



DBSA MINUTES BOARD MEETING

Tuesday 8 February 2022 at 6:00pm
via Zoom

1 FORMALITIES

1.1 OPEN MEETING – 6:00pm

Welcome was given to Cassidy Burns who was joining the meetings as an observer for the first 30 minutes only. He hoped to attend future meetings when possible.

Present:

Peter Button, Chris Wood, Mick Cahill, Julie Clinch, Mary-Ann Holt, Deb Grant, Vi Duong, Maria Darby, Julie Lister

Invited:

Jennifer Bould (former Treasurer), Cassidy Burns (AusDBF Youth Racing Committee), John Holland (AusDBF) – all part meeting attendance

1.1 APOLOGIES

Nil.

1.2 DECLARATIONS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with any issue as they arise.

2 REPORTS – John Holland (c/f)

Discussed later in meeting.

3 ADMINISTRATION

3.1 Previous Meeting Minutes

MOTION:

THAT the Minutes of the meeting held 12 January 2022 be accepted as a true and accurate record.

MOVED: C. Wood and Seconded: M. Darby

CARRIED.

Action: Marie (#2310)

3.2 Business Arising

Nil.

4 BOARD DISCUSSION / DECISION MAKING

4.1 Covid sign on sheets – race day

Discussion held on status of these sheets with only a few being submitted on recent race days and some afterwards. Agreed Clubs to be responsible for maintaining and retain their own sign-on sheets and Task List to be updated to reflect this. **Action: Marie (#2311)**

4.2 Dragon Pass – DBSA version

Noted that the current version sent to Clubs was the NSW version and agreed to reformat into a DBSA version and then review each season as to see how the Dragon Pass initiative is working.

Action: Marie (#2312)

4.3 States – Proposal for Junior State tops

The below proposal from Julie Lister was reviewed:

- *It is proposed that DBSA purchase a stock of State Team race tops for use by the junior paddlers representing SA at national championships to be handed out on race day and collected after racing is complete. These tops will be used on the day annually, washed and retained for the following year.*
- *The allocation, collection, washing and retention of the stock will be facilitated by the person with overall responsibility for the state team tops (currently Senior B Coach).*
- *For sun smart option, the preference of top would be sleeves with 30 tops at a cost of \$1,800. It is possible we could have 10 tops of appropriate sizes already in stock.*

- *To supplement this stock, it is proposed that post nationals, paddlers are asked to donate any of their State team tops no longer used or fitting for the juniors.*

Noted the option would be available for them to purchase the tops should they wish.

The proposal was accepted, and it was agreed to fund the amount of \$1,800 to purchase about 30 tops which would top up the left over stock from previous events. **Action: Deb (#2313)**

10 REPORTS (b/f)

10.1 Secretary

Julie Clinch read to her written report with a copy circulated for review and further discussion next meeting. **Action: All (#2314)**

At this point of the meeting Julie departed.

4.4 States – Proposal for State team entries

The below proposal from Julie Lister was reviewed and she offered to arrange the online registrations again:

- *All age groups are not restricted in their entries, with an early bird cost of \$9,306*
- *The most cost effective option of entry submission with invoice request to be paid no later than 20/2/2022 is approved. This technically provides a cost saving over post 20/2/2022 and credit card payment of \$1,801.80*
- *As the Senior B Coach has access to RevSport and has previously done the entries, the entries are submitted on behalf of the coaching team prior to 13/2/2022. This will allow a 7 day period for DBSA to make EFT Transfer payment*

Question asked if this cost had been budgeted with it noted that only the amount of \$4,372 had been based on previous event. Noted as the event is being held locally that there are more registrations increasing the cost.

There was uncertainty if there was a registration fee for the pursuits racing.

The proposal was accepted, agreed to budget the amount of \$11,000 in future years and to allow for inflation of 3% each year rolling forward.

