



# DBSA MINUTES

## GOVERNANCE BOARD MEETING

Sunday 7 May 2023 at 10:30am  
At The Sailing Club / MS Teams

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### 1 FORMALITIES

#### ▪ OPEN MEETING – 10:35am

*"We acknowledge the Kaurua people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region".*

#### ▪ PRESENT

Julie Lister (Powerblades), Tracey Gardiner (Powerblades), Jennifer Bould (Life Member), Tasha Youngman (Powerblades) and Mary-Ann Holt (ASA).

#### ▪ APOLOGIES

Chris Wood (ACDC)

#### ▪ DECLARATIONS OF CONFLICTS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise.

### 2 GENERAL

#### 2.1 Subsonix correspondence

The recent follow up email received from Subsonix seeking a response was discussed.

A draft response was agreed upon noting that the Board now considered the matter closed.

**Action: Julie #24**

#### 2.2 Officials and Volunteers – proposal for the future

The proposal circulated by Julie Lister was reviewed with the Board being in favour having a hybrid course delivered by AusDBF as was discussed by Julie Lister with Philippa McClean at AusChamps.

The following proposal was considered and agreed upon:

- AusDBF to facilitate a hybrid training course for level 1, 2 and 3 hopefully in June
- Once dates are confirmed, email to all Clubs, but not just the general 'officials course' type email, the wording content needs to promote and encourage
- Invite relevant officials to undertake the assessment to the next level
- Approach and encourage 'Board nominated' members to attend the level 1 officials course
- Further discussions to develop a mentoring plan for all levels during the 2023/2024 season
- Integrate officials and volunteers at Board level and establish an officials and volunteers forum to meet 3 times a year to be Chaired by the Board portfolio lead

**Action: Julie #25**

Of note: It has already been agreed that the race Committee will, based on the roster nominate the 'Chief' roles on race day as part of the race day planning process.

#### 2.3 Constitution draft

Agreed to postpone review of this document until Monday's Board meeting.

#### 2.4 Action items – Board

Reviewed. Of note:

- #2645 – noted likely to be x2 S&D courses held in two locations (Aquatic, Victor) due to popularity
- #2674 – noted the boats for RMG ended up being borrowed from Mannum Dragons.
- #2679 – agreed to ask Pat Doogue to include "SOS signals" as part of the S&D course.  
**Action: Julie #26**
- #2680 – noted issues with MYOB delaying this I&E report and should be ready for next meeting.
- #2681, 2682, 2684, 285, 2645, 2647, 2606, 2621 closed
- #2621 – list of approved suppliers to be tabled at Board meeting by Treasurer

- #2194 – 5-year boat lease agreement will be tabled at Board meeting by Treasurer
- #2595 – response awaited for insurer re clarification over no longer insuring gym equipment and to let AusDBF know if that is the case

## 2.5 Policy #07 – Participant Clearance Procedure

Held over to Board meeting.

## 3 POLICIES

### 3.1 Policies

- #05 – Conditions of entry to races  
Held over.

#### 3.1.1 Clubs in put to DBSA Policy #05

Held over.

#### 3.1.2 Clubs in put to DBSA Policy #05

Held over.

## 4 ANY OTHER BUSINESS

Agreed to action some of the Agenda items from the Board meeting scheduled for the following evening to allow more time for discussion on the held over Agenda items during that meeting.

### Agenda item #1.4 – Clearances

The following clearances were ratified:

- #05 – Max Smart – Subsonix to Powerblades
- #06 – Alison Goss – Subsonix to Powerblades
- #07 – Kayla Mundy – Subsonix to Powerblades
- #08 – Kelly Cornish – DBSA to Powerblades
- #09 – Rick French – SADA to Subsonix
- #10 – Julie French – SADA To Subsonix

**Action: Marie #26**

### Agenda item #3.5.1 – Instagram Update

Tash provided a very informative group of statistics relating to Instagram outlining some key demographics relating to age groups, regions, and countries. It was agreed the ongoing challenge would be informative information in the off season.

### Agenda item 3.1.2 – Incident Summary

Two new items from nationals were discussed. The open incident relating to BM is now closed with the paddler returning to club training last week.

Meeting closed at 12:05pm.

Next meeting date is to be advised.

## 5 CLOSING

Meeting closed at 12:05pm.

Next meeting date is to be advised.