



DBSA MINUTES BOARD MEETING

Tuesday 12 July 2022 at 6:00pm
The Sailing Club / Zoom

1 FORMALITIES

1.1 OPEN MEETING – 6:05pm

Peter Button read the Welcome to Country acknowledgement.

Present:

Peter Button (Chair)	Powerblades
Maria Darby	Subsonix – Zoom
Julie Clinch	Blade Runners
Julie Lister	Subsonix
Chris Wood	ACDC
Mary-Ann Holt	ASA

Invited:

Steve Clinch	Observer (BRs)
Jennifer Bould	Observer (Bookkeeper)
Tasha Youngman	Observer (PBs)
John Holland	AusDBF & DBSA JD – part meeting
Pat Doogue	Sweeps' Chair – part meeting

1.1 APOLOGIES

Michael Cahill	Powerblades
Vi Duong	Black Sea Dragons
Tracey Gardiner	Observer (Subsonix)

1.2 DECLARATIONS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with any issue as they arise.

At this point of the meeting, Pat Doogue arrived.

Discussion was held on the decision made by the Board at the previous meeting around the requirement for the Sweeps' Charter to be updated in line with AusDBF's Charter and for an EOI to be sent out seeking nominations for the Sweeps' Committee in order to be transparent and inclusive.

Noted Pat Doogue sought clarification if the nomination that he had submitted to the Board was accepted or not and as to how any EOI process would be managed. In response, the Board agreed to accept the nomination put forward.

MOVED: J. LISTER and SECONDED: M. DARBY

The nomination for Jackie Smith to be appointed to the Sweeps Committee is endorsed.

CARRIED.

Agreed once the full Sweeps' Committee have met, they are to review the Charter and any EOI to fill any vacancies on the committee will wait until then. The aim is to where appropriate, bring it into line with the AusDBF Charter.

Pat Doogue said he would provide an update from the AusDBF national Sweeps' Committee meeting in due course.

At this point of the meeting, Pat Doogue departed and John Holland arrived.

2 REPORTS – John Holland

▪ Junior Development

- Clarification was sought from John on when his term expires noting that he was appointed with the other State Coaches and felt that his term should also be at least for two years.

- He also noted that his role was just as the Dragonmites Coach and not as being in charge of the Junior Development portfolio. If the role was to be fully Junior Development then he felt Terms of Reference and levels of authority were needed for the incumbent.

MOVED: J. CLINCH and seconded: J. LISTER
 THAT John Holland continues on in his role as Junior Development Officer until the new Board makes a decision.
 CARRIED.

- Training session held on Sunday with 11 paddling around the island, some for the first time.
 - Training is held on alternate fortnightly Sundays at Aquatic and The Sailing Club at midday.
- **AusDBF**
 - The National Integrity Framework is in place with the Board all undertaking the online Directors course through Sport Australia as part of the agreement. The sport of Dragon Boating has been reapproved as a result. He encouraged State members to undertake the training with the link below provided:

<https://www.sportaus.gov.au/governance/education>

At this point of the meeting, John Holland departed.

3 ADMINISTRATION

3.1 Previous Meeting Minutes

Noted accepted as a true and accurate record.

3.2 Business Arising

Nil.

4 EVENTS & PARTICIPATION

4.1 Aurora's Training Camp – meeting notes

An update was given by Julie Lister on the recent online meeting she attended with Chris Wood and AusDBF (Sylvia & David) as to how this camp would work locally. It was noted that AusDBF had rescheduled the original date without consultation and as it conflicted with the DBSA season opening race day, it was rescheduled to Saturday 15 October.

A stroke technique session will be held in the morning and the afternoon session will be races held based on that stroke technique and an on-land session during the day. Day will commence at 8:30am and go through to about 5pm. A Safety boat will be required for use by the Coaches for 30 minute sessions at a time.

An EOI interest email will be sent out to all paddlers to gauge their level of interest in this program and interested persons will need to apply.

4.1.1 DBSA to determine whether it shall provide a lunch for all those attending – this has been the option in WA and Tasmania, but could simply be attendees provide their own lunch – CW going to source estimate costs. If Board approved CW to organise.

Agreed with costings to be provided.

4.1.2 Provision of drinking water available throughout the day – Board to determine provision of filtered water or tap water from toilets. If Board approved JL to organise

Approved filtered water to be available.

4.1.3 Clubs training at Port on Saturday 10th September to be relocated to Aquatic for training – JL can sort in line with the on season training roster

Approved.

4.1.4 Provision of equipment:

- DBSA has concept 2 rower and adapter (not fitted) – JL to sort fitting prior to 10th
- DBSA has Kayak Pro – some concerns on condition – JL to assess 10/7 and report on requirements

- DBSA will be required to provide at least either two Kayak Pro paddle erg machines or two Concept2 rowing machines fitted with a paddle adapter or a combination and depending on numbers, 3 is possible.
- DBSA currently has a Concept2 rower and an adapter that could be fitted – JL to sort fitting prior to 17th
- DBSA has Kayak Pro and there are some concerns on its condition – JL had it assessed on 10/7. The fly wheel is stuck on the highest level (looks like the latch is broken off), the functionality appliance indicating distance and time is broken off; electrical cables for the appliance look to have been replaced/repared in the past and do not work
- DBSA would need to provide a third machine (based on numbers) with a paddle adapter – hopefully could be sourced from paddling community

Noted the current Concept 2 rower is faulty.

