



**Minutes of the
PRESIDENTS' FORUM
Wednesday 15 February 2023 @ 8:00pm
The Sailing Club / Zoom**

1. OPEN MEETING – 8:00pm

Julie Lister (DBSA President) opened the meeting and read to the Welcome to Country.

2. ATTENDEES

Present – in person

ACDC:	Sharon Knights (President)
Black Sea Dragons:	Chris Payne (President)
DAA:	Jo Hamlyn (President)
Powerblades:	Peter Button (President)
Subsonix:	Jack Salagaras (President), Lynette Ferrari (Secretary)
Water Warriors:	Samantha Jay (Secretary)
DBSA:	Chris Wood, Tracey Gardiner, Tash Youngman
SC Chair:	Pat Doogue
AusDBF:	John Holland

Present – via Zoom

Adelaide Phoenix	Thuy Nguyen (President)
Coorong Dragons:	Roylene Nixon (President), Brigitte Chapman (Secretary)
Copper Coast:	Judy Haydon
DAPL:	Sandy Jansen (President)
Mannum:	Julie Metcalfe (President), Jason Kuhlmann
Victor Dragons:	Les Sharp (President)
Vicky's Pride:	Miranda Roccisano (President)
Waiwilta:	John Klopp (President)
DBSA:	Jennifer Bould

3. APOLOGIES

DBSA Board:	Mary-Ann Holt
Blade Runners:	Julie Clinch (President)
SADA:	Julianne Kuhlmann (President)

4. MINUTES FROM PREVIOUS MEETING

MOTION

THAT the Minutes of the Presidents' Forum held 17 November 2022 be accepted as a true and accurate record.

Moved: S. Knights and Seconded: L Ferrari CARRIED.

Noted the Annual memorial ceremony did not happen when scheduled and will be held during the State Championships.

5. BUSINESS ARISING / ACTION ITEMS

ACTION ITEMS – 17/11/22				
NO.	ACTION	DUE DATE	BY	STATUS
49	Clubs to remind their paddlers to advise them and DBSA if they do not wish to be in any social media (ie photos).	ASAP	Clubs	Noted
50	Send email to Regional Clubs seeking interest in being in a regional state team for 2023 AusChamps.	ASAP	Chris	Done

	<ul style="list-style-type: none"> Noted there was insufficient interest to form a crew. 			
51	Clubs to register for AusDBF's National Integrity Framework roadshow on Tue 29-Nov.	Priority	Clubs	Done
52	<p>Follow up with AusDBF (Martin) about having Safe365 provide Club lodging incident with a copy of their report.</p> <ul style="list-style-type: none"> John Holland advised that any incident should be able to be accessed and so was not sure what the issue was. Lynette Ferrari advised she was unable to do so for an incident she lodged, and John agreed to follow up why and Julie to provide a copy. <p>Action: John & Julie (#55)</p> <ul style="list-style-type: none"> The process being followed by the Board upon receipt of incident reports was advised and noted that they were reviewed at each meeting and followed up accordingly until closed off. Noted AusDBF view them only view them to look for any alarming trends. Noted Clubs were not always aware when an incident had been lodged. Feedback was sought from Clubs as to the process being followed by the Board. Consensus was in favour when an incident is closed off to send an email to the respective Club Secretary at the time. 	ASAP	John	Done
53	Send reminder email to Clubs seeking EOIs for early Jan/Feb Coaching course.	ASAP	Marie	Done
54	Clubs to come back with position on Seasonal vs. Subscription mode for 2023.	Feb 15-PF meeting	Clubs	Done
ACTION ITEMS – ONGOING				
48	<p>Provide a PD for the position of FinishLynx Operator to be sent out to Clubs to seek EOIs.</p> <ul style="list-style-type: none"> Noted Maria Darby had recently advised that she had stepped back from DBSA activities to focus on a whole range of other activities. Noted this meant this action item was unable to be done and DBSA Board is looking at other options for this position. 	Early 2023	Maria	Withdrawn

6. DBSA

6.1 Admin

6.1.1 Registrations 2023/24 – subscription mode preference

Discussion was held on whether to change from 'seasonal' mode to 'subscription' mode for the upcoming season. It was noted that it was a matter of all Clubs having to change if that was the preference.

