



# DBSA MINUTES BOARD MEETING

Monday 1 August 2022 at 6:00pm  
The Sailing Club / Zoom

## 1 FORMALITIES

### 1.1 OPEN MEETING – 6:05pm

Peter Button read the Welcome to Country acknowledgement.

#### Present:

Peter Button (Chair)	Powerblades
Maria Darby	Subsonix
Julie Clinch	Blade Runners
Julie Lister	Subsonix
Mary-Ann Holt	ASA
Michael Cahill	Powerblades
Vi Duong	Black Sea Dragons

#### Invited:

Jennifer Bould	Observer (Bookkeeper)
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### 1.1 APOLOGIES

Chris Wood	ACDC
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### 1.2 DECLARATIONS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with any issue as they arise.

## 6. CLUB / PADDLER MATTERS (B/F)

### 6.1 Clearances

MOVED: J. Clinch and Seconded: M. Darby  
THAT the clearance application from Julie Lister to transfer from Subsonix to DBSA be ratified.  
CARRIED.

**Action: Marie (#2447)**

## 2 REPORTS – John Holland

### ▪ Junior Development

- Nil report.

### ▪ AusDBF

- Nil report.

## 3 ADMINISTRATION

### 3.1 Previous Meeting Minutes

MOVED: M. Darby and Seconded: J. Lister  
THAT the below amendment in paragraph 5.3 – Officials on Race days, of the Minutes dated 12 July 2022, put forward by Chris Wood be amended as follows, along with the addition of the additional sentence from the Board.

From:

- *Chris Wood requested that her and John Holland as ROMPs for DBSA (although not active this season at this stage) be kept informed of any Race Official correspondence.*

To:

- *Chris Wood requested that her and John Holland as AusDBF Level 3 Officials (although not permitted to act as Chief Officials if they are racing) will be available during the season if they either aren't racing or are injured) be included on the DBSA Race Official Distribution list to receive all correspondence whether to 'learner' or accredited race officials.*
  - *There was further discussion on this point but there was no final determination.*
- CARRIED.

MOVED: M.A. Holt and Seconded: M. Darby  
THAT the amended Minutes of the Meeting held 12 July 2022 as agreed be accepted as a true and accurate record.  
CARRIED.

**Action: Marie (#2448)**

### 3.2 Business Arising

Nil.

## 4 EVENTS & PARTICIPATION

### 4.1 Mannum Hat Regatta

Noted Mannum had sought some clarification from Julie Clinch on event arrangements for this event on Saturday 3 September. Noted Chris Wood had offered to be Starter and Pat to be an official and it would work better if Pat Doogue was the Chief Official and Chief Judge. There will be two timekeepers in place.

Mary-Ann Holt advised that she had been liaising with the Club to provide assistance as needed.

Noted an additional two boats would need to be towed to/from Adelaide (Angle Park) to Mannum with a volunteer to be sought from amongst the Clubs. Peter Button advise he would be available as a back up if needed.

**Action: Marie (#2449)**

### 4.2 AMG – Adelaide – Fri 13 & Sat 14-Oct

Noted event would be held over two days on Friday 13 and Saturday 14 October 2023 at Scullers Reserve.

The email advice received that John Holland was keen to be the Competition Director and bring an Organising Committee together to run the event was considered. The Board supported this request and asked that he be advised of this and to arrange the following:

1. Submit a Project Plan and Budget in due course
2. Arrange for email of [admin@dragonobatsa.com](mailto:admin@dragonobatsa.com) be included on email correspondence out re the event to keep the Board in the loop on what is happening.

**Action: Marie (#2450)**

Julie Clinch advised that she had been contacted by a regional Club seeking clarification if participants needed to be a member of a Club to participate as this is a requirement in their home state. The response given was that this was not the case.

### 4.3 Aurora's Come & Try Camp – Sat 10-Sep

An update on the status of this camp was given by Julie Lister, noting it had been promoted already to SA Clubs and promoted by the DBSA Facebook page and others. There are currently 27 EOIs and noted WA had 61 participants all up.

