



DBSA MINUTES BOARD MEETING

Saturday 9th September 2023 at 10:30am
At The Birkenhead

FORMALITIES

OPEN MEETING – 10:30am

"We acknowledge the Kaurua people as the traditional owners of this land we meet on. We acknowledge their living culture and unique role in the life of this region".

PRESENT

Chris Wood (ACDC), Tracey Gardiner (Powerblades), Julie Lister (Powerblades) and Mary-Ann Holt (ASA)

APOLOGIES

Jennifer Bould (Life Member)

DECLARATIONS OF CONFLICTS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise.

0.1 Previous meeting Minutes – 30/7/23

MOTION

That the Minutes of the Board meeting held 30 July 2023 be accepted as a true and accurate record.

Moved: T. Gardiner and Seconded: C. Wood CARRIED

0.2 Task List

The Task List as at 30/7/2023 was discussed and updated – see attached for completion

1 DISCUSSION/GENERAL BUSINESS

1.1 Agreed John Holland to remain on AusChamps Committee

Agreed Julie Lister to remain on AusDBF Risk & safety Committee

Action 2577 Julie to notify AusDBF

1.2 Clearances

The clearance applications for the following were approved out-of-session and ratified:

- Mel Spencer - WW to ACDC GRC
- Veronica Maidment - SADA to WW

The clearance applications for the following were discussed and approved:

- Sharon Knights – To WW
- Michael Rehbein – ASA to Pink Dragons

Action 2578 – Julie to notify paddlers and clubs

Action 2579 – Marie to process in RevSport

1.3 Membership Complaint – Copper Coast

Complaint was discussed. Action 2580 – Chris to notify CC of discussion and explain credit card fee charge

1.4 Lunar New Year Festival

The program options circulated via email 27/8 were discussed and option 1 agreed. Criteria for State championships was discussed and agreed (see below). It was agreed to increase the cost for Corporate Paddlers to \$15 per person including GST; this event would support Invictus Australia and Tracey will liaise and organise; look to source medals

- 200m 10s and 20s
- 10s Junior and B Grade – open and women (no mixed) and 3 rounds maximum
- Premier, senior A, senior B and senior C – open, mixed and women, all straight finals unless more than 6 entries (no composite crews)
- 2000m mixed Premier 20s – juniors and B grade can enter as well as composite crews (need a lead club)
- Corporate challenge – open, women, mixed and 3 rounds

To run an event there will be a minimum of 3 crews entered and races will be combined age categories to fill lanes.

As this is an official race day (no 5) and qualifies for States, there will need to be a qualification exception such as:

- Where a club enters a category as 20s crew they would automatically qualify for both 10s and 20s at State Championships
- Where a club enters a full 20s mixed crew (not composite) into the 2000m they would qualify for mixed, women and open at State Championships 10s and 20s
- Where a club enters a crew either 10s or 20s into a race category and that event is not held due to minimum numbers, they would qualify for State championships

Action 2581 - Julie to communicate to clubs and get RevSport updated; Race Committee meeting to be determined to assess entries

Action 2582 - Marie to process in RevSport

Action 2583 - Chris to organise dancers, drummers, lanterns

Action 2584 - Julie to source medal costs and design (MA to provide some details of designer / provider)

1.5 Heads and tails – Asset Management

Assessment of dragons heads and tails after nationals has identified a number require significant maintenance and there are insufficient to cater for 13 boats required for Masters Games. JL has approached Advanced Fibreglass Techniques to discuss possibilities of repairs. It was agreed to assess all heads and tails with first priority batch to ensure 13 good state of repair for Masters Games. All heads and tails to be maintained as required

Action 2585 – Julie to assess heads and tails and transport first batch to AFT

1.6 AGM Board Position of AGM voting

The Constitution August 2022 could be ambiguous in its interpretation relating to Life Member voting *“individuals granted Life Membership from the adoption of this Constitution shall not have voting rights”*.

It was agreed that the Boards position on clarity and the intent of the previous Board when updating the Constitution is that Life Members do not have voting rights. It was agreed that this would be notified personally to all Life Members and confirmation would be included within the AGM papers.

Action 2586 – Chris to notify all Life Members and include in AGM papers

Attendance and voting rights at meetings such as but not limited to AGM, SGM, Presidents Forum and Race Committee relating to those not a fully paid up member (Club) of DBSA and not a registered participant of a Club was discussed. The Constitution remains silent on the matter. The Board decision is:

- To have a voting right, a fully paid up member (Club) of DBSA must continue to meet the requirements of the Constitution section 7 (3) (a) and (b)
- To make representation on behalf of a fully paid up member (Club) of DBSA, the individual must be a registered participant of the fully paid up member (Club) of DBSA

All paddlers past and present, other individuals and Life Members are welcome to attend meetings as a silent observer with no voting rights. **Action 2587 – Julie to notify all Clubs**

1.7 AusDBF ROMP Mentors

AusDBF sought by the end of the August, confirmation from DBSA ROMPs if they were happy to continue as the current ROMP reps. CW has confirmed; JB has stated no due to EOI process; JC has not responded by the due date to confirm, delaying a response until post AGM 14/9.

The agreed action from 30/7 remains to send out an EOI in September seeking nominations for ROMP Mentors. **Action: Julie #2750 from 30/7**

1.8 Grant from FY23

Dragon Boat SA – Storage Project (2023/24 FY). Communication from Sturt Council

If you intend applying for this funding round to seek the matched funding needed to progress your project this FY, please let me know ASAP and we will issue you with updated **Landowner Consent & Local Government support form(s)** to support your application.

Alternately, given the smaller amounts involved, the storage project can also proceed if the club has the additional \$6K funds required (as per the clubs original club breakdown below) and/or can source the remaining project funds needed from other external sources (eg. if not applying to OSRS).

It was agreed to go with the alternative option given DBSA had already sourced and funded the project. **Action 2588 Julie to contact Sturt Council with decision**

1.9 Torrens Boat Shed Lease

Email from Scotch College requesting information on lease. **Action 2589 Chris to provide updated information as requested**

2 GOVERNANCE

2.1 Policy #05 – Conditions of entry to races

Reviewed and agreed to updates based on Club feedback.

2.2 Policy #07 – Participant Clearance Procedure

Reviewed and agreed to updates based on Club feedback.

Both policies 05 and 07 Board approved to be circulated and placed on website. **Action 2590 Marie**

3 CLOSING

3.1 Any Other Business

- **Independence of Auditor** – It was agreed to source a different Auditor for the FY24 as the existing Auditor as a paddler is not fully independent and in line with Corporations Act and best practice, the role of Auditor should be rotated. **Action 2591 Tracey to source options prior to AGM**
- **Volunteers on Race days** – MA discussed options for monitoring volunteer activities; Board agreed meals for volunteers/officials would be for those doing a full race day and not those 'tag teaming' for experience (would increase costs and be difficult to manage)
- **Gantry System Update** – JL provided update with quotes received between \$33k and \$66k. Alternative solution presented and discussed (Assisted Life Device) for short term with option then to source grants for funding of full gantry. Approx. cost \$5k manual, \$7k electric. **Action 2592 Julie to discuss with potential providers and obtain quote and timeframes**
- **Action 2722 – Boat at Cowell** – CW provided update: Mildura are looking to source a second boat as they own their boats. Agreed to initially offer this boat to Mildura for notional value of \$50. Mildura to organise transport

3.2 Next meetings

The next Board meeting is set for 6:00pm on Thursday 21 September at the Aquatic Boatshed.

Meeting closed at 12:45pm