



**Minutes of the  
PRESIDENTS' FORUM  
Thursday 12 May 2022 @ 8pm  
The Sailing Club and via Zoom**

**1. OPEN MEETING – 8:05pm**

**2. PRESENT**

|                    |  |
|--------------------|--|
| DBSA:              | Peter Button, Chris Wood                   |
| ACDC:              | Sharon Knights (President)                 |
| Adelaide Phoenix:  | Apology                                    |
| ASA:               | Mary-Ann Holt (President), Steve Holt      |
| Black Sea Dragons: | Chris Payne (President)                    |
| Blade Runners:     | Julie Clinch (President), Steve Clinch     |
| Copper Coast       | Nil  |
| Coorong Dragons:   | Roylene Nixon (President)                  |
| DAA:               | Jo Hamlyn (President)                      |
| DAPL:              | Sandra Jansen (President)                  |
| KIDS:              | Nil  |
| Mannum:            | Julie Metcalfe (President), Jason Kuhlmann |
| PBs                | Nil  |
| Subsonix:          | Raylene Sutton (President)                 |
| SADA:              | Julieanne Kuhlmann (President)             |
| Vicki's Pride      | Nil  |
| Victor Dragons:    | Bron Bowen                                 |
| Waiwilta:          | John Klopp                                 |
| Water Warriors:    | Vanessa Shepperd (President)               |

**3. APOLOGIES**

|                   |                         |
|-------------------|-------------------------|
| Adelaide Phoenix: | Thuy Nguyen (President) |
| Victor Dragons:   | Les Sharp               |

**4. MINUTES FROM PREVIOUS MEETING**

Agreed that the Minutes of the Presidents' Forum held 17 February 2022 were a true and accurate record.

**5. BUSINESS ARISING / ACTION ITEMS**

| ACTION ITEMS – 17/2/22 |   |                   |       |        |
|------------------------|---|-------------------|-------|--------|
| NO.                    | ACTION  | DUE DATE          | BY    | STATUS |
| 34                     | Send email survey to Clubs asking for position on if they are in favour of a race fee being charged to DP paddlers and if they can compete at the States. | Urgent            | Peter | Done   |
| 35                     | Clubs to review Capital Funds proposal and come back with feedback at next PF in May.   | May               | CLUBS | Done   |
| 36                     | Follow up with Vi to make sure he registers the Regional State team for AusChamps before early-bird deadline expires.                                     | Sun 20-Feb        | Vi    | Done   |
| 37                     | Place on Board Agenda – Sharon's email re Revolutionise and moving towards online registrations.  | Next Board Agenda | Marie | Done   |

## ACTION ITEMS – ONGOING

|    |   |         |       |         |
|----|---|---------|-------|---------|
| 33 | Follow up Council after redevelopment has occurred to see if another set of steps can be located nearer to the caravan. <ul style="list-style-type: none"><li>Noted is unlikely will happen due to significant irrigation in place there already.</li></ul> | On hold | Board | Ongoing |
|----|---|---------|-------|---------|

### 6. DBSA

#### 6.1 Admin

##### 6.1.1 Constitution revision – update

- Noted the Board has been meeting regularly over the last three years to review the Constitution with 15 significant reviews undertaken, 13 people involved and 7 governance meetings held. Michael Cahill himself has spent over 100 hours on it.
- It will now be distributed to Clubs with the accompanying documentation for feedback to be provided back by mid-June to enable Board to review and send out in sufficient time before the AGM. **Action: Marie (#38)**

##### 6.1.2 Clearance policy #007 – update

- Is being held over also distributed to board had some discussion will carry to same governance meeting and will be distributed out after that.

##### 6.1.3 Dragon Pass paddlers – conversion rate

- Noted the spreadsheet provided of Dragon Pass paddlers that had converted to full registration seemed to be not as high as it should be. Clubs encouraged to check the spreadsheet and advise who is not listed. **Action: Clubs (#39)**
- Discussion held on how it is promoted noting it is up to Clubs to do this and can readily be done on their websites.
- The DBVic website has a lot of detail about this and will be copied over to DBSA web page and previous information circulated again. **Action: Marie (#40)**

##### 6.1.4 RevSport – online registrations 2022/23 – discussion

- Clubs were advised they are welcome to set up online registrations this year and that DBSA would forward on any related costs to the respective Club (ie pin payments).
- ACDC advised they would trial this method.

##### 6.1.5 “How to” – RevSport work instructions for Clubs

- [‘How to’ - Revsport work instructions for clubs | Dragon Boat Victoria Inc.](#)
- Noted.

