



**Minutes of the
PRESIDENTS' FORUM
Thursday 17 November 2022 @ 8:30pm
The Sailing Club / Zoom**

1. OPEN MEETING – 8:35pm

Chris Wood as DBSA Secretary opened the meeting as Chair.

2. ATTENDEES

Present – in person

ACDC:	Sharon Knights (President), John Holland
Bladerunners:	Julie Clinch (President)
Black Sea Dragons:	Chris Payne (President), Lyn Payne
DAA:	Jo Hamlyn (President)
Powerblades:	Peter Button (President)
Subsonix:	Lynette Ferrari, Mario Ferrari
Victor Dragons:	Les Sharp (President)
Waiwilta:	Anita Newton, Chris Anderson
Life Members:	Jennifer Bould, Steve Clinch, Julie Clinch, Chris Wood, John Holland
DBSA:	Jennifer Bould, Norman Voss, Chris Wood

Present – via Zoom

Adelaide Phoenix:	Thuy Nguyen (President)
ASA:	Mary-Ann Holt (President)
Coorong Dragons:	Roylene Nixon (President), Brigitte Chapman
DAPL:	Sandy Jansen (President)
Mannum:	Julie Metcalfe (President), Jason Kuhlmann
SADA:	Julianne Kuhlmann (President), Pat Doogue
Subsonix:	Jack Salagaras (President)
Vicki's Pride:	Sandra Bennett (President)
Waiwilta:	John Klopp (President)
Water Warriors:	Samantha Jay (Secretary)
DBSA:	Tasha Youngman, Mary-Ann Holt

3. APOLOGIES

DBSA Board: Julie Lister, Tracey Gardiner

4. MINUTES FROM PREVIOUS MEETING

MOTION

THAT the Minutes of the Presidents' Forum held 18 August 2022 be accepted as a true and accurate record.

Moved: S. Knights and Seconded: L. Sharp

CARRIED.

5. BUSINESS ARISING / ACTION ITEMS

NO.	ACTION	DUE DATE	BY	STATUS
5	Prepare a paper for Club consideration on pros and cons of "seasonal" versus "subscription".	Sept	Board	Done
46	Withdraw draft Policy #03 – Regatta Recognition of Winning Categories.	Next mtg	Board	Done
47	Circulate advice from DIT re new AS post 2025 standard for PFDs.	ASAP	Peter	Done

48	Provide a PD for the position of FinishLynx Operator to be sent out to Clubs to seek EOIs. <ul style="list-style-type: none"> Noted Maria Darby is managing this and would be 2023 before available. 	ASAP	Julie C & MA	Ongoing
ACTION ITEMS – ONGOING				
42	Come back to next Forum with response if in favour or not of introducing a 12-month rolling membership for the 2023/24 season.	Next PF	CLUBS	Ongoing

6. DBSA

6.1 Admin

6.1.1 Registrations 2023/24 – subscription mode preference

Noted discussion held over to end of meeting to allow time for Craig Ryan (DBVic) to attend online to provide his position on this as he manages DBVic registrations.

6.1.2 Registrations 2023/24 – online only preference

Noted discussion held over to end of meeting to allow time for Craig Ryan (DBVic) to attend online to provide his position on this as he manages DBVic registrations.

6.1.3 Registrations – use of photos / opt out

Noted RevSport currently has Terms & Conditions set up automatically to have paddlers indicate by a checkbox, if they wish to opt out from being included in any social media. It was felt however that some junior paddlers may not be aware of this if their parents are managing their registration and that some paddlers may not if their Clubs manage the registration process on their behalf.

Noted both Marie Cunningham and Tasha Youngman regularly advise participants when taking photos at events that they can choose to opt out from the photo however this does not cover those in the background of the shot. It was also felt it would be hard to really manage that because of people in background shots or not necessarily everyone knowing who has opted out.