A list of the EOIs would be provide by AusDBF for follow up particularly on those who had not yet nominated and were expected to have done so.

Further targeted emails will be sent to SA paddlers to garner their interest.

### 4.4 AusDBF's Rainbow Come & Try Event – Sat 17-Sun 18-Sep

Noted the advice from AusDBF seeking for Clubs to express their interest in being involved had been received late and a request put in for an extension to allow them more times.

Noted ASA had nominated to run a session on the Saturday from 10am-11:30am.

#### 4.5 Le Fevre High School – Year 10s

Noted late email advice request received seeking costs for them to hold three sessions (one per week) (70-80 minutes), as they would be seeking funding from the Department of Education if available for a water safety course.

Discussed and agreed would be followed up first to ascertain how many students they would have participating before a rate could be determined. **Action: Vi (#2451)**

### 5 BOARD DISCUSSION / DECISION MAKING

#### 5.1 Merlin discounts for all SA teams

The offer from Merlin was considered and noted this was a follow up to that put in place by Valda Cooper previously when on the Board. Agreed to distribute it to Clubs and leave it to them to determine if they wished to follow up and Merlin to be advised accordingly.

**Action: Marie (#2452)**

#### 5.2 ATCA Corporate Team Building Event – dumplings

Noted an offer had been received from the Chinese community to sell sticky rice dumplings during the first regatta and was approved.

Chinese community to be advised of approval for this on the proviso that they provide a copy of their Council permit. **Action: Chris (#2453)**

Follow up to be had with Mobile Coffee Bean to let them know this will be occurring for this event only. **Action: MA (#2454)**

#### 5.3 DBSA Boat options for AusChamps 2023

The enquiry from DBVic to loan 18 boats from DBSA for the AusChamps in 2023 was circulated prior to the Board meeting as an early response was being sought. There had been consensus received from the Board and preference for any funds to be deposited into the capital account.

Agreed to advise of in-principle support and further clarification would be sought over any damage to the equipment (ie heads/tails) and freight arrangements. **Action: Peter (#2455)**

MOVED: J. Clinch and Seconded: M. Darby  
THAT any funds received from this arrangement be deposited into the “capital funds” account.  
CARRIED.

#### 5.4 FinishLynx Manual

Noted Maria Darby had updated the manual and a copy has been placed online (GoogleDrive) with a copy to be printed for the caravan use and .pdf version uploaded to website.

**Action: Maria / Marie (#2456)**

#### 5.5 Draft Policy – Recognition of Regatta Winners

The draft policy was reviewed with some suggested amendments agreed upon.

The major change being to the awarding of \$10 DBSA vouchers which will be converted into a monetary value for the winners of each category, redeemable at the end of the season.

Noted a live leader board could be promoted to Clubs after each race day.

The draft policy was agreed in principle and to be modified with amendment put forward and circulated for approval out-of-session. **Action: Maria / Marie (#2457)**

### 6. CLUB / PADDLER MATTERS

#### 6.1 Clearances

Noted clearance application as follows ratified:

- #11 – Greg Penny – PBs to DBSA

**Action: Marie (#2458)**

Noted clearance applications were received as follows from Subsonix:

- Kim Ferguson – Subsonix to DBSA
- Raylene Sutton – Subsonix to Powerblades
- Tracey Gardiner – Subsonix to Powerblades

At this point of the meeting due to potential conflict of interests Peter Button, Mick Cahill, Maria Darby, Julie Lister, Jennifer Bould and Marie Cunningham were requested to leave the meeting whilst an “in camera” discussion was held.

The meeting was duly reconvened after the “in camera” discussions were finished.

Agreed that Subsonix would be advised to resubmit the respective clearance applications once they had been ratified by their committee. **Action: Julie C (#2459)**

An updated version of the Clearance Application form was provided to the Board noting that it now included acknowledgement for incoming and outgoing Clubs to confirm that it had been ratified by their committee and the date of that happening. In addition, it also included sign-off by the DBSA Secretary indicating the results of the application and date of Board decision.