##### 6.1.6 Items from Board Meeting – Wed 11-May

- Aquatic – padlocks to toilets – upside down for combo
  - Reminder given to place lock the correct way up.
- Aquatic – toilet paper now kept in the Club container.
- Aquatic – ruling that that smaller Clubs can take a boat on a trolley and larger Clubs to take one off the stack. Noted tonight that the trailer had been moved and there are x4 boats placed in between the containers. Once the additional two trolleys arrive, they may all not fit in as easily. There will be x4 boats on trolleys and x2 on a stack.
- As an aside, Mary-Ann Holt advised that the lighting in the container did not come on until you ventured further to the end.. Peter Button advised he has installed some rechargeable lights which he has placed one on the first rack on the left as you enter the container and the other two are on the club lockers at the end, if you turn the first light on it will light up the container to the other end. **Action: Peter (#41)**
- AusDBF – aiming for all Member states to introduce rolling 12-month memberships if not yet done so. The Board considered this and is seeking Club feedback for the 2023/24 season at the next Forum. This would result in only the one registration fee for the 12 month period and no Early-Bird or discounted fees during the season. **Action: Clubs (#42)**

## 6.2 Courses:

### 6.2.1 AusDBF Level 1 Coaching – Sat 7&8 May – feedback

- Noted ended up being x8 participants with positive feedback received from them.

### 6.2.2 Sweep & Drummer – Sat 14-May – status

- Noted there are 20 participants registered for Saturday's course.

### 6.2.3 First Aid – 22 May – status

- Noted the course is almost full with 22 participants registered.

## 6.3 Events:

### 6.3.1 State Champs — feedback

- Positive feedback received.

### 6.3.2 Tatiara Regional Masters Game – feedback

- Noted summary report has been provided to the Board.
- Event made a surplus of around \$1,700 with 36 races held in total.
- Venue worked well.
- Good atmosphere, credit to all involved.
- Appreciation extended to the organisers.

### 6.3.3 AusChamps – feedback

- CDs – great to compete and have a regional team with appreciation extended to Vi Duong as Coach of that team.
- Congratulations were extended by several Clubs present.
- Well run event and great to compete and volunteer.
- Good to see BCS racing.
- Acknowledgement given to the behind-the-scenes work done, given the challenging environment and difficulty in sourcing volunteers. Disappointment that Peter Button was unable to attend at the last minute due to COVID, however made himself available all day to pack up on the Monday after the event.
- Well run event, brilliant event.
- Credit given to Mary-Ann Holt and Chris Wood for the volunteer coordination and opening ceremonies and to Steve Holt for his assistance.
- Noted mindful of not acknowledging individuals as there were so many involved.
- Noted was a hard and long slog for the entire organising committee working for such a long time without even knowing if the event would occur, official notification the event would be run was not until the end of February 2022
- Appreciation extended to everyone who helped with the logistics and in moving the 19 boats from their various locations to the site and then back again.
- Great to watch online also.

### 6.3.4 Vogalonga Down Unda – feedback

- Feedback from one Club was that it was the best event held to date.
- A lady from Venice in attendance has taught Michael Piovesan (organiser) on the style of Venetian rowing.
- Being held on Anzac Day weekend was special with the first boats heading out being the Anzac boats and many participants went to the dawn service.
  - The event will now be held in alternate years to the Wooden Boat Festival.

### 6.3.5 End-of-season Awards dinner– Sat 4-Jun – reminder

- Noted event will be held at the Glenelg Golf Club again and the State Champ plaques will be distributed along with the Club of the Year awards (Regional/Metro).
- New date of 16 May for attendee numbers and dietary requirements to be provided to Julie Clinch as venue organiser will be heading overseas and keen to finalise beforehand.
- Discounted meals available for U18s - \$25 per head.
- Sport SA staff will comprise the awards panel with Julie Clinch being the only one advised of the winners so that the trophies can be arranged.
- Volunteer recognition pins will also be awarded (5-year, 10-year etc.).

### 6.3.6 AGM (Thu 18-Aug) – nominations needed

- Noted will be held at Angle Park Training Centre followed by the Presidents' Forum.
- There will be up to 5 Board members standing down, so Clubs were encouraged to consider nominees.
- Deb Grant has resigned as Treasurer due to personal reasons, so Board is keen for anyone showing interest in this role or others to attend upcoming Board meetings as Observers.

## 6.4 Finance

### 6.4.1 30-day payment terms – penalties

- Regularly having reports of Clubs being behind on their payments, particularly race days payments and is moving closer to penalties being imposed from 1 July. The amount will be 10% of the invoice cost.

