Kuhlmann (President)
Waiwilta:	John Klopp (President)
Water Warriors:	Vanessa Shepperd (President)

3. APOLOGIES

Nil.

4. MINUTES FROM PREVIOUS MEETING

MOTION
 THAT the Minutes from the Presidents' Forum held 12 May 2021 were approved as a true and accurate record.
 MOVED: L. Sharp Seconded: C. Wood CARRIED.

5. BUSINESS ARISING / ACTION ITEMS

ACTION ITEMS – 12/5/21				
NO.	ACTION	DUE DATE	BY	STATUS
37	Send out survey to Clubs asking if they would prefer a Saturday or Sunday for Vogalonga events.	ASAP	Marie	Done
38	Look at if Participant Registration fee for after AusChamps can be reduced to encourage more registrations.	13-May Board meeting	Board	Done
39	Take the Fee review proposal to the AGM for voting upon.	AGM	Marie	Done
40	Follow up with Council if tent pegs can be hammered in after 9am.	ASAP	Peter	Ongoing
41	Send EOI seeking facilitator for Hat Regatta to work with DBSA. <ul style="list-style-type: none"> ▪ Noted Mannum Dragons are coordinating this event with assistance from ACDC. 	ASAP	Marie	Done

42	Discuss VDs request re Associate members to be RC delegates.	13-May Board meeting	Board	Done
43	Follow up DIT re use of lights at night on the lake by canoeists.	ASAP	Peter	Ongoing
44	Send out reminder re Merlin paddler partnership opportunity expiring on 20 November.	ASAP	Marie	Done
45	Make multiple copies of QR code in various sizes for Clubs to use.	ASAP	Peter	Done
46	Circulate details re CEO Sleep out involvement to Clubs.	ASAP	Peter & Marie	Done
ACTION ITEMS – ONGOING				
2	Fix the larger block and tackle to ensure boats can be lifted high enough and update Policy #043 – SOP Lifting Procedure.	ASAP	Mick & Peter	Done
33	Follow up Council to see if another set of steps can be located nearer to the caravan.	On hold	Board	Ongoing
35	Circulate discussion paper for Clubs to advise preference for racing categories into the future and reasons for and against any change.	Before next season	Peter	Done

6. DBSA

6.1 Reminder re noise complaints – sandbags / PA status

Noted reminder given to Clubs to be mindful of this prior to 9am.

6.2 Race announcer 2021/22 – discussion

Discussion held on whether to engage Max Stevens as the announcer again in the upcoming season. The consensus was in favour of this. **Action: Board (#47)**

6.3 Capital fund establishment – discussion

Noted Board would look at how this will be modelled over the next few years and any possible increase to a per paddler registration fee if need be. To be included in the budget. Should AusChamps be cancelled due to Covid restrictions nationally then this may impact the budget as profit from that event would be used towards covering the association's costs for the next five year period.

6.4 PBTR new online E-training hub (Sport Integrity) – Admin access – upskilling

Noted the PBTR online courses (Child Protection and Safeguarding and Harassment and Discrimination) have been updated and now reside on the Sport Integrity Australia website.

Agreed that anyone requiring full Admin access to RevSport would need to undertake these new online courses by 31 December 2021. Link to be circulated. **Action: Marie (#48)**

6.5 Insurance and out-of-pocket expense coverage

Noted DBSA is looking to source another policy to provide better protection as the current one with V-Insurance is inadequate.

6.6 River Torrens usage – boat lease renewal discussion

Noted annual lease would be renewed for DBSA only sanctioned events (ie OzAsia, Regattas) and Clubs are to arrange their own lease. This is because the online process does not allow for bookings for an entire season or specific period (ie summer) without having to provide dates and times which are not known at this early stage. The Council preference was for Clubs to individually apply for their own permits. Advice to be sent to Clubs. **Action: Marie (#49)**

6.7 Course: Sweep & Drummer – Sat 28-Aug

Noted course was relocated to Victor Harbor due to their being only two registrations received after a few weeks from Victor Dragons paddlers. There are now 13 registered with the majority from both Clubs in the region.

Agreed to include an RSVP date for bookings in future so Clubs are aware that they will need to respond by a certain date before a decision is made by DBSA to change the venue or activity.

6.8 Aquatic Boatshed – upgrade status

Noted there have been three iterations of the plans for Aquatic with discussions being held with the Council to address space and storage issues. The third version included room within the DBSA area for an “education” space for use by Paddle SA only, which the size has since been trimmed down since. Agreed to circulate copy of the latest plan. **Action: Marie (#50)**

The Board has submitted a grant application for funding for stackers and it was hoped this would be successful otherwise there may not be enough funds for them currently.

Noted lobbying is occurring with the Council to become a co-lease holder with Paddle SA.

The Council are keen for development to occur as soon as possible and the impacts to accessing the Boatshed for training and racing purposes was not known at this stage.

6.9 OzAsia – cancelled

Noted the Chinese Association has withdrawn their support at this stage so a decision has been made by the Board to not proceed with the race day to save having to inject funds for trophies, toilet hire etc.

John Holland noted that they were keen to support the event in 2022.

6.10 Update on RevSport regatta draws – change

Noted as a result of Dennis Whitford taking a break from producing the race draws that the Board is looking into utilising RevSport for this purpose. DBVic were invited to a Board meeting to present on how they use this program for their race days.

