



DBSA MINUTES BOARD MEETING

Monday 8 May 2023 at 6pm
At The Sailing Club / MS Teams

FORMALITIES

- **OPEN MEETING – 6pm**
"We acknowledge the Kaurua people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region".
- **PRESENT**
Chris Wood (ACDC), Julie Lister (Powerblades), Jennifer Bould (Life Member), Tasha Youngman (Powerblades) and Mary-Ann Holt (ASA)
- **APOLOGIES**
Tracey Gardiner (Powerblades)
- **INVITED**
John Holland
- **DECLARATIONS OF CONFLICTS OF INTEREST**
Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise. Agreed this would be done on a rotational basis going forward.

1 ADMINISTRATION

1.1 Previous meeting Minutes – 12/4/23

MOTION

That the Minutes of the Board meeting held 12 April 2023 be accepted as a true and accurate record.

Moved: T. Youngman and Seconded: MA Holt

CARRIED.

Action: Marie #2684

1.2 Action List

Reviewed at Governance meeting.

1.3 Acceptance of Information Only Papers

Noted were included at Appendix A of the Agenda for information only.

1.4 Clearances

Noted clearances #05-10 were ratified at the Governance meeting.

2 GOVERNANCE

2.1 Minutes 7/5/23

Held over.

2.2 Meeting 7-May – follow up items

Noted on Agenda.

2.3 Policy #07 – Participant Clearance Procedure

Noted policy would be updated and circulated for feedback. **Action: Chris #2685**

2.4 Constitution – draft

The draft Constitution was reviewed, and amendments made. Agreed to reformat and send out to Clubs for their feedback at the upcoming Presidents' Forum. **Action: #2686**

2.4.1 Timeline for AGM

The draft timeline for the sending out the required paperwork for the AGM as an example was circulated prior to the meeting.

3 PORTFOLIOS

3.1 Safety & Risk

3.2.1 Incident Report summary

Noted reviewed at Governance meeting held 7 May.

3.2 Equipment & Maintenance

Julie Lister advised of the following update provided by John Holland prior to meeting commencement:

- Noted new compound is progressing with barbed wire to be placed on top.
- The old locks will be used so current keys will be relevant.
- Renewal SA will pack everything up and relocate it to the new compound.
- The container and boat will also be relocated.
- Skip will be placed for removal of rubbish.
- Clubs will need to clear out their lockers but if they want anything stored, they will need to indicate this on their boxes (front and side) and it will be relocated.
- Approval given for John to spend approx. \$650 to purchase some shelving for inside of the container along one side, for storage.
- John continues to work with the Council and Renewal SA to find a location somewhere to keep a dragon boat presence on the Port River in the interim.

Noted Julie Lister and Peter Button will visit two engineering companies on 9 May to look into options for a gantry system, given the previous company had gone quiet on this.

Noted the last of the dragon boats loaned to DBVic arrived back in Adelaide today and Peter Button will sort them out upon their delivery to Angle Park the next day. The boats themselves are fit for purpose however some have returned in a terrible condition. There are several broke seats, damaged heads and tails which won't be able to be used next season. A report will be prepared to DBVic and replacement heads and tails will need to be sourced and reimbursement sought.

3.3 Participation, Marketing & Publicity

Noted sub-committee now comprises: Chris Wood, Samantha Jay, Chris Springback, Tasha Youngman and Mary-Ann Holt.

3.4 High Performance & Development

3.4.1 State Team – AusChamps Results

Noted Sharon Etherington (PBs) will prepare the report.

An update was provided by Julie Lister on the team results noting they came away with Senior C open 10s gold; Senior C 10s pursuit silver; Senior C mixed 20s bronze; and Premier open 10s silver.

There were two teams entered into the pursuit race allowing everyone the opportunity to participate and they were fun events.

Three paddlers from Mannum Dragons had two receive medals, with one being a gold so they were enthused.