### 6.4.2 Capital Funds Proposal – feedback

- Noted there will need to be a new fleet of boats purchased before the next AusChamps.
- Club feedback was sought on the three options put forward.
- Noted most Clubs were opposed to a paddler levy being introduced.
- Suggested that the Board should look towards attaining grants to help with income.
- Question asked as to what the working base line was.
- Noted most Clubs were not in a position to respond until the Board provided a 5-year Business Plan. **Action: Board (#43)**

## 6.5 Season 2022/23

### 6.6.1 Registration fees (CPA Form)

– 2% increase – new calculations / spreadsheet

- Reminder given that this new modelling would be in place for the fees for the 2022/23 season and the CPA form had been updated to include the Remote category (231+Km from Adelaide).
- Remote Clubs are: ACDC Desert Dragons, DAPL and BWR.
- Question asked if KIDS would also be eligible given their location on an island and difficulty in travelling. It was felt that this was the case however follow up to be had first with Valda Cooper who formatted this spreadsheet. **Action: Marie (#44)**

### 6.6.2 Early-bird registration period – 1-14 July

- Noted will be in place again this season.

### 6.4.3 Juniors first year – still free

- Noted will be in place again this season.

### 6.4.4 Training roster – Aquatic

- Noted no issues currently.

### 6.4.5 Race program – during Aquatic redevelopment

- Noted will circulate updated version for discussion during RC planning meeting.
- AusChamps are 19-23 April 2023 at a Victorian venue to be advised.
- Regional State Masters: Copper Coast – 20-23 April 2023.

## 7. AusDBF UPDATE

John Holland advised:

- AusDBF have asked DBSA and DBNSW to allow the AusDBF generic state logo to be used on their website. Currently “Nessie” is used for DBSA. The Board considered this and agreed to it at the Board meeting. Noted NSW have done so and just included another colour which DBSA had also done previously so the tricolours can be included.
- Diversity & Inclusion – a major focus with a grant received to appoint a National Integrity Manager for AusDBF, Rowing Australia and Paddle Australia to the tune of \$120,000.

## 8. CLUBS / AOB

- DAPL – noted changing name to Dragons Afloat Port Lincoln with the same personnel, same vision. Will send through a letter to the Board once confirmation has been received from CBS.
- Question asked if the boat sheds would remain as part of the new development at Aquatic. The response given was that they would. Peter Button advised he would be meeting with the Council after June to discuss the latest plans and the boat stacking issue, lease separation to become a co-tenant.
- SADA – raised issue of presentations at the end of race days and how to address issue of Clubs and paddlers not staying around. Noted there was often a delay due to the race results not being ready and the requirement to ensure the timing equipment is packed up in a timely manner, this overall issue would be addressed next season.

## 9. NEXT MEETING

The next Forum is scheduled for 8pm on Thursday 18 August with remaining dates set:

- Thu 18-Aug (after AGM)
- Tue 8-Nov – to be changed to Tue 22-Nov.

The meeting closed at 9:20pm.

| <b>ACTION ITEMS – 13/5/22</b> |   |                 |           |               |
|-------------------------------|---|-----------------|-----------|---------------|
| <b>NO.</b>                    | <b>ACTION</b>   | <b>DUE DATE</b> | <b>BY</b> | <b>STATUS</b> |
| 38                            | Send out Constitution to Clubs for feedback mid-June.   | 15-May          | Marie     |               |
| 39                            | Check RevSport report on Dragon Pass paddlers converted and advise if anyone is missing.  | ASAP            | CLUBS     |               |
| 40                            | Copy over DBVic's DP page to DBSA website.  | ASAP            | Marie     |               |
| 41                            | Place rechargeable lights in the Club Container to provide better lighting.   | ASAP            | Peter     |               |
| 42                            | Come back to next Forum with response if in favour or not of introducing a 12-month rolling membership for the 2023/24 season.  | Next PF         | CLUBS     |               |
| 43                            | Board to consider producing a Business Plan for Clubs to review prior before making any decision on the Capital Fund proposals. | ASAP            | BOARD     |               |
| 44                            | Follow up Valda if KIDS are eligible to be classed as a Remote Club for registration fee purposes.                              | ASAP            | Marie     |               |
| <b>ACTION ITEMS – ONGOING</b> |   |                 |           |               |
| 33                            | Follow up Council after redevelopment has occurred to see if another set of steps can be located nearer to the caravan.         | On hold         | Board     | Ongoing       |