Agreed also that the form had to be submitted into DBSA by the Outgoing Club and to the Incoming Club by DBSA and no longer handled by the applicant and Policy #07 – Participant Clearance Procedure would be updated to reflect this in due course and reminder given at Presidents’ Forum. **Action: Marie (#2460)**

Form is to be circulated to Clubs as a priority with advice given that this is the only form to be used going forward and any previous form in the system already with Clubs would need to have advice of Committee endorsement. **Action: Marie (#2461)**

## 6.2 Adelaide Phoenix race day swap

Noted Adelaide Phoenix were seeking to swap the coordination of Race Day #2 with Powerblades who were in support of this and had questioned if they would have to do the race draw. The response was that the organising Clubs are responsible for this.

Noted they had been advised outside of the meeting that this would need to be brought up at the RC meeting.

## 7. FINANCIAL REPORT

### 7.1 As at 31/7/22

The financial reports as at 31 July 2022 were tabled for review.

MOVED: J. Clinch and Seconded: J. Lister THAT the financial reports as at 31 July be accepted. CARRIED.
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A financial update was given by Jennifer Bould. Noted the budget couldn’t be rolled over until the new Board was in a position to ratify.

Noted the life jackets purchased for juniors use at AusChamps were in the shipping container and would be available for school type use with Clubs encouraged to purchase their own for their juniors. Reminder to be given at the PF. **Action: Peter (#2462)**

Discussion held on the need to keep the current bank signatories in place until the new ones have been set up by incoming Board members as it can take an inordinate amount of time to arrange with the bank.

MOVED: J. CLINCH and SECONDED: J. LISTER THAT the bank signatories remain post AGM until such time the new signatories are in place. CARRIED.
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### 7.2 The Sailing Club finances

The financial reports as at 31 July 2022 were noted.

## 8 AGM – Thu 18/8/22

An update was given on the status of nominations received and discussion held on the process to be followed should there be a need to conduct a vote for any male Board members. Noted Maria Darby was appointed as the Returning Officer and would be assisted by Mick Cahill. Draft voting slips would be prepared.

### 8.1 Annual Report

Noted the Auditor’s report was duly signed by Peter Button and Julie Clinch.

## 9. AusDBF

### 9.1 Minutes – D&I Meeting 15/6/22

Information.

### 9.2 Dracademy (Sporting Schools admissions)

Information.

### 9.3 Dracademy (Coach's Information Session)

Information.

## 10. REPORTS

### 10.1 Secretary

Nil report.

### 10.2 Safety

Nil report.

### 10.3 Equipment

Peter Button advised that a productive day was recently held at Aquatic Reserve on the maintenance of the drums, sweep oars, PFDs etc with some relocated to Angle Park to dry out. There was the potential for another shipping container to become available at Angle Park to store equipment with the drums able to be placed there and the PFDs to return to Aquatic.

He also noted the gate had been removed at the Aquatic compound as someone had changed the code and he subsequently replaced the lock and will purchase a replacement lock.

Julie Lister advised that she had taken some of the sweep oars home to be sanded, re-stained and varnished by Peter Lister and also had about 20 drum sticks.

The new Concept 2 rower has been set up alongside the other Concept 2 with the adaptor are were being used by Mandy Kolus and Cassidy Burns as Aurora paddlers. Agreed this equipment was only available for those training for the Auroras and at this stage there was no need to register to use them on Picktime.

### 10.4 Maintenance

Noted there will be the need to ascertain the damage to the heads and tails.

### 10.5 Communications (P&D / M&P)

Noted there were 9 Auroras from SA who attended the Auroras selection camp in Sydney with two being selected as Perpetual Auroras (Cassidy & Mandy). This means they would not have to try out again and would be competing at the Asian Championships in Hong Kong.