Suggested that a loan register be maintained to sign for the tops and that each be given a number for tracing purposes. Julie Lister advised she would ensure they were all returned.

4.5 Mask wearing – revisit requirements

Noted DBSA is reliant on Clubs who all have a Covid Marshall to ensure that DBSA's Covid principles are being followed.

At this point of the meeting John Holland arrived.

2 REPORTS – John Holland

Question asked if there was a registration fee for the team pursuit racing on the States racing day and John advised he did not think so however offered to follow this up. **Action: John (#2316)**

Noted he had dropped off x3 Sweep oars and x6 drums at Aquatic and the medals to The Sailing Club.

AusChamps

An update was sought from DBSA on the status of the discussions with Brooke Group re the FinishLynx system and its functioning with RevSport with respect to whether it would be up to speed for the State Champs and AusChamps. Apparently, Alex had advised that the issues have been resolved and John was seeking clarification of this before following up.

Maria Darby and Jennifer provided their thoughts noting that the problems had not yet been resolved. It was not possible for RevSport to work out the progressions and it had been suggested by them and Brookes that categories be raced separately which was not viable as would lengthen the race days.

Noted the cost to use DBSA's timing equipment would be \$9k and to have Brooke Group attend and use their equipment was \$16k. Brooke Group had advised John that there were more adds on required for the DBSA timing system to be used which was considered disappointing as this had not been advised previously. It was understood that DBSA had all of the required apps and equipment in place.

Brooke Group were keen for DBSA to package up the timing equipment and send this over for him to check however this was discounted as would not be practicable or financially viable.

Noted for States that that DBSA equipment can be taken over to the Rowing SA course for use however it was suggested that they may not be happy with their camera being messed around with and that it did not have the required apps either. Would need most likely to take our own camera over instead so a discussion would need to be held with Rowing SA as to how this would work. **Action: Jen (#2317)**

Junior Development

Noted race shirts would be required for the Dragonmites team and advice given that this had already been approved by DBSA.

There are 23 juniors on the state team list however 3 have left due to their parents refusing to have them vaccinated.

Board meeting

Question asked of DBSA if the reps on the national committees are reporting back to the Board or supplying meetings of Minutes as AusDBF assume that they are. The response was that they were not, except for the RevSport Users Group.

He noted it appeared that often the respective state Rep may have a differing view to that of the Member body, ie the requirement for Sweeps to wear a PFD was supported by the NSW rep however their Board was not in favour. Qld advised they would not be wearing PFDs as did not think it was safe.

Agreed when representatives are appointed in future that an induction pack be provided to them advising them of their responsibilities and expectations. **Action: Julie (#2318)**

Sweeps Committee – noted push back by state Rep for 20 hours to be done first on the back of the boat before undertaking the course as some change their mind about being a Sweep once on the water.

There will be a requirement for Sweeps to have booked in or have a current First Aid certificate for all levels and this accreditation will be maintained nationally with reminder emails sent out when due for renewal.

National accreditations – will be a requirement for presenters by 2024 to have a Cert i.v. in Training & Assessment for all courses as is required for Coaching course. This will apply to those who assess Sweeps. They will look to pay all presenters at that time.

Diversity & Inclusion – noted all new policies were ratified recently. Preference is to no longer have one larger policy rather than to have smaller ones covering different areas.

Nominations Committee – a Charter is being developed with 3-4 positions available to find suitable candidates to fill upcoming Board positions.

Historical Committee – Charter has been changed to reflect it was not established to produce the 25 year anniversary book but also to keep an updated electronic form of the association's history.

Marketing Plan – has been produced with a company on standby to implement it. Noted will document everything that has been done (ie Dragon Pass, Youth Committee formation).

AusChamps Juniors and Youth social event – noted keen to hold an event on the Saturday night from 6:30pm – 8:30pm for about 150 Juniors and some parents. Agreed this could be held in a marquee and noted would be coordinated by Zijng Chu.