John Holland advised should DBSA not change that it would be the only AusDBF Member state who had not, and this may impact with registrations for future AusChamps.

Various viewpoints were put forward and a vote was taken with the outcome being to change to 'subscription' mode for season 2023/24.

Noted that any respective policy(ies) would need to be reviewed and changed by the Board prior to the new season. **Action: Board (#56)**

6.1.2 Registrations – credit card payments – discussion

Noted that with moving to online registrations and 'subscription' mode that all payments, including registrations would require credit card payment.

Clubs would have to work out how to manage this themselves and noted debit cards could be used.

With online payments Clubs will be reimbursed their share by AusDBF within a week.

The age for registration cut-off is at 31 December.

It was noted that the gateway for credit card payments should be encrypted so personal card details will not be stored or accessed after initial use.

6.1.3 Boatshed / access / training / equipment

An update was provided by Julie Lister and Peter Button. Of note:

- Several teething problems since moving with there being light at the end of the tunnel.
- Clubs to be mindful when returning boat that is placed on the floor on the other side to ensure that they return the trolley back to the beach if there are other teams still training.
- Clubs encouraged to work together.
- Noted only 3 sets of keys available so access is being managed with several Clubs assisting to ensure boatshed is open and locked up at required times.
- More keys have been requested from Council along with a key fob system. If approved Clubs would be assigned 2-3 each and individuals seeking their own could apply to DBSA to receive one. Noted that the system provides monitoring by phone/laptop and have an alarm component.
- Should Council approval be received, the contractor can install the key fob access system in 10-14 days. The entry point will be on the front door between the roller doors and on the back door out to the toilets.
- Noted access would be provided for the upcoming Dracademy sessions.
- The larger meeting room will be managed by the Council and open for bookings to the general public.
- The smaller meeting room has been taken over by Paddle SA as their office.
- Noted important to ensure rear and internal door is locked upon departure as others will have access to the building.
- The building is zoned and once the alarm is fully operational there will be three different alarm sections and codes for users.
- Noted had been difficult to get any contact with the Council during this entire process.
- Noted Paddle SA are the primary leaseholder.
- Council have asked DBSA to wait 12 months before applying again to be a co-leaseholder.
- Paddle SA CEO is working his way through the 600 page manual and will advise in due course the various users their responsibilities.
- Official opening is scheduled for Saturday 18 March at 12pm.
- State training will be changed to ensure there is an 'on water' presence as requested beforehand, and Clubs will be invited to attend.
- Noted Council had advised all the way along until the walkthrough that they would provide funding for innovative storage solutions (ie stackers) however had run out of money. They had said to apply for an available grant by the upcoming Friday deadline for funding. This was duly done for an equal split of funds from Council/ORS&R/DBSA with outcome awaited in March.
- Funds (\$6.5k) have been expended by DSBA in the interim on racks, lockers and a gantry system with initial grant amount most likely realising a shortfall to be covered by DBSA.
- The new gantry system will be modern and located against the wall allowing for more boats to be stored there.
- Noted will not be possible to affix anything to the walls.

Appreciation was extended to Julie Lister and Peter Button for managing this transition and for everyone else who has assisted.

6.1.4 Race program for season 2023/24 – open discussion

Noted the Board was keen to seek feedback from Clubs on their preferences for the upcoming race season and open for any suggestions to change things up and inject more fun.

The same distances of 200m, 500m and 2000m races would remain however different crew compositions, novelty type events, earlier finishes etc. could all be considered with nothing off the table.

The aim will be to have the opening launch as a more 'fun fare' type ceremony as an example.

Greater participation is being sought from regional Clubs as well.

