



# DBSA HIGH PERFORMANCE & DEVELOPMENT PORTFOLIO

## CHARTER AND TERMS OF REFERENCE

Reviewed December 2022

### Purpose

- The purpose of the DBSA High Performance & Development Portfolio (HPDP) is to promote an athlete pathway through development opportunities from club to state to national representation.

### Objectives

1. Develop a High Performance Strategy (to include Metro and Regional activities) for approval by the DBSA Board including an annual budget as required.
2. Apply to the DBSA Board for any equipment upgrades or purchases to supplement the High Performance and development program.
3. Annually review and determine state team crew selection processes and provide the DBSA Board with suggestions and justification for any relevant changes to current selection policies.
4. Develop training programs for DBSA State Teams.
5. Develop and deliver opportunities, guidance and mentoring programs for DBSA coaches and paddlers expressing an interest in the next level of their pathway.
6. Encourage DBSA registered participants to try out for the State Team and progress to try out for national representation.

### Structure

- The Portfolio Lead will organise task orientated working groups and as such will call upon the expertise from Member Organisations to deliver Board approved initiatives.
- It is expected that Working Group members will have the necessary expertise.

### Administration

- The Portfolio Lead will:
  1. Prepare crew selections for state representation at national championships for ratification by the DBSA Board.
  2. Propose the State Team Captains for representation at national championships for ratification by the DBSA Board.
  3. Submit age group crew entries followed by team names within given timeframes.
  4. Source and manage the purchase, sale and stock of state team race tops and other clothing as required.
  5. Source new asset purchases as required.

### Meetings

- The Working Groups shall meet as required.

### Conflict of Interest

- Working Group members are required to bring to the attention of the Portfolio Lead any conflict of interest or potential conflict they may have with any item on the agenda.
- If a Working Group member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, they will be excused from discussions and deliberations on the issue where a conflict of interest exists and must not be present for consideration of that matter.



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### **Accountability**

- The Portfolio Lead is accountable to the DBSA Board.

### **Reporting**

- The Portfolio Lead will report to the DBSA Board.
- The Portfolio Lead will provide updates on the working group progress to the DBSA Board during Board meetings and at other times when relevant.