



SAFETY AND RISK WORKING GROUP

CHARTER AND TERMS OF REFERENCE

Reviewed December 2022

Purpose

- The purpose of the DBSA Safety & Risk Working Group is to act upon or advise on matters for the safe participation in the sport of dragon boating and to identify, manage and report operational risks that could impact on the sustainability of the sport.

Objectives

1. Promote an environment where the safety of all those participating in the sport whether as paddlers, drummers, sweeps, officials, volunteers or spectators is the most important consideration.
2. Develop and implement all reasonable and practical safety initiatives to manage any foreseeable risk of injury participants.
3. Promote compliance with legislative and AusDBF requirements, current industry standards and guides for the safe management of events, regattas, and training.
4. Promote identification and management of risks associated with both on water and land based training and competition.
5. Provide health and safety information, instruction, and advice as is necessary for clubs to manage the health, safety and welfare of participants.
6. On water risk assessments are undertaken and safety issues are reported through the approved assessment tool (Safe365).
7. Identify, analyse, evaluate, monitor and report on operational risks that impact on the sustainability, or part thereof of the sport in line with ISO31000:2018 Risk Management.

Structure

- The Working Group will consist of representatives from Member Organisations.
- It is expected that any nominee will have the necessary expertise to assist in the objectives of the Working Group.
- The Portfolio Lead will report to the Board.

Accountability

- The Working Group will report directly to the DBSA Board.

Chair of the Working Group

- The Working Group will nominate a Chair and inform the Board.

Meetings

- The Working Group shall meet as required.

Conflict of Interest

- Working Group members are required to bring to the attention of the Portfolio Lead any conflict of interest or potential conflict they may have with any item on the agenda.



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- If a Working Group member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, they will be excused from discussions and deliberations on the issue where a conflict of interest exists and must not be present for consideration of that matter.

Accountability

- The Working Group is accountable to the DBSA Board.

Reporting

- The Working Group will report to the DBSA Board.
- The DBSA Portfolio Lead will provide updates on the working group progress to the DBSA Board during Board meetings and at other times when relevant.