### 10.6 High Performance

Nil report.

### 10.7 Sweeps' Committee

Next meeting is set for Thursday 11 August.

### 10.8 Website / Facebook

Nil report.

### 10.9 PAAF

Nil report.

### 10.10 Volunteers

Noted there have been few responses to the Volunteers' lunch on Sunday 21 August at the Bartley Tavern with a reminder to be sent out next week. **Action: MA (#2463)**

## 11. CORRESPONDENCE

The following correspondence was included in the agenda papers and noted.

### 11.1 Certificate of Currency 2022/23

Noted the latest versions were uploaded to the website.

### 11.2 Triple M Event on the River Torrens

Noted.

**11.3 RevSport Introduction and catch up**  
Information.

**12. SPONSORSHIP AND MARKETING OPPORTUNITIES**

Noted on hold until new Board is in place.

**13. GENERAL BUSINESS**

**13.1 RevSport Rego Update**

Noted 552 registered.

**13.2 Style Guide – Draft**

The draft Style Guide produced by Maria Darby was reviewed with in-principle agreement given for it to be distribute once the colours for “Nessie” were advised by Sign-a-Rama.

**Action: Jennifer / Marie (#2464)**

**13.3 PF – after AGM**

Noted.

**13.4 Action List**

Reviewed. Of note:

#2405 – Noted agreement reached for the amount of \$600 to be paid to DBSA for repairs to damaged heads and tails during AusChamps.

#2318 – Noted the Induction Pack for those appointed to an AusDBF committee as a DBSA rep should just be a policy.

**14. ANY OTHER BUSINESS**

- PF / discussion / Agenda

The various Agenda items for this upcoming meeting were discussed.

- Support given for DAA to promote a “pink day” for the race day on Sunday 9 October.
- Dragon Pass – agreed that Clubs could do a blend of Come & Try and Dragon Pass.
- Life jackets – noted post 2025 there will be a new Australian Standard. The PFDs at TSC meet the Standard and the others will need to be checked and Clubs advised at PF. **Action: Peter (#2465)**
- Trolley insurance claim – working through the claim with the insure as police report is required.
- Medals – noted stickers for the missing medals have arrived and will be provided to Water Warriors.
- Noted DBSA tents recently purchased were bought from the Banner Crew and any Club seeking to place an order would need to buy weights as well.
- On a personal note, Peter Button extended appreciation for the donations received from the association this year totalling \$4,300 and advised he would send out an email to all of those who have donated.
- Noted Marie Cunningham was asked to leave the meeting whilst correspondence from her had been submitted prior to the meeting. It was noted.

**15. NEXT MEETING**

The next Board meeting is set for Tuesday 13 September 2022 after the AGM and Presidents’ Forum set for Thursday 18 August. **Action: Marie (#2466)**

**Meeting close** – at 8:51pm.

**15.1 Meeting dates 2022/23:**

▪ Thu 18-Aug	▪ AGM + PF	▪ Tue 7-Feb	▪ Board
▪ Tue 13-Sep	▪ Board	▪ Wed 15-Feb	▪ PF

▪ Wed 12-Oct	▪ Board	▪ Thu 16-Mar	▪ Board
▪ Mon 7-Nov	▪ Board	▪ Wed 12-Apr	▪ Board
▪ Tue 22-Nov	▪ PF	▪ Wed 11-May	▪ Board
▪ Tue 13-Dec	▪ Board	▪ Tue 16-May	▪ PF
▪ Wed 11-Jan	▪ Board	▪ Tue 13-Jun	▪ Board

**RC MEETING DATES 22/23**

▪ Tue 30-Aug	▪ Wed 14-Sep	▪ Thu 29-Sep
▪ Tue 11-Oct	▪ Wed 9-Nov	▪ Wed 30-Nov
▪ Thu 5-Jan	▪ Tue 24-Jan	▪ Thu 9-Feb
▪ Wed 22-Feb	▪ Tue 14-Mar	