Clubs agreed to consider this and be in a position at first RC planning season for upcoming season to put forward their views. **Action: Clubs (#57)**

6.1.5 State Championships – discussion on supporting 20s racing and regional participation whilst having a program that is inclusive of all distances and categories

Noted it was a struggle this season for some Clubs to form 20s team and Clubs were encouraged to support this racing, especially for the upcoming State Championships as preference is not to just have mainly 10s racing.

Question asked if A-grade teams not able to fill a team in a specific category could combine to do so. Noted this could assist smaller Clubs.

Agreed Clubs to consider the formation of composite teams further and provide input.

Action: Clubs (#58)

6.1.6 Safe365 – reporting

Judy Haydon advised that when she submitted a report through Safe365 a few weeks ago that the process was clunky and time consuming and in the end, she ended up submitting three versions of the same report at the same time.

Clubs encouraged to persevere.

6.1.7 Regional Training day – feedback

Noted there had been lots of positive written feedback received by the Board with verbal feedback sought from attendees of this forum.

The general consensus from Regional Clubs present was that it was a great event and worthwhile.

One Club said they would be willing to pay for the BBQ lunch and it was not necessary for a free feed to be provided.

Noted the Board felt that it had been a positive event and would look to continue to schedule this annually to encourage participation and offer a different activity.

Appreciation was extended to all Clubs for providing volunteers and assistance.

6.1.8 Board Club allocation – BSD & Waiwita

Noted reallocation of Board Liaisons as follows due to the Board resignation of Norman Voss:

- BSD – Tash Youngman
- Waiwita – Mary-Ann Holt

6.1.9 State Champs – trophies back

Clubs holding on to perpetual trophies were reminded to get them engraved and to return them to DBSA prior to the State Championships. **Action: Clubs (#59)**

6.1.10 Peishing Boats – relocation AusChamps

Noted DBSA will be leasing 18 Peishing boats to DBVic for AusChamps as they have Champion boats of different ages/versions owned by clubs. In return they will loan x4 Champion boats for use by DBSA in the interim.

Dates for the transfers to/from are being confirmed and some of the boats from Torrens and the Boatshed may be transferred earlier. Volunteers will be needed for all stages especially if they are all returned at once.

Peter Button offered the Angle Park Training Centre as a venue if needed.

Supply of boats for the SA Regional Masters Games at Wallaroo is also being planned with a possible loan of Champion boats from Vicki's Pride and Mannum. This event is the week after AusChamps.

Clubs urged to take better care of the equipment, especially the heads and tails given the lease arrangement and need to be in good order. Some working bees may be scheduled beforehand for equipment maintenance.

Appreciation was extended to those volunteers who assisted with the scrubbing of the boats prior to the move from the compound into the Boatshed that Saturday.

6.1.11 Training for Clubs for AusDBF NST policies – Tue 21-Feb - reminder

Noted session has been cancelled.

6.1.12 Decision: AusDBF Members' meeting

Member States agreed to consider proposal and vote on decision to allow AusDBF via revSPORT direct communication with individual members/Clubs at Q1 Members Forum in February 2023.

A vote was taken with the consensus being in favour of this as long as there is the option to 'opt out' in a registered participant's record in RevSport. **Action: DBSA (#60)**

6.2 Health, Safety & Risk

6.2.1 Access to Safe365

Nil discussion.

6.2.2 Reporting incidents

Discussed earlier.

6.3 Courses

6.3.1 First Aid – Sun 12 Mar

Noted there were now 10 registered for this course which will hopefully proceed.

6.3.2 AusDBF Level 1 Coaching – 18&19 Mar or 13&14 May

Noted there are still not enough registered for this course with 8 registrations preferred. Agreed to follow up to see if any can change weekend to the March weekend.