Covid Management Plan – noted has not yet been endorsed by SA Health. Follow up to be had with local SA contact. **Action: Deb (#2319)**

At this point of the meeting John Holland departed.

4.6 State team selection – Senior B & C

Noted this had been circulated and approved prior to the meeting. The following changes were noted and supported:

- Senior B – Senior Ladies Captain - Denise Schinella to be replaced due to injury by Alison Cook.
- Ladies Boat Captain – Karen Couch (SADA)

4.7 RC meeting 18/1/21 – actions / follow up:

- Finish Lynx system – suggest follow up with Phil Egel
Noted discussed earlier and preference is to resolve without this action.
- Finish Lynx system – suggested just work with FinishLynx and not RevSport
Noted if it was not possible to have both systems to work together that will look to revert back to previous system. The aim was to have live results accessible by Clubs by tablet or phone in their tents.

Noted next race day that there will be no need for timekeepers to be provided and only two volunteers needed to record the order of boats crossing the line. There would be a need to start race day 15 minutes later and for some boats to be available to test the camera whilst crossing the line.

Agreed to provide an update at RC meeting on 9 February on the process to be in place with regards to FinishLynx etc. **Action: Maria (#2320)**

As an aside, noted an angry gentleman on his canoe / kayak came to the caravan complaining how his rudder may have been damaged on the Finish and Start lines as they were not anchored down sufficiently. Agreed in future if this happens to ask them to contact the Race Secretariat or Peter Button.

- Dissatisfaction still with standard of RevSport race draw and results
Noted there was nothing to be done at this stage as a resolution was being sought and if not resolved will revert back to previous system.
- Copper Coast – Wallaroo to be an “official event”
Consensus was for this event to be an “official” event with further discussion needed during the planning meeting on the format.
- Chief Official reports – Wallaroo, Peter Bristow and Round 4
Noted RC is keen to see these reports in a timely fashion and there were some outstanding still.

Jennifer Bould had provided one for the previous race day which was considered to be a good template.

Noted Julie Clinch had previously advised that these reports would first go to the Sweep Committee who would then provide a recommendation to the Board and then fed back to the RC.

It was agreed that this would not be viable as it was too timely. Agreed to use the template prepared by Jennifer Bould in future and if there are any issues for follow up by the Sweep Committee that this should just be noted and then actioned separately.

Noted there were only a few race days left and this could be addressed next season by RC.

- Finish Line issues
 - When numbers are not put on boat correctly, not secured properly and may flap around in the breeze making it difficult to get the correct finish time.
 - Boats and boat allocation – agreed each Club to have their own boat or share arrangement in place and sanitised between use. Need to be mindful of what other Clubs are concerned about in particular with Covid-19.
- Check supply of boat numbers
AusChamps require 18 numbered 1 to 18 for 2K racing – 3 sets of 1 to 8 for straight racing.
Noted this is being actioned by Peter Button.
- Set a time for Clubs to help with maintenance on the bottom of the boats for AusChamps.
Noted John Holland and ACDC fixed up one of the boats with significant damage and other boats need to keep an eye on. Aim is to take boats out on occasion and turn them over on the lawn to check if they require any maintenance before AusChamps.

Clubs to be advised to have Sweeps stop their boats prior to reaching the beach.

5 EVENTS & PARTICIPATION

5.1 Round #6 – Sunday 30/1/22 @ Aquatic

Discussed.

5.2 State Champs – planning / Task List

To be reviewed next meeting.

5.2.1 Neighbours – letter drop

Noted would be done week before the States.

5.3 Mannum – hat regatta postponement

Noted was unfortunate event was postponed due to Covid-19 concerns. Will be revisited next season with two events possibly held.

5.4 AusChamps – meeting follow ups?

Noted a working bee would be scheduled to relocate the boats from the Torrens, The Sailing Club to Angle Park initially and during this process they would be weighed and then to the Rowing Club on the Monday before the event. Return to also be coordinated. **Action: Peter (#2321)**

Goolwa River Dragons to also bring their boat up early. Clubs training at The Sailing Club during this period will need to relocate to Aquatic.

