



DBSA SWEEP COMMITTEE CHARTER

CHARTER AND TERMS OF REFERENCE

Reviewed December 2022

Background

- The Sweep Committee is established to provide specialist assistance in training, assessing, and maintaining consistent standards across all Sweeps who are affiliated with DBSA Member Organisations.

Purpose

- Maintain a high level of sweep competency in SA with safety being of the utmost importance.

Objectives

1. Organise and run Sweep training courses.
2. Assess Sweeps for progression through Sweep levels and reaccreditation and provide feedback to Sweeps on the outcome of their assessments.
3. Throughout the season, act on all matters brought to the committee's attention, with acknowledgment of Board suggestions in a professional and transparent manner.
4. Advise AusDBF of any Sweep level upgrades and first aid qualifications for updating in RevSport.
5. Communicate with DBSA Sweeps to maintain safety and consistency.
6. Set an annual Training Course timetable.
7. Review policies and procedures which affect Sweeps and make recommendations to the DBSA Board.

Structure

- The Sweep Committee will consist of up to five members appointed by Expressions of Interest from the DBSA Sweep pool.
- Delegates will be appointed for a two (2) year term from 1st July and can serve a maximum of three consecutive terms.
- The Sweep Committee shall submit delegate nominations to DBSA and upon approval, DBSA shall appoint them to serve on the committee.
- When nominating a delegate, the Sweep Committee will consider the relevant experience of the nominee and his/her ability to work within the committee framework.

Chair of the Sweep Committee

The Sweep Committee will nominate a Chair and inform the Board.

Meetings

The Sweep Committee shall meet as required.

Conflict of Interest

- Delegates are required to bring to the attention of the Chair any conflict of interest or potential conflict they may have with any item on the agenda.



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- If a delegate is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, they will be excused from discussions and deliberations on the issue where a conflict of interest exists and must not be present for consideration of that matter.

Accountability

- The Working Group is accountable to the DBSA Board.

Reporting

- The Working Group will report to the DBSA Board.
- The Chair will provide updates on the working group progress to the DBSA Board during Board meetings and at other times when relevant.