Clubs were encouraged to remind their paddlers to indicate to them and DBSA if they specifically did not wish to be included in any social media. **Action: Clubs (#49)**

Noted DBSA would continue to look into the best way to manage this and would look to make changes from the next season to RevSport as required.

6.1.4 State team – regional Clubs

Regional Clubs were requested to discuss with their members the notion of being part of a regional team to represent SA at the 2023 AusChamps. An email will be sent following up interest: **Action: Chris (#50)**

6.1.5 Status of boats and equipment

Noted that DBSA would be loaning x18 boats and equipment to DBVic under a loan arrangement for the 2023 AusChamps and in return would receive some Champion boats. Boats and equipment are to be returned in good condition. This would generate approximately \$18,000 into the DBSA finances.

Clubs were encouraged to be mindful of maintaining the equipment in good order after use and especially up until they are relocated. Noted at Aquatic that not all boats are being washed down and removing the sand and suggested this best be done on the shore before return to the compound.

In the interim, the Board is working on the logistics of moving the boats and equipment back into the new boatshed and is currently repairing oars, heads and tails and getting clarity from the Council on the completion date.

Further maintenance will be undertaken at the end of Jan / early Feb with Clubs will all be asked to step up and assist at a working bee.

6.1.6 Maintenance delegates – discussion

Noted when Maintenance Delegates were emailed by Norman Voss (DBSA Maintenance Coordinator) that only three responses were received which was disappointing. Suggested that next time the Presidents and Secretaries be included in on the email.

6.1.7 MPIO needed

Noted Julieanne Kuhlmann (SADA) is the current DBSA Member Protection Information Officer as Mick Cahill had not renewed his membership this season. An alternate was being sourced and preferably a male.

John Holland suggested that this be placed on hold as an update will be provided at the upcoming NIF Roadshow on how this would be managed.

6.1.8 AusDBF National Integrity Framework (NIF) – reminder

Noted DBSA have adopted the following AusDBF policies as part of accepting this framework and will look to update any applicable DBSA policies:

- Personal Grievances Policy
- Code of Conduct Policy
- Conduct and Disciplinary Policy
- Child Safeguarding Policy
- Competition Manipulation and Sport Wagering Policy
- Complaints, Disputes and Discipline Policy

[Sport Integrity - Australian Dragon Boat Federation \(ausdbf.com.au\)](http://ausdbf.com.au)

Clubs were reminded of importance to register for upcoming NIF information session at The Sailing Club on Tuesday 29 November at 6pm. **Action: Marie (#51)**

6.1.9 Covid-19 restrictions – follow SA Health Regulations

Noted earlier DBSA restrictions withdrawn with Clubs to be mindful of SA Health regulations and to use common sense (ie unwell don't attend).

6.1.10 Annual Memorial ceremony – January race day

Noted Board has agreed to suggestion from Mary-Ann Holt that an annual memorial ceremony recognising any participant that has passed away, be held. Timing for this will be the first race day in January at Scullers Reserve with a flower (rose petals) ceremony to be held on the water prior to the first race. To be discussed further at the RC meeting prior.

6.1.11 Juniors – training – Saturdays

Noted John Holland is holding training for all junior paddlers on Saturdays at 10am at The Sailing Club.

Program for Dragonmites training will be scheduled soon.

6.1.12 Facebook – local content needed

Noted Clubs encouraged to upload more local content or to forward this to Tasha Youngman and Marie Cunningham to post on their behalf.

6.1.13 Regional training day – January

A-training day is scheduled for Saturday 21 January 2023 at Aquatic for regional Clubs to get used to training at West Lakes. Further details to follow.

6.2 Health, Safety & Risk

6.2.1 Access to Safe365

Noted that majority of Clubs now have two nominated persons who have been given access to Safe365.

6.2.2 Reporting incidents

Clubs reminded to ensure that they use the App to report on any incidents or injuries no matter how minor.

