



**MINUTES  
GOVERNANCE MEETING**

**Saturday 18 June 2022 at 9am**

**Angle Park Training Centre / Zoom**

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**1 FORMALITIES**

**1.1 OPEN MEETING – 9am**

**PRESENT:**

Peter Button, Chris Wood, Maria Darby, Mary-Ann Holt, Julie Clinch and Julie Lister

**INVITED:**

Jennifer Bould

**1.2 APOLOGIES:**

Vi Duong and Mick Cahill

**1.3 CONFLICT OF INTEREST DECLARATIONS**

- Standard acknowledgement to declare any conflicts of interest with any issue as they arise.

**1.4 MINUTES OF PREVIOUS MEETING – 17/11/21**

- Noted ratified at August Board meeting.

**1.5 ACTION LIST 17/11/21**

- On hold.

**2 GOVERNANCE**

**2.1 Draft Constitution – review**

- The draft Constitution was reviewed with several final changes made. Agreed to forward them to Mick Cahill to update in preparation to send out to Clubs along with the accompanying paperwork (revised Motion and list of changes).

**Action: Marie/Mick (##)**

**2.2 Policy Reviews**

- The following policies were reviewed, amended and / or adopted accordingly:

005	Conflict of Interest
006	Use of DBSA assets
010	Heat Policy
011	Starts & Starting Procedures
017	Integrity and Match Fixing
028	State Championships – to Qualify
031	AusDBF Junior Paddler Protection
033	State Register and Database Management
037	Code of Conduct
043	AusDBF Anti-Doping
046	Safe Transport

- Due to insufficient time the remaining policies for review were held over.

**3 MEETING CLOSE**

- Meeting closed at 1pm. Next meeting date to be advised.