5.5 Awards dinner – June

Noted.

5.6 Courses 2022

Set as follows:

- 14-May – Sweep & Drummer*
- 22 May – First Aid
- 7&8 May – AusDBF Level 1 Coaching

*Noted AusDBF expectation that participants will have all undertaken x20 hours of on water sweeping beforehand. This will be in place going forward after this course. **Action: Marie (#2322)**

6 CLUB / PADDLER MATTERS

6.1 Clearances

- Penni Howard – DBSA to Coorong Dragons – ratified outside of meeting.
- Toni Morbidelli – Subsonix to ACDC. Noted had initially been dealt with outside of meeting by Peter Button and given the several conflicts of interest noted by Board members, would be dealt with by remaining Board members separately. **Action: Peter (#2323)**

6.2 Copper Coast – Request permission for 8 year old to paddle

Noted request was reviewed and approved in accordance with DBSA Policy #5 – Conditions of Entry to Races – Item 1.1 noting would need to have a guardian sitting alongside.

Action: Marie (#2324)

6.3 Dragon Pass query – Waiwila

Noted if Clubs have individuals wanting to do a Come & Try session that their details could be taken down and then they could be entered into Dragon Pass afterwards either by the individual or the Club.

7 FINANCIAL REPORT

7.1 As at 31/1/22

MOTION:

TO accept financial reports for January 2022 as tabled.

Moved: D. Grant and Seconded: M. Darby

CARRIED.

Noted Pat Doogue is sorting the bank feeds from MYOB.

Noted MYOB payment terms were changed to 30 days after the last Board meeting however there are no terms in RevSport invoices. To be addressed. **Action: Marie (#2325)**

Agreed would not be possible for Clubs to always pay their outstanding race fees in between some of the race days as they are scheduled closely at times.

Outstanding race fees for ASA, WWs and ACDC noted.

Maria Darby advised she had recently purchased some wine and would hold onto the receipt and seek reimbursement if needed.

7.2 The Sailing Club finances

Bank balance at 31/1/22 = \$3,453.81. Rates payment of \$328 made.

At this point of the meeting Jennifer Bould departed.

8 GOVERNANCE

8.1 DBSA Policies for review

- #23 – Privacy Policy – ratified
- #42 – Medical Clearance – ratified
- #44 – Interstate Visiting Paddler – ratified

Action: Marie (#2326)

9 AusDBF

9.1 AusChamps Souvenir Book – State team photo / Flag Bearer Bio

Noted Julie Lister was reappointed as the Flag Bearer as this honour was postponed due to cancellation of previous event.

Spiel on the State team will be circulated prior to sending to AusDBF. **Action: Chris (#2327)**

9.2 Memo #64 – AusChamps – vaccination requirements

Noted.

9.3 Email – DBNSW re State Team Campaigns

Noted other States were seeking an indication on how many participants and categories will be raced for States. Agreed to send an email response. **Action: Vi (#2328)**

9.4 Email response re Athletes Commission – Term length

Noted.

9.5 Jon Taylor Memorial Award

Noted the list of previous winners was circulated and that none had been received from the membership yet. Any last minute Board nominations are to be circulated within 24 hours.

Action: All (#2329)

9.6 State Team photo + precis

Discussed earlier.

9.7 Women Leaders in Sport Grant

Noted nominations to be received by Clubs by 6pm on Friday 18 February.

Action: Marie (#2330)

10 REPORTS

10.1 Secretary (c/f)

Discussed earlier in meeting.

10.2 Safety

Nil issues.

10.2.1 Incident – ASA

Safe365 incident report received and reviewed. Agreed to follow up and review and provide recommendations. **Action: Julie (#2331)**

10.3 Equipment

Noted the x3 Sweep oars and x6 drums arrived at no cost other than freight (\$1,300).