Noted each report is maintained in a register and is reviewed by the Board at the next Board meeting and will manage it until it is closed out. AusDBF also receive a copy of each report to monitor any trends.

Noted Clubs themselves do not receive a copy of the report once lodged via the App and this would be followed up with AusDBF, by John Holland. **Action: John (#52)**

Noted with respect to the boat capsize at the Hat Regatta the responsibility to lodge an incident report was with any Club that was involved and the event organiser.

6.2.3 Aquatic 'water rules'

Clubs encouraged to:

- remind their Sweeps when returning to shore to "dig it in" before they hit the beach, with seat #1 hopping out and pulling the boat up on the shore, mats to be used. Paddlers to get out whilst water is still under the boat.
- stay as close as practical to the right-hand side of waterway and be mindful of people fishing off pontoons.

6.3 Courses

6.3.1 AusDBF Level 1 Coaching Course – earlier date than May?

Noted Black Sea Dragons are keen for the course to be held earlier than May otherwise there x3 participants would need to travel interstate to complete. There had been no feedback to the email out to Clubs seeking nominations for an early course.

DAA advised if the timing was suitable that they would have x2 participants and Subsonix said they would most likely have one. John Holland noted would need minimum of five to proceed and timing would be around Jan/Feb 2023.

Agreed to send out a reminder email. **Action: Marie (#53)**

7. CLUBS

- Mannum – noted the current river conditions due to the floods has meant they have had to remove their boats off the water as it is too dangerous. They will look to come down to Aquatic to train in the interim and were advised to contact Julie Lister who manages the boat roster and training schedule.
- Coorong Dragons – noted their major concern is the water conditions as the currents are really fast and have been warned to be careful of debris as Lake Alexandria has been opened. They may look to relocate a boat

Pat Doogue – noted his training sessions planned at Goolwa for the week with various Clubs had been unfortunately cancelled due to extreme weather conditions.

- Vicki's Pride – similar concerns as Mannum and have moved boat and trailer to higher ground and are seeking alternate location to paddle. Will be discussed further at AGM on Friday.
- Subsonix – noted would follow up with the Board separately on the management of some policies.
- Victor Dragons – asked when the new AusDBF Sweeps' direction circulated today comes into force. The response given by John Holland was that it was circulated early before it could be discussed by the individual states. Suggested Presidents ask their Sweeps to hold off from asking any questions in the interim.
- Powerblades – Peter Button advised he has been contacting the Council to seek an update on the status of the redevelopment of the boatshed to no avail and will now follow up with another contact higher up the chain. The last advice received was that they were on track for December and if any setbacks would be January.

Agreed would need to triage the boats and equipment going back into the new boatshed and prepare a plan for the internal layout of the shed.

- Waiwilta – Anita Newton advised she was a member of the Adelaide Dolphin Sanctuary and wanted to make Clubs aware if training on the Port River to be mindful of an orphan nine month old dolphin (Rocket) near the Jervois Bridge and to avoid that area if possible.

Noted DBSA had received written advice on this as well and from the Rangers with the same advice.

8. AusDBF UPDATE

John Holland advised that AusDBF had produced a document with several queries put to RevSport around Subscription and Seasonal modes management in RevSport. He suggested that Clubs review the content and make up their own mind as to what method would work best for them. Noted it had been circulated with the Agenda papers.

Pin Payments – also discussed noting there is a cost for Clubs to access this.

Agreed Clubs are to once again consider this further and come back to the next meeting with their preference.

Action: Clubs (#54)

9. ANY OTHER BUSINESS

- Victor Dragons – encouraged everyone to watch the Channel 7 news weather on Wednesday 21 December as they will be highlighted as part of a Christmas activity.
- Jennifer Bould – advised invoice received from AusDBF for paddlers' levy which was 29 pages long. A shorter one had been requested and has since been paid.

10. NEXT MEETING

The next Forum is scheduled for 8pm on Wednesday 15 February 2023.

The meeting closed at 9:44pm.