Some participants assisted Forza (WA) Club and Jason Kuhlmann swept their boat and they are keen to participate again in Perth in 2024 so it is hoped the enthusiasm will result in stronger numbers.

3.5 Social Media

3.5.1 Instagram insights

Noted updated report reviewed at Governance meeting.

3.5.2 Facebook insights

Tabled for information.

3.6 Officials / Training & Development

Discussed at Governance meeting.

3.7 Cultural

MA Holt advised that she was doing some work on this.

3.8 Sweeps' Committee

3.8.1 Sweeps Training – SOS communications – response

Noted email was sent to Pat Doogue as a result of incident at AusChamps to include SOS signalling in the S&D Course and that it would be introduced at each C&S meeting next season and reminded to Clubs.

3.9 The Sailing Club

3.9.1 Relocation

Discussed earlier.

3.10 Australian Masters Games Working Group

Noted there were nearly 400 registrations with six months to go. Another category of Future Masters (24-39) will be introduced.

Enquiries being received from interstate paddlers.

Promotion is being done via Twitter, Facebook, Instagram and the website. Links are:

- <https://www.dragonboatsa.com/2023-amg/>
- <https://www.instagram.com/2023AMGDragonboat/>
- <https://www.facebook.com/2023AMGDragonboat/>

3.11 Volunteers

Nil discussion.

4 EVENTS

4.1 Events (schools, corporate)

Nil discussion.

4.2 SA Regional Masters Games – Copper Coast

Noted event report yet to be provided however draft P&L has been circulated.

4.3 AusChamps

Nil discussion.

4.4 End of season dinner and awards – Sat 3-Jun – planning

Noted event planning is proceeding nicely with a band being sourced.

A stocktake of the award plaques will be undertaken and agreed if category was not held this season, that this should be engraved on the respective awards “not held” for consistency and would need to be done retrospectively. Follow up to be done with Subsonix as one of their plaques was not engraved.

Noted Details re Club of the Year – Metro and Regional have been circulated.

4.5 AGM – Annual Reports

Noted deadline for report is 31 May. [Action: All #2687](#)

5. AusDBF

5.1 AusDBF Update

Nil report.

5.2 Juniors

Nil report.

5.3 Registration Fees 23/24 – Subscription

Noted the standard template has been updated with a 2% increase as agreed upon at 2022 AGM. The fees for the respective category just at 1 July will be updated on the renewal paperwork and circulated to Clubs. There will only be the one annual fee for each category given the changeover to Subscription registrations. [Action: Marie #2688](#)

6 FINANCE

6.1 Reports – 30/4/23

MOTION

THAT the financial reports as at 30 April 2023 be accepted.

Moved: MA Holt and Seconded: T. Youngman CARRIED.

6.2 The Sailing Club – finances 30/4/23

Held over to next meeting.

6.3 Lease – 5 years

Noted the draft lease had been circulated with feedback provided and that the boats are to be classed as “Geelong Mould” boats.

7 CORRESPONDENCE

7.1 Email – Jordan McKenna re offering announcement services

Held over.

8 CLOSING

8.1 Any Other Business

With respect to the upcoming RC planning meeting, it was agreed to draft a timetable based on least year’s program to start the planning with, which could then be modified. **Action: Julie #2689**

Noted waiting on SC to commit to some training dates for courses for new and qualified sweeps.

8.2 Next meetings

Agreed that the PF set for Tuesday 23 May would actually only be a RevSport training session with Martin Hastings (AusDBF) on Subscription mode. **Action: Marie #2690**

Agreed new date of Tuesday 30 May at 6:30pm for the RC planning meeting. **Action: Marie #2691**

Agreed new date of Wednesday 31 May at 6pm for the Presidents’ Forum. **Action: Marie #2692**

The next Board meeting is set for 6pm on Tuesday 13 June at The Sailing Club and via MS Teams. **Action: Marie #2693**

Meeting closed at 9:15pm.