



## POLICY: WELFARE, HEALTH AND SAFETY

<b>Policy No</b>	022			<b>Issue</b>	7
<b>Board Approval</b>	March 2023	<b>Review cycle</b>	2-yearly	<b>Next review</b>	March 2025

### Introduction

The most valuable assets to DragonBoat SA (DBSA) are its employees and volunteers whose health, safety and welfare ranks equally with all other financial and operational considerations.

DBSA will seek in all instances to implement best practice solutions for welfare, health and safety concerns and is committed to ensuring compliance with current legislation.

### Purpose

All staff and volunteers who work at DBSA events and activities have responsibilities for observing welfare, health and safety requirements.

### Policy

Active consultation will be undertaken in order to ensure the best possible resolution for welfare, health and safety issues at DBSA.

DBSA will endeavour, through regular review of systems and will conduct a regular review of systems, to strive for continuous improvement to bring about an on-going improvement of occupational health, safety and welfare performance with the aim of eliminating all unwanted work-related hazards and work-related injuries.

### Board and Management:

- Have the responsibility to ensure, as far as reasonably practicable, that employees and volunteers, whilst at work and all activities/events are safe from injury and risk to health.
- Are responsible for the effective implementation of this policy.
- Must be positively committed to the consultation process.
- Are responsible for ensuring adequate information, instruction, training and supervision of all employees.

### Employees / Volunteers

- Have a duty to take care of their own health and safety, and that of others who may be affected by their actions or failure to act whilst at work.
- Follow instructions, observe safety signage, abide by safety protocols, use protective equipment where required and are not affected by drugs and alcohol.

### Relevant Links

- **Work Health and Safety Act 2012:** [Work Health and Safety Act 2012 | South Australian Legislation](#)
- **Work Health and Safety Regulations 2012:** [Work Health and Safety Regulations 2012 | South Australian Legislation](#)
- **SafeWork SA Website:** [SafeWork SA | SafeWork SA](#)