Any other business item JL was going to raise re Provision of training equipment to support current and future Auroras:

- A Concept2 rower and paddle adapter (or working Kayak Pro) and a Concept2 rower (as a rowing machine) as the weekly training programs require weekly fitness activity and logs to be maintained. To support the Auroras (current and future) JL proposed the purchase of a second Concept2 rower. Noted they are available from Rebel Sports for around \$1,700 and it can be stored downstairs in the Sailing Club locker area alongside the current Concept2 rower. There is sufficient space to have both out and in use at the same time.

MOVED: Julie Lister and seconded: Julie Clinch
That a Concept 2 Rower be purchased from Rebel Sports for use by Aurora paddlers only.
CARRIED.

Action: Julie L (#2436)

Tash Youngman advised that her gym at Glenelg has Concept 2 rowers for use and she would be prepared to ask the manager if he could provide a discounted membership to Aurora paddlers to access the gym. There was no objection to this and noted that many gyms locally also have this equipment available.

Noted kettle bells are available for use at the 18kg, 22kg and 24kg weights which may not necessarily be suitable for all.

4.1.5 Provision of safety / coach boat and pilot – need to source a volunteer – JL to check with Pat (and then other usual race day pilots)

Agreed.

4.1.6 Promotion of the event – more than an email to Presidents and Secretary’s – targeted words to entuse interest, different promotion for regional paddlers, Facebook, posters in the boat shed, state coaches from 2022 to circulate to their squads with consistent message, maybe specific email to past auroras and those high performance think could be emerging auroras – JL and CW to sort

Suggested also to look at interviewing previous Aurora paddlers to record some brief videos that can be shown.

4.2 Club and Sports Providers – School Holidays Program

Noted is being managed by John Holland.

4.3 Volunteers’ lunch – planning

Discussion held on who should be invited with the following agreed upon: volunteers who have participated in three or more race days, race day officials, Presidents, RC delegates, SC delegates. Noted Chris Wood would assist Mary-Ann Holt with coordinating this event. Email to be sent out Wednesday seeking preference for a luncheon at the Bartley Tavern or a movie at the Palais on Sunday 21 August. **Action: MA (#2347)**

5. BOARD DISCUSSION / DECISION MAKING

5.1 SLA email re training courses

Noted.

5.2 Participation / Development & Marketing Charter

With respect to the Charter, feedback is to be sent to Chris Wood before the next Board meeting

Action: All (##)

5.3 Officials on Race Days

The below Motions from the June meeting were revisited in light of the correspondence that had been circulated afterwards by Julie Clinch to a select group of Officials advising them of the situation re the second motion.

1. THAT Chief Officials on a race day are not to race.
2. THAT all Officials on a race day are not to race.

It was apparent that there was some confusion amongst Board members as to when the second motion would take effect as to whether it was for this season, or to be worked upon going forward once there were sufficient volunteers trained up to be officials. This was clarified as to being for this season.

MOVED: J. LISTER and SECONDED: M. DARBY

THAT the Motion from the June Minutes advising THAT All Officials on a race day are not to race, be rescinded.

CARRIED.

The Chief official role is still to be a non-racing role.

Clarification to be sought from AusDBF as to whether the role of the Volunteer Coordinator is an Official role or a Volunteer role. **Action: Marie (#2438)**

Chris Wood requested that her and John Holland as AusDBF Level 3 Officials (although not permitted to act as Chief Officials if they are racing) will be available during the season if they either aren't racing or are injured) be included on the DBSA Race Official Distribution list to receive all correspondence whether to 'learner' or accredited race officials.

There was further discussion on this point but there was no final determination.

5.4 Sweeps' Charter

Discussed earlier.

6. CLUB / PADDLER MATTERS

6.1 Clearances

The following clearances were ratified:

- 09 – Lynn Coleshill – CDs to GRDs
- 10 – Greg Mitchell – WWs to GRDs

Action: Marie (#2439)

6.2 AOB from Clubs

Noted ACDC have moved to online registrations however have chosen not to enact the Pin Payment option as happy with EFT payments and use of a Square for credit card payments. Noted there is an issue with part-payments that they have in place and will be followed up separately with RevSport.

With respect to query about a Junior paddler registration, it was agreed that the "first year free" applies for the respective season only.

With respect to suggestion that DBSA may wish to consider family membership, this was considered and discounted as it would be to unwieldy to manage via RevSport.

7. FINANCIAL REPORT

7.1 As at 30/6/22

The financial reports as at 30 June 2022 were tabled and accepted.