10.3.1 FinishLynx / RevSport set up – update

Discussed earlier.

10.4 Maintenance

Noted priority is to monitor underside of the boats for any fibreglass repairs and reminder to be given at RC and PF meeting. **Action: Marie (#2332)**

10.5 Participation & Development

Noted Islamic Society have scheduled another session.

Facebook enquiry received for a family day event on 31 January which has to be rescheduled as is a race day.

List of volunteers' names and Club to be provided to Mary-Ann Holt for recording in Volunteers database. **Action: Vi (#2333)**

10.6 High Performance

Noted camp will be held for Regional State Team on Saturday 26 February from 10am – 3:30pm.

List of team names to be submitted to Board for approval. **Action: Vi (#2334)**

Need to ask team to provide photos of tops and sizes of any current shirts held so that an order can be placed before the cut-off. **Action: Vi (#2335)**

10.7 Publicity & Marketing

Noted Charter would be drafted to cover various portfolios and circulated.

10.8 Sweep Committee

Nil discussion.

10.9 Website / Facebook

Noted is being updated regularly.

10.10 PAAF

Follow up to be had with John Holland on next meeting date. **Action: Deb (#2336)**

10.11 Volunteers

The latest version of the database was circulated. Agreed to provide access to RevSport to Mary-Ann Holt so that names can be checked readily. **Action: Marie (#2337)**

Brief discussion held on needing more Officials working through the system to be qualified. Suggested refer to AusDBF website for the Race Officials Accreditation pathway and details on what each official has to achieve at each level.

11 AUSCHAMPS 2022

Discussed earlier.

12 CORRESPONDENCE

The following correspondence was included in the Agenda papers and noted.

12.1 Save the date – Partnerships Program Think Tank Sessions

Noted Mary-Ann Holt has registered for this online workshop.

12.2 Rowing SA – re Council new waste management contract

Noted.

12.3 River Torrens – Duck Weed – Summer 2021/22

Noted.

12.4 Volunteering SA/NT – CEO's first newsletter

Noted.

12.5 Council – re sand replenishment

Noted has been some sand placed but only about 20% which is not enough. It has been screeded up against the retaining wall. Follow up to be had for status of remainder. **Action: Marie (#2338)**

Noted sand replenishment is also needed before AusChamps on the beach at the Rowing course. **Action: Marie (#2339)**

13 SPONSORSHIP AND MARKETING OPPORTUNITIES

13.1 Draft sponsorship packages season 2021/22

The document was reviewed with several changes put forward. **Action: Marie (#2340)**

Noted this will need to be revisited annually prior to each season.

At this point of the meeting Julie Lister departed.

14 GENERAL BUSINESS

14.1 Assign next RC meeting reps

Meeting of 22 February – Peter Button.