Action: Marie (#61)

7. CLUBS

- CC – Regional Masters Games – noted meeting held today with Sports Minister and Council to discuss event and an alternate venue options given usual vacant space is currently being redeveloped.
- CDs – extended appreciation to ASA to allow their Level 2 sweeps to be tested with the ASA crew during recent race days and pleased to advise that they now have 2-3 Level 3 Sweeps.
- CDs – river situation is improving with currents not as strong, dirty water but can at least train.
- CDs – 10 year anniversary celebrations scheduled for this weekend.
- VP – still not able to access the river and waiting for Marina to be cleaned up. Some paddlers travelling to Wallaroo for upcoming games.
- Mannum – still off the water despite river subsiding and may be some time yet. Ventured to Aquatic twice for training which has been good for them.
- RMG boats – noted DBSA will be in touch with VP and Mannum to work out which boats to relocate.

8. AusDBF UPDATE

John Holland advised:

- Paddle Australia with the support of their members have all agreed to operate on a standard chart of accounts in Xero and will look to eventually needing only the one accountant in Head Office to manage this nationally. Noted this took them 2-3 years to get to this point. At the same time they also developed a common strategic plan that every state works from.

AusDBF are considering this as well and do not expect it to happen any time soon.

Paddle Australia received funding for this transition as they are an Olympic sport and noted AusDBF could also possibly receive funding if it was to be undertaken nationally.

- AusChamps for the next two years will be held first in NSW and then WA to make up for the event cancellations due to Covid-19.
- The Board will be meeting to revisit whether AusChamps from 2026 should continue on a rotational basis or be offered through a tender process.
- Upcoming AusChamps will proceed at Albury Wodonga course which is being revamped after the recent floods. A new beach is being put in and there will be a pop up alcohol section.

Noted more volunteers would always be welcomed and Officials have all been selected.

9. ANY OTHER BUSINESS

- Pat Doogue:

- Next S&D course will be held at Wallaroo on 11 March. Any takers from other Clubs would be welcome and need to let him know.
- Advised when reading emails from AusDBF via RevSport to read right through to the very end where it states to contact the local coordinator (being Pat) and not AusDBF with any queries.
- DBSA Sweep information will be updated on the website as it was last done about two years prior and will most likely link back to the respective AusDBF page.
- Reminder that boats are to train on the right side of the water around the island and not be central or left. When in the basing at aquatic boats should remain within the dragon boat race course buoys as the area to the outside right is for rowers / sailing craft and to the left (beach) for paddle borders and social craft, families and children paddling on the beach.
- If paddling on the Torrens, boats are to actually keep to the left side which is the opposite.
- Level 3 Sweeps – under new AusDBF protocol do not need to record their hours. They can still be demoted however if they misbehave.
- Level 2 Sweeps – can only sweep Corporate and schools crews under supervision from a L3 Sweep (or above) that is seated in the boat.
- Noted his oversight during last race day in not checking with the provisional Sweeps as to which races they were sweeping as they should not have been allowed then to sweep any corporate crews.
- Subsonix – reminder to be mindful of swimmers in the water, there has been a lot recently due to the good weather.
- Clubs reminded to avoid the cordoned off area of the lake which is for the swimmers, divers and small motorised craft.
- ACDC – keen for Clubs to become actively involved in taking on juniors so they can have some competition. With the upcoming Dracademy sessions, some of the juniors involved may be looking to continue with the sport and their Club would struggle to take them on. Clubs encouraged to consider this.
Action: Clubs (#62)
- Subsonix – urged anyone submitting a dispute through to AusDBF NIF to do so sooner rather than later as the process for them on one issue has taken a considerable time and has still not yet been resolved.
- Subsonix – pleaded for DBSA policies to be abided by with there being no exceptions allowed as is causing confusion and uncertainty for some Clubs and individuals.
Julie Lister responded that due to membership changes some policies would need review and updated and that they should be clear for all readers and there should not be any ambiguity or misinterpretation in them and where there is a lack of clarity, Clubs should be empowered to seek clarity.
- Noted upcoming Triathlon at Aquatic on Wednesday 22 February.

10. NEXT MEETING

The next Forum is scheduled for 8pm on Tuesday 16 May.

The meeting closed at 22:08pm.