

DBSA MINUTES BOARD MEETING



Monday 12 February 2024 @ 6pm
At Aquatic Boatshed meeting room / Zoom

FORMALITIES

▪ OPEN MEETING – 6:02pm

The Acknowledgement of Country was read by Chris Wood with Chris Wood to read it again next meeting.

“We acknowledge the Kaurna people as the first nations of this land on which we meet today. The dreaming is still living from the past, in the present into the future and forever. I would like to acknowledge all cultures sharing this land today, past and present.”

▪ PRESENT

Chris Wood (CW) (Life Member) (ACDC), Tracey Gardiner (TG) (Powerblades), Mary-Ann Holt (MA) (ASA), Jennifer Bould (JB) (Life Member), John Holland (JH) (Life Member) and Teresa Riccio-Goodwin.

▪ APOLOGIES

Julie Lister (JL) (Powerblades).

▪ DECLARATIONS OF CONFLICTS OF INTEREST

Standard acknowledgement given to declare any conflicts of interest with agenda items as they arise.

1 ADMINISTRATION

1.1 Previous meeting Minutes – 16/1/24

Agreed as a true and accurate record. [Action: MC #2912](#)

1.2 Action List (reviewed end of meeting)

Of note:

- #2868 – JH advised he was halfway through developing a procedure for the gantry system.
- #2899 – Noted timing of YP Saltwater Classic is not ideal so involvement will not proceed.
- #2901 – Noted Rowing SA advised that they use the shortest route around the island during races. Follow up to be had with Marines & Harbours contact.
- #2908 – noted Council has allowed additional car park access on grass for next event and will need to renegotiate again next season.
- #2909 – Policy #26 – New Paddler Allocation – agreed to rescind as no longer needed.
- #2814 – Noted Mannum are now keen to look at the blue trailer as they have received a \$2k grant so they will do this whilst in Adelaide for the Regional training day.
- #42 – Governance meeting – Noted BSD advised they are interested in a juniors' workshop and awaiting advice still from PBs.

1.3 Acceptance of 'Information Only' Papers

Accepted.

1.4 SGM Minutes – 7/2/24

Agreed correct recoding and to be circulated to all. [Action: MC #2913](#)

1.5 PF Minutes – 7/2/24

Agreed correct recoding and to be circulated to all. [Action: MC #2914](#)

1.6 Clearances

Noted the restriction period is now in place until 30 April.

2 PORTFOLIOS

2.1 Safety & Risk

2.1.1 Incident spreadsheet

Held over.

2.1.2 Umpire's Boat – further non urgent work

Noted.

2.2 Equipment & Maintenance

Noted there was a head and tail damaged during the last race day and that the two clubs allegedly involved had not yet submitted an incident report in Safe365.

Agreed to send an email to all Clubs advising them in future that if they do not report any incidents in Safe365 that they may be liable for a fine for the repair of any damage to equipment caused by them. **Action: MC #2915**

Follow up to be had with alleged Clubs to advise them to submit a report in Safe365.

Action: MC #2916

Agreed to revisit this next meeting to discuss further. **Action: MC #2916**

2.3 Participation, Marketing & Publicity

Noted sub-committee meeting scheduled for Monday 26-February.

2.4 High Performance & Development

Nil report.

2.4.1 Juniors

JH advised that DBVic is keen to combine teams with DBSA so can enter full teams in each category.

Aim will be to have equal numbers from each state with follow up meeting being held with DBVic this week to coordinate. Individual State tops to be worn.

2.4.2 State Team

Noted ergos being held next Sunday.

At this point of the meeting Chris Wood, Tracey Gardiner and John Holland left the meeting due to a conflict of interest.

2.4.3 Flag Bearer AusChamps 2024 – Proposal Neil Parker and Cassidy Burns

- Discussion was held and a vote taken appointing Cassidy Burns as the Flag Bearer.

At this point of the meeting Chris Wood, Tracey Gardiner and John Holland returned to the meeting and were advised of the appointment.

- Noted advice to be sent to Cassidy Burns advising him of the appointment and to PBs thanking them for the unsuccessful nomination for Neil Parker. **Action: CW #2918**
- Advice to be given to AusDBF of Cassidy's appointment and congratulatory post uploaded to FB. **Action: MC #2919**

2.5 Social media & Website

Noted link to the new smoke-free and vape-free outdoor area laws for underage sporting events and training sessions has been placed on the DBSA website.

<https://www.dragonboatsa.com/get-involved/juniors/>

Follow up to be had with Paddle SA to ascertain what they are doing about placing the required posters in the Boatshed before doing the same. **Action: JB #2920**

2.6 Cultural

Discussion held on whether this portfolio should be maintained and its relevance.

A copy of the draft current Publicity and Cultural Guide was shown and noted that the Publicity information should be removed and that it would be circulated for review at the next meeting.

