



DBSA RACE COMMITTEE CHARTER

Reviewed October 2021

Purpose

- The purpose of the DBSA Race Committee (RC) is to support the DBSA Board with regard to planned racing events.

Responsibilities

1. Assist with the formulation of the annual race program.
2. Organising Club is to Chair the meeting and work with the Club delegates to plan the race day, undertaking the following:
 - Draft and finalise the race program in accordance with Policy #027 – Race Day Organisation & Draws
 - Prepare, finalise and circulate the task list
3. Debrief previous event(s).

Accountability

- The RC is accountable to the DBSA Board.

Structure

- The RC will consist of a maximum of 2 nominated delegates from each Member Club plus a DBSA Board Member liaison.
- Nominated delegates are expected to attend or arrange a proxy.
- It is expected that delegates will have the necessary expertise to meet the Committee's Purpose.

RC Chair

- RC meetings will be Chaired by the Club that is organising the following race day.
- DBSA will Chair the first RC meeting of the season, State Championships and any other special events.
- The Chair will preside over their delegated meeting and facilitate discussion according to the Agenda

Quorum and Decisions

- A quorum will consist of 50% of the Member Clubs in attendance plus one.
- Only one delegate per Club is entitled to a vote.
- Decisions will be made by consensus and if a majority is not able to be reached DBSA is to be consulted for the decision.

Delegate expectations

- All delegates are expected to be respectful of others at all times.
- Delegates will undertake to apply their knowledge and skill to the matters that come before the committee in a manner that is in the best interests of DBSA and the further development of Dragon Boat Racing, independent of any other affiliations that they may have.
- In particular, delegates will be expected to commit themselves to carrying out assigned tasks within allocated time frames and respond responsibly, reliably and promptly to internal committee communications.