MOVED: J. LISTER and seconded: J. CLINCH
That the amount of \$50,000 be transferred from the ordinary trading account into the Capital fund.
CARRIED.

Action: Jennifer (#2440)

7.2 The Sailing Club finances

Noted.

7.3 Race Fees - Juniors

Agreed that the status quo would remain in that there are no race fees for Juniors during the season however they will be charged \$11 (GST incl) per day for the State Championships.

8. AGM – Thu 18/8/22

8.1 Reports – to be prepared

Noted there is no Maintenance Report as yet and agreed to omit. Just waiting on Jennifer to do the Treasurer's Report and for the Audited reports. **Action: Jennifer (#2441)**

8.2 Bio – Tash Youngman

Noted a bio was received from Tash Youngman as part of her nomination to the Board.

All observers were requested to leave the meeting for an 'in camera' discussion regarding the Board election process at the AGM

Noted that a request for bios had not been sent out with the nomination paperwork as Marie Cunningham felt that they were not being introduced until the following year once the new constitution was in place.

Noted will need to have a Returning Officer elected and voting slips ready at the AGM if needed. Observers were invited back to the meeting

9. AusDBF

Discussed earlier.

10. REPORTS

10.1 Secretary

Nil update.

10.2 Safety

Nil update.

10.3 Equipment

Discussed earlier.

10.4 Maintenance

Nil report.

10.5 Communications (P&D / M&P)

Nil report.

10.6 High Performance

Discussed earlier.

10.7 Sweeps' Committee

Discussed earlier.

10.8 Website / Facebook

Noted is being updated accordingly.

10.9 PAAF

Nil report.

10.10 Volunteers

Discussed earlier.

11. CORRESPONDENCE

The following correspondence was included in the agenda papers and noted.

11.1 Certificate of Currency 22/23 – renewed

Noted.

11.2 Out: L#065 to Ronnie Lane

Noted.

11.3 Volunteering SA/NT – Membership renewal

Noted.

11.4 ORS&R – SRDP Grant – delay advice

Noted.

12. SPONSORSHIP AND MARKETING OPPORTUNITIES

Noted on hold until new Board is in place.

13. GENERAL BUSINESS

13.1 RevSport Rego Update

Also received cheque into account of \$2349 – don't know who it is from.

13.2 Action List

Reviewed. Of note:

- #2415 – note colour palette and fonts of both “Nessie” and AusDBF logo to be provided however it was realised it would not be available for the “Nessie” logo.
- #2403 – Moisture is getting into the containers along with mould and damaging the equipment. Tarps will be placed this Sunday and an inspection undertaken to assess the level of damage and / or cleaning required. MA Holt offered to advise of details of suitable cleaning liquid to remove the mould. **Action: MA (#2443)**
- #2430 – noted Jaycar have a suitable option for around \$500 which works off one large speaker and satellite speakers via wifi. Further details to be sought and a visit made to Derringers to see what they offer. Noted they also have good equipment (waterproof) instead of using the cox vox.
- #2377 – noted meeting with Council Project Manager has been requested.

14. ANY OTHER BUSINESS

- Good Sports Inquiry: DBSA – noted there is a fair amount of work to complete the x9 actions required to attain Gold level accreditation.
- Noted AMG are being held in Adelaide in 2023 and venue at Scullers to be booked once dates provided. **Action: Marie (#2442)**
- Noted the Council has simplified the booking process whereby there is only a need to complete the requirements in the West Lakes event schedule making it much easier. Agreed not to book so much line marking, 6 bins for race days and 10 for States. **Action: Marie (#2443)**
- Tash Youngman and Julie Lister provided an update of the AusDBF Leadership Course they both recently completed noting it was a worthwhile experience.

15. NEXT MEETING

The next Board meeting is set for Monday 1 August at 6pm at the Sailing Club and via Zoom.

Action: Marie (#2444)

Meeting close – at 9:10pm.

15.1 Meeting dates 2022/23:

Action: Marie (#2435)

▪ Thu 18-Aug	▪ AGM + PF	▪ Tue 7-Feb	▪ Board
▪ Tue 13-Sep	▪ Board	▪ Wed 15-Feb	▪ PF
▪ Wed 12-Oct	▪ Board	▪ Thu 16-Mar	▪ Board
▪ Mon 7-Nov	▪ Board	▪ Wed 12-Apr	▪ Board

▪ Tue 22-Nov	▪ PF	▪ Wed 11-May	▪ Board
▪ Tue 13-Dec	▪ Board	▪ Tue 16-May	▪ PF
▪ Wed 11-Jan	▪ Board	▪ Tue 13-Jun	▪ Board

RC MEETING DATES 22/23

▪ Tue 30-Aug	▪ Wed 14-Sep	▪ Thu 29-Sep
▪ Tue 11-Oct	▪ Wed 9-Nov	▪ Wed 30-Nov
▪ Thu 5-Jan	▪ Tue 24-Jan	▪ Thu 9-Feb
▪ Wed 22-Feb	▪ Tue 14-Mar	



Signed: _____

Date 1 August 2022

President