The first two race programs will be trialled in this manner which means that the Organising Club will not need to produce the draw.

Equipment and software are being purchased to allow the FinishLynx system to work with RevSport for this purpose. One benefit would be that race results can be viewed on a mobile phone or tablet straight away with some progressions maybe having to be done manually.

Noted there may be some teething problems initially however Clubs willing to work through them.

RevSport also allows for the use of online marshalling via tablets, so ID cards are no longer being produced by most Member states. This option was discussed.

MOTION

THAT ID cards no longer be issued to registered paddlers.

MOVED: P. Doogue

Seconded: C. Wood

CARRIED.

6.11 Race entries – cut-off time

Noted that going forward there will be no opportunity for Clubs to change their race day entries after the deadline, which is generally 11:45pm on the Friday after the respective RC meeting.

6.12 Missing paddles – audit

Noted that the annual stocktake revealed that there were 73 missing paddles which was discussed. Agreed Clubs would ask around to see if they could locate them. **Action: Clubs (#51)**

6.13 PFD relocation

Noted the red life jackets on the Torrens would be removed from use as they were no longer considered to be compliant with the new Australian Standard and the yellow ones at Aquatic would be moved in the office.

Suggested that one of the red jackets be taken to Motor Vehicle Registry as a sample for checking if were compliant. **Action: Peter (#52)**

John Holland advised that ACDC would be willing to take any of the discarded life jackets.

6.14 Interstate clearances – not required

Advice given that interstate clearances are no longer required for registration purposes.

AusDBF have advised that any registered paddler can have only one Primary Club.

6.15 River Torrens – Club Licences

As discussed earlier, Clubs are to seek their own permit for use of the River Torrens for any events (ie Come Y Trys, training sessions).

6.16 Charles Sturt Council – online payments / bookings

Noted correspondence from the Council advised of a new online booking system (SpacetoCo) for bookings to be made for the race season. To be circulated to Clubs. **Action: Marie (#53)**

6.17 AusChamps update

Noted the event is eight months away and it was uncertain at this stage if it would proceed however monthly meetings are still being held.

The sponsorship package has been finalised and the budget prepared for presenting to AusDBF.

7. AUSDBF

John Holland advised:

- Concern if AusChamps event will proceed due to current round of lock downs and competition with cross border events similar to those scheduled earlier this year.
- Dragon Pass – presentation will be given on the planned September roll out at Q3 Members' meeting scheduled for Thursday 19 August. New paddlers will be able to register via RevSport and paddle as many times as they like within a month and with as many Clubs as they like. DBVic has taken this one step further and offering three month memberships.
- Website – new design will include a Club finder option which will respond with the nearest Club/s to a postcode entered.
- Podcasts are being released covering a whole range of topics.
- Safe 365 App – presentation to be given at Q3 Members meeting on this program currently being used by DBNSW for incident reporting for consideration by Members and AusDBF. Noted AusDBF would cover the cost of two licences for each Club.

8. CLUBS

- KIDS – sent in an email enquiry about how long COVID sign on sheets are to be kept and normal sign on paddling sheets. The response given was that COVID sheets had to be destroyed after the 28th day and within 7 days.

9. ANY OTHER BUSINESS

- SADA – advised they have undertaken a large future directions strategy review with their members. The biggest outcome being that a B Garde team will be officially formed this season and they were encouraging other Clubs to consider doing the same to support this grade being raced, particularly regional Clubs. They had sought advice separately on the rules around this and were advised:
 - Individual paddlers need to request permission from DBSA to be reclassified as a B-Grade paddler for the applicable season. This request can be submitted by the Club however each participant would be considered individually. Once a B-Grade paddler has chosen to compete twice in a season as a Sports paddler they cannot revert back to being a B-Grade paddler for the remainder of the season.
- Sandy Douglas – requested the Board to ascertain from Council what the options will be for storage of equipment during the redevelopment of the Boatshed and if there will be any costs incurred by DBSA for this. **Action: Peter (#54)**
- Waiwilta – sought clarification on the correct cleaning procedure to be followed for boats. Agreed to update and circulate. **Action: Peter (#55)**
- Chris Payne – extended appreciation to Michael Cahill for his work as Maintenance Coordinator and in repairing damage to the seats caused by the mats. Suggested that they be left out of the boats going forward and care to be taken when moving, stacking or transporting boats to avoid damage.
- Mary-Ann Holt – noted there would be no microphone used by the monks for the opening ceremony before 9am.
- ACDC – advised they would undertake the maintenance on all four boats at The Sailing Club.
- Chris Wood – asked if the budget could include a line item for promotion of dragon boating from the DBSA perspective. Agreed. **Action: Treasurer (#56)**

- Pat Doogue – noted as part of AusDBF managing the accreditation records nationally that they have revamped the email reminder that it is automatically send upon receiving some feedback. Any queries or questions are to be raised at the state level with Pat Doogue. As part of this noted First Aid certificates are to be sent into to AusDBF to update the accreditation status.
- Noted the last First Aid course was held in May with the next one most likely to be held later this year. Participants could undertake this course separately and would receive a 50% subsidy up the maximum of \$80 once they sent in a copy of their certificate of attainment and completed DBSA reimbursement form.

10. NEXT MEETING

The remaining PF meeting date for 2021 is scheduled for

- Thu 11-Nov

The meeting closed at 9:50pm.