



**Minutes of the
PRESIDENTS' FORUM
Wednesday 7 February 2024 @ 8pm
Aquatic Boatshed / Zoom**

1. OPEN MEETING – 8:05pm

Julie Lister (DBSA President) opened the meeting noting the Acknowledgement of Country had been delivered at the earlier meeting.

2. PRESENT

In person:

DBSA Board:	Chris Wood, Mary-Ann Holt, Jennifer Bould, Julie Lister, John Holland
ACDC:	Chris Wood (President)
ASA:	Mary-Ann Holt (President)
BSD:	Chris Payne (President) + one other
Powerblades:	Peter Button (President)
SADA:	Helen Macleod (President)
Subsonix:	Lynnette Ferrari (Vice President),
Waiwilta:	Kay Cameron (President), Jill Furmage
SC Chair:	Pat Doogue

Online:

Adelaide Phoenix:	Kierney Sieberhagen (President)
Coorong Dragons:	Annabel Kitchin (President)
DAPL:	Sandra Jansen (President)
Mannum Dragons:	Julie Metcalfe (President)
Pink Dragons:	Tenielle Stokes (President), Robyn McKenzie (Secretary)
Vicki's Pride:	Miranda Roccisano (President)
Victor Dragons:	Bronwyn Bowen (Club representative)
Subsonix:	Jack Salagaras (President)
Water Warriors:	Simon Murphy (President), Imants Didrichson (Secretary)

3. APOLOGIES

Blade Runners:	Julie Clinch (CEO)
BWR:	Jenny Chillingworth
Copper Coast:	Judy Haydon (President)
DAA:	Deb Elfenbein (President), Julie Howie (Vice-President)
Victor Dragons:	Morag Craig (President)
DBSA:	Tracey Gardiner, Teresa Goodwin-Riccio

4. MINUTES FROM PREVIOUS MEETING

Agreed that the Minutes from the President's Forum held 21 November 2023 be accepted as a true and accurate record. **Action: Marie #76**

4.1 Business Arising

Nil.

4.2 Action List

ACTION ITEMS PF – 21/11/23				
NO.	ACTION	DUE DATE	BY	STATUS
71	Follow up Council as to what is happening with area across from Aquatic as to access for parking and alternative if not available.	3-Dec race day	Chris	Done

72	Find suitable location to mount the defib.	Priority	Julie & Peter	Done
73	Ask Paddle SA if Council could arrange for a defib to be mounted outside for ready access.	ASAP	Julie	Done
74	Follow up with Paddle SA in the first instance for the installation and supply of hygiene products and sanitary bins in the female toilets along with "sharps" containers in the inside toilets.	ASAP	Julie	Done
75	Follow up with Council that there are x2 broken locks in the cubicles in the outside female toilets.	ASAP	Julie	Done

Chris Wood advised that the Council would be sending through a map where parking will be allowed on Sunday along with a special permit which will be circulated to Clubs.

Action: Chris #77

Comment made that some individuals were being fined for parking at the back of the bike track (approx. \$75).

Noted the car park monitors on Sunday should arrive early and ensure that the parking in the round circle is being managed properly to ensure full usage. Suggested they should bring along some sticky notes and hand them out to each car to ensure that they include their club and contact details and place under the windscreen wiper in case they need to be contacted.

5. DBSA

5.1 Regional Training (morning/afternoon) Sun 5-Nov –Sun 25-Feb-24

Noted there have been about 15 registrations received to date and that Pat Doogue will run the program on the day. Further details will be provided to Clubs as they come to hand.

5.2 Equipment / maintenance / boatshed

Reminder given for equipment to be returned to its proper place on race days.

Agreed that the new gantry boat stacking system is working well.

Noted that the de-fib has been installed on the end of the racks in the middle of the shed. Some additional boards will be installed at the end of the rack so that the first aid kits can be placed lower.

Noted that there are surplus fire extinguishers available which is why one is being used as a door stop and that Paddle SA are responsible for their service.

5.3 Workshop to attract Juniors for interested Clubs – any interest?

Suggested that Clubs contact John Holland direct if they are interested in attracting juniors as there was nothing that could be arranged for them otherwise. Noted Powerblades are looking into this.

5.4 Events

5.4.1 Lunar New Year Festival – Sun 11-Feb

Of note:

- Sweeps & Captains meeting is at 8:25am and lion dancers at around 8:50am as indicated on the program.
- Sample medal and lanyard was tabled and noted there would be a different lanyard for the corporate crews who will receive the regular DBSA medals.
- A Vietnamese food truck with will be present from 10am-2pm.
- FinishLynx will not be working so x7 timekeepers will be needed.
- PBs have provided a volunteer to learn the race day laptop from John Holland.
- Chief Marshall – Sandy Douglas.
- Email sent to Level 1 Officials asking if they will consider to go into a pool to assist on race days even if racing.
- Procedure for task #27 – Assist boat drivers with the 2k buoys to/from the boatshed at 7:30am and again after the last race day to be written. **Action: Pat #78**
- .Noted ACDC will have lifejackets for their x3 corporate crews and there would be a sufficient supply available for the rest of the corporate crews with some Clubs offering to provide them if needed.

- Agreed to update the race program to include “black” and “blue” numbers.
Action: Julie #79
- Noted there should be enough paddles for the Corporate crews or they could borrow from their respective Clubs they are training with.

5.5 Courses

5.5.1 AusDBF Level 1 Coaching Course – Sat 3 & Sun 4 Feb

Noted x7 participants from the following Clubs attended: CC, ACDC, PBs, Wai, DAA and SADA.

5.5.2 First Aid Course – Sat 4-May

Noted will proceed as there has been sufficient number of registrations received to date.

5.5.3 Sweeps’ Course

Noted a date for the next course will be announced soon.

6. CLUBS

- BWR – seeking feedback from Clubs on what they are doing about membership forms and health information forms now that everything is online.

This was discussed and noted some Clubs use a spreadsheet to capture any additional information required. Suggested that Coaches should be asking each time they take out a crew if there are any health issues to be aware of.

- John Holland said he was halfway through writing a procedure for use of the gantry and one will be done also for the family boat and TKs. Carpet tiles will also be placed underneath the ergo equipment.

7. ANY OTHER BUSINESS

- Clubs asked to forward to Marie Cunningham any areas that they would like RevSport to provide webinar based training. **Action: Clubs #80**
- Noted forms have been created for the race secretariat for Clubs when they submit their team sheets to list the categories being entered and also when radios are being loaned and returned.
- Noted PA system is currently not working however needed for the race announcer on the day so it will either be repaired or a replacement unit hired. **Action: Pat #81**
- Noted marshalling will use a megaphone to call up crews on Sunday.

8. NEXT MEETING

The next meeting date is set for: 8pm on Tue 14-May.

The meeting closed at 8:52pm.

ACTION ITEMS PF – 7/2/24				
NO.	ACTION	DUE DATE	BY	STATUS
76	Upload PF Minutes from 21-Nov meeting.	ASAP	Marie	
77	Circulate Council’s parking map and permit for Sunday’s race day.	B4 Sun race day	Chris	
78	Write a procedure for task #27 – “Assist boat drivers with the 2km buoys to/from boatshed etc.”	ASAP	Pat	
79	Update the race program to include “black and blue” numbers.	8-Feb	Julie	
80	Email Marie with any areas your Club wants webinar based training provided by RevSport.	29-Feb	Clubs	
81	Arrange for PA system to be repaired or hire an alternate.	B4 Sun race day	Pat	