14.2 Action List

ACTION ITEMS – 13/1/22				
NO.	ACTION	WHEN	WHO	STATUS
2282	Upload Minutes of meeting held 12 January.	ASAP	Marie	Done
2283	Advise Ronnie awaiting response from Sweeps Committee re her paper to the Board	ASAP	Marie	Done
2284	Advise AusDBF and Pat Doogue of Board support for a further 2-year term on the AusDBF Sweep Committee.	ASAP	Marie	Done
2285	Conduct a random draw for tent allocation and provide mud map to Clubs.	14-Jan	Peter	Done
2286	Arrange a meeting with Council (and Allison) to discuss ramifications of unsuccessful grant for boat stackers and work out on a Plan B.	Urgent	Peter	Ongoing
2287	Distill content from email dated 11 Jan re Covid and Dragon Boating to produce a set of principles to manage Covid going forward.	ASAP	Julie L	Ongoing
2288	Contact Jenny Rosevear for neighbour's contact details to arrange access to power during Sunday's race day for a case of beer in return.	Urgent	Chris	Done
2289	Update States Task List to reflect recent changes made to normal race day version.	ASAP	Marie	Done
2290	Liaise with State Coaches to respond to AusDBF on the following for the AusChamps Souvenir Book.	Sun 6-Mar	Julie L	Ongoing
2291	Provide bio / photo for AusChamps Souvenir Book to Marie.	25-Feb	Julie L	Done
2292	Follow up with John Holland for when the next AusDBF Level 1 Officials course will be held.	ASAP	Marie	Done
2293	Follow up CDs as to why Safe365 App is not appropriate for their Club. <ul style="list-style-type: none"> ▪ Noted they can continue to use paper base at this stage and submit any incident reports through to the Secretary. ▪ To be revisited on Governance Agenda if will continue to use this program 	ASAP	Mick	Done
2294	Email Clubs to advise participant numbers for Hat Regatta and let Board know to make a decision if will proceed and also to sponsor the amount of \$600 towards the event.	13-Jan	Marie	Done
2295	Update invoice terms to note payment 30 days from date of invoice and to cover requirement for Clubs to be up to date so they can race.	ASAP	Deb	Done
2296	Accept quote for new Capture Button and arrange to send as a priority.	ASAP	Jen	Done
2297	Ask Craig Ryan (DBVic) if he would be willing to attend an upcoming race day to work through FinishLynx issues. <ul style="list-style-type: none"> ▪ Noted he was unavailable due to other commitments however is happy to dial in at any time 	Urgent	Maria	Done
2298	Upload Policy #32 – Board Secondment.	ASAP	Marie	Done
2299	Advise AusDBF that MOU is still needed for RevSport access and there needs to be a clause included noting the information accessed will be handled in the manner required by privacy legislation and principles and clarification to be sought that it is not used for marketing purposes.	RUG mtg 24-Jan	Marie	Done
2300	Provide feedback to AusDBF Policies re #1 – Framework, #2 – Gender Disability, #3 - D&I Strategic Inclusion and #4 – Inclusion by Friday.	Sunday	Board & Marie	Done

2301	Seek clarification from AusDBF on the length of term for those on the Athletes Commission.	ASAP	Marie	Done
2302	Send out AusDBF email re Jon Taylor Memorial Award nominations to be in by next Board meeting.	ASAP	Marie	Done
2303	Circulate list of previous Jon Taylor award winners from the AusDBF website.	8-Feb mtg	Chris	Done
2304	Contact Streaky Bay in response to their Incident report to follow up for more details and status of boat repairs.	8-Feb mtg	Julie C	Ongoing
2305	Contact Martin to set up access to Safe365 for secretary@dragonboatsa.com to back end of online app.	ASAP	Deb	Done
2306	Work out order for PFDs and arrange order and let Marie know so Clubs can be advised that an order can be placed for them as well.	Urgent	Chris & Marie	Ongoing
2307	Draft a Charter for the Publicity / Promotion / Marketing / Sponsorship / Grants committee and then seek EOs for a sub-committee.	ASAP	Chris	Ongoing
2308	Update Risk Assessment template to include Covid mitigation.	ASAP	Maria	Done
2309	Reschedule PF from Wed 16-Feb to Thu 17-Feb.	ASAP	Marie	Done

ACTION ITEMS – 8/12/21

NO.	ACTION	WHEN	WHO	STATUS
2257	Consult with Chief Officials about reporting requirements as follows: 1. Board to be provided with full report. 2. RC to be provided with a summary report.	ASAP	Julie C	Ongoing
2259	Follow up with Pat, Ron etc on producing some instructions on putting out the buoys for the 2km races.	ASAP	Julie C	Ongoing
2260	See if you can locate instructions to set up the Torrens bridge toggles.	ASAP	Chris & Steve	Done
2261	Send to Marie the recent SC Minutes so the recommendations can be extracted for Board consideration.	ASAP	Julie C & Marie	Ongoing
2262	SC to send a response to Board paper from Ronnie Lane.	ASAP	Julie C	Ongoing
2263	SC to arrange catch up on-water training for recent S&D course participants.	ASAP	Julie C	Ongoing
2264	SC to provide a recommendation to the Board for a Sweeps refresher course for those who have never done one.	ASAP	Julie C	Ongoing
2276	Follow up with Suzy at the Council contact to arrange to have the sand replenished at Aquatic.	ASAP	Marie	Done
2280	Contact physio in Pt Augusta to see if he would like use of the excess boat at Cowell.	ASAP	Julie C	Ongoing

