



DBSA MINUTES BOARD MEETING

Sunday 30 July 2023 at 10:30am
At The Boatshed

FORMALITIES

- **OPEN MEETING – 10:30am**

"We acknowledge the Kaurua people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region".

- **PRESENT**

Chris Wood (ACDC), Jennifer Bould (Life Member), Tracey Gardiner (Powerblades), Julie Lister (Powerblades) and Mary-Ann Holt (ASA)

- **APOLOGIES**

Nil

- **DECLARATIONS OF CONFLICTS OF INTEREST**

Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise.

1 ADMINISTRATION

1.1 Handicapping – race format for season

This proposal was discussed at length.

The consensus was that although the RC had agreed that this would be trialled for 20s racing on Race Day #1, that the Board would place it on hold for next season as it required further deliberation. Noted a working group should be formed to produce the criteria for how it would operate and any impacts.

1.2 Task List (revisit Official/Volunteer roles)

The Task List was discussed with some changes suggested. **Action: Chris #2748**

Agreed that the Contacts tab sheet would need to be updated and matrix of Race Officials included for allocation of race day roles for the season and a roster for the Chief Officials.

Action: Julie #2749

Noted Jennifer Bould and Julie Clinch would not be available as Chief Officials for the first event (Metropolitan Hat Regatta) and that Julie Clinch would also not be available for race day 24 September.

Noted the organising club for a race day will contact the Chief Official to confirm their availability.

1.3 AusDBF ROMP Mentors

Noted AusDBF is seeking by the end of the August, confirmation if DBSA is happy to support the current ROMP reps (should they wish to continue) or whether DBSA will be seeking EOI's for new ROMP reps for your State to replace the current ROMP reps. Melanie Cantwell will contact them direct to see if they are willing to continue.

AusDBF was also wondering why DBSA has x3 ROMP mentors when larger states only have x2.

Agreed to send out an EOI in September seeking nominations for ROMP Mentors.

Action: Julie #2750

1.4 Race fees 2023/24

MOTION

THAT the race fees for 2023/24 season will be:

- Season – Adult \$10 (plus GST)
- Season - \$0 – no fees
- State Champs – Adult - \$15 (plus GST)
- State Champs – Juniors \$10 (plus GST)

Moved: C. Wood and Seconded: M.A. Holt

CARRIED.

Noted there was no increase applied.

1.5 Mildura Dragons – Membership to DBSA

Agreed that there would be no objections should Mildura Dragons wish to join DBSA.

2 GOVERNANCE

2.1 Policy #05 – Conditions of entry to races

Reviewed with minor changes made. **Action: Marie #2751**

2.2 Policy #07 – Participant Clearance Procedure

Reviewed with minor changes made and form to be updated to include checkbox to acknowledge application is in line with Policy #05 – Clearance Procedure and to remove DBSA as a clearance option. Policy to be sent to Clubs for feedback. **Action: Marie #2572**

2.3 Policy #018 – State Team Selection process

Reviewed with minor changes made. **Action: Marie #2573**

2.4 Officials Course – quick update

An update was provided on the recent course held for Levels 1-3 conducted by Melanie Cantwell (AusDBF).

Noted for Level 1, that 14 registered, 12 attended and passed. Melanie is updating their RevSport accreditation accordingly with 5 still to do the PBTR course and submit that.

The Level 2/3 course had 6 register, 5x L2 and 1x L3 attending and all passing. PBTR needed to be done for x1.

There are still individuals wanting to do the Level 1 & 2 courses.

Noted from September that the level 1 course will change and part will be delivered online.

Next step is to develop a plan or matrix once confirmation has been received that they have all done their PBTR as to availability and task allocation for the season so that they can gain the necessary experience to progress. **Action: Julie #2574**

Noted they have all been sent congratulatory emails by Julie Lister and advised they would be contacted at the end of August in time for the first race day. The aim would be to have MA Holt liaise with the respective race day Chief Official on their roles.

At this point of discussion, Jennifer Bould left the session due to a conflict of interest re the second party to the nomination for Life membership.

2.5 Life Membership nomination – Pat Doogue

An “in camera” discussion was held.

Action to review and update the Life Membership Policy to include the role and responsibilities of the Board. **Action: Marie #2575**

3 CLOSING

3.1 Any Other Business

- Viable Club – Last season Blade Runners had two registered members which does not in the Board’s view represent a viable Club given to be a registered Club, you need 12 paddlers to be registered, including a level 3 sweep and level 1 coach. The Club currently has no registered members, was represented and vocal in discussions at the race committee meetings and as a Club has provided feedback on the constitution and provided an ‘on notice no vote’.

It was the view of those present (JL, TG, MH, CW) that Bladerunners should be contacted and asked what their intentions are for the season and be reminded of the criteria to be a registered Club. **Action: Marie #2576**

- Action item. Reviewed. Of note:
 - #2743 – not relevant – no need to send a communication when there is no update.
 - #2748 – decided against this idea.
 - #2653 – after discussions with Melanie based on some content and discussions generated at the level 2 course this would add no value. With the integrity sessions now available this should meet this requirement. Any communication needs to be positive and future/forward looking not quoting 'rules'.

3.2 Next meetings

The next Board meeting is set for 6pm on Thursday 21 September at the Aquatic Boatshed.

Meeting closed at 1:20pm.