Action: All #2921

JH advised that the eye-dotting ceremony is always done at the beginning of the season however they are not being put to sleep at the end of the season. AusDBF has a manual on this and agreed to circulate also. **Action: JH #2922**

2.7 Sweeps' Committee

2.7.1 Chair appointment

Agreed to appoint Pat Doogue as the Chair. **Action: CW #2923A**

2.8 Volunteers & Officials

MA advised from her perspective that the coordination of this generally went well however short a couple of timekeepers at the end of the day.

Noted some issues with the boat loadings and the advice given that it could not be done unless the Sweep was present resulting in delays.

3 EVENTS

3.1 Events

3.1.1 Sun 11/02/24 – Lunar New Year

Noted event went well and weather was superb with positive feedback received. The juniors involved were extremely happy.

3.1.2 Schools event – 07/05/24

Noted this is the annual event for Pulteney and St Peters (boys and girls) schools.

3.1.3 Event request – Contax netball club

Noted event went well and that ACDC will look to reimburse DBSA back under the 50/50 arrangement.

3.2 SA Masters Games – 13/04/24

JH advised that besides this event in 2025 it will be held in Port Augusta so he would be travelling up with Sport SA this weekend to check out that venue to determine where the course will be as they were keen to see both locations.

Noted SADA, Mildura, ASA, DAPL, Mannum and VP may be entering combined team.

Agreed to send out another reminder to Clubs and post on FB re the event to encourage participation.

Action: MC #2923B

4. AusDBF

4.1 Level 1 Coaching Course – 3&4 Feb – update

JH provided an update of the course and noted there ended up being seven participants instead of the eight expected. Having Contax present on the Saturday was beneficial to allow students to use them to “introduce them to the sport” as part of the course requirement.

Agreed next time when sending course information out to include that participants are to wear either club tops or casual attire.

4.2 Jon Taylor Memorial Award – closes Mon 11/03/24

Noted is up to the Board to determine if anyone was suitable to be nominated with none identified at this stage.

5. FINANCE

MOTION THAT the financial reports as at 31 January 2024 be accepted. Moved: TG and Seconded: MA CARRIED.

TG provided an update on actions since the last meeting.

6. GOVERNANCE

6.1 Governance sub-committee

Discussion held on whether Governance meetings should continue to be held separately as it was felt it was easier to revert to having policies reviewed throughout, they year when they are due for review instead.

Agreed that the Sunday 18 February 2024 Governance meeting would be cancelled.

Action: MC #2924

6.2 Other

Discussion held on Presidents' Forum meetings and the disappointment that not more metropolitan Clubs attend in person and some online do not show their face.

Agreed to provide a meeting etiquette for circulation to Clubs. **Action: MC / TGR #2925**

TGR offered to deliver a brief presentation at the 14-May PF on 'risk culture'. **Action: TGR #2926**

6.3 PF & SGM meetings 07/02/24 – follow up / feedback

Nil.

6.4 RC meeting – Sports B ruling

The varying feedback received from Clubs was circulated for review.

Consensus was to refer this back to the RC at the next meeting to put forward a recommendation.

Action: MC #2927

7. GENERAL

7.1 SA Sports Federation – Baseline Data Survey for SSOs

JH advised that he spoke to Sport SA re this and that it was not relevant to DBSA given there is the opposite issue of being few males involved in the sport however they are still keen for as much data as possible.

Agreed to give JH full Admin access to RevSport on an ongoing basis so he could complete and submit this report and to use for Coaching accreditation. **Action: MC / JH #2928**

7.2 Game Community program – invitation

JH advised this program is like the former Start Club program and is good for Clubs to manage governance. Agreed to discuss at next PF. **Action: MC #2929**

8. CLOSING

8.1 Any Other Business

- TG offered to coordinate early the medals for the State Championships. **Action: TG #2930**
- The request from Kayla Mundy seeking to be reimbursed for her boat licence training of \$139 and looking to assist in this role going forward was discussed.

Agreed to send an EOI to all Clubs for anyone interested in doing the same with some criteria included. **Action: JH #2931**

- Agreed to discuss a honorarium for FinishLynx / laptop operators next season to encourage involvement and to be in a position to set up a roster. **Action: MC #2932**
- The meeting schedule up until May was revisited to look to reschedule where possible to allow training for those Clubs involved in State training and AusChamps. Agreed to reschedule as follows:

- Wed 13-Mar to Thu 14-Mar
- Thu 09-May to Wed 08-May

Action: MC #2933

Agreed to place on next Agenda an item re the Officials & Volunteers lunch.

Action: MC #2934

- Agreed to circulate to BSD and PBs, the AusDBF email to CCWW Team Managers from IDBF with regards to WADA and anti-doping pre-learning requirements. **Action: MC #2935**

8.2 Next meetings

Next meeting date is now set for 6pm on Thursday 14 March 2024 at 6pm at the Aquatic meeting room and online.

Meeting closed at 8:12pm.