ACTION ITEMS – 10/11/21

NO.	ACTION	WHEN	WHO	STATUS
2241	Set up Safe365 for Club use and seek advice of their x2 main users. ▪ Noted only waiting on KIDS.	ASAP	Deb	Done
2242	Review Safe365 Task list to look to separate safety & paddler related tasks for use at Governance meeting.	Gov mtg	ALL	Done

ACTION ITEMS – 13/10/21

2219	Review Policy #07 – Clearance to ensure it meets needs.	Next season	Chris & Julie L	Ongoing
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ACTION ITEMS – 13/9/21

2169	Look at other Board Code of Conduct policies and adapt as needed to Policy #019. ▪ Placed on Governance Agenda.	ASAP	Maria	Moved Agendas
2170	Produce an Induction pack for incoming Board members. ▪ Placed on Governance Agenda.	End of season	Julie C & Marie	Moved Agendas
2172	Undertake 2 PBTR courses (H&D, CP&S) and provide current WWCC clearance. • https://elearning.sportintegrity.gov.au/ • https://screening.sa.gov.au/applications/application-information-for-individuals	ASAP	ALL	Ongoing

2194	Arrange for boat lease for BWR, Mannum, KIDS. Check lease if it is in perpetuity or annual and arrange for one for ACDC (x2).	ASAP	Julie C	Ongoing
2200	Review incident report from CDs with Club and update form.	ASAP	Julie C	Ongoing
ACTION ITEMS – 10/2/21				
2023	Provide an update on status of capsized video for AusDBF.	ASAP	Chris	Ongoing
ACTION ITEMS – 8/12/20				
1926	Follow up Council for placement of another set of steps to assist with people traffic management.	On hold	Peter	Ongoing

15 ANY OTHER BUSINESS

- The State Premiers team list was reviewed and approved.
- The two quotes for life jackets were reviewed. Agreed to revisit AusDBF Operational Guidelines for an indication of quantity needed. **Action: Chris (#2341)**
- Appreciation extended to John Holland for recent repairs of the trolley and boat.
- Reminder to be given to Clubs on race day to be mindful of not hammering stakes in until after 9am. **Action: Marie (#2342)**
- Noted radios will only for DBSA officials use only and there is no Club hire currently.
- Agreed on issue with observers attending meetings as long as they provide sufficient notice and are mindful that they may need to extract themselves if requested should there be any “in camera” discussion.
- Noted follow up to be had in person with Julie Lister, Peter Button and Jacky Smith to discuss her paper submitted previously. **Action: Peter (#2343)**

16 NEXT MEETING

The next Board meeting is set for Thursday 10 March 2022 at 6pm via Zoom. **Action: Marie (#2344)**

Meeting close – at 9:15pm.

14.4 Meeting dates 2021/22:

Board meetings:

▪ Thu 17-Feb	▪ PF	▪ Thu 09-Jun	▪ Board
▪ Thu 10-Mar	▪ Board	▪ Tue 12-Jul	▪ Board
▪ Wed 13-Apr	▪ Board	▪ Wed 10-Aug	▪ Board
▪ Tue 10-May	▪ Board	▪ Thu 18-Aug	▪ AGM / PF
▪ Thu 12-May	▪ PF		

RC meetings:

▪ Tue 22-Feb
▪ Tue 15-Mar

Signed: _____

